

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम – मिनी रत्न कंपनी)

NATIONAL SEEDS CORPORATION LIMITED

(A Government of India Undertaking)

Regional office: Chandigarh



(COMPETITIVE BIDDING)

**TENDER DOCUMENT FOR HIRING OF NON-AC
SEED GODOWN ON RATE CONTRACT BASIS**

LAST DATE&TIME FOR RECEIPT OF BIDS. : UPTO 13:00 Hrs ON 24.04.2024

DATE & TIME OF OPENING OF BIDS. : UPTO 14:00 Hrs ON 24.04.2024

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(भारत सरकार का उपक्रम - मिनी रत्न कंपनी)

क्षेत्रीय कार्यालय : प्लॉट सं.-24, इंडस्ट्रियल क्षेत्र, फेज-9 मोहाली-160062, पंजाब

File No. Prod (34)/NIT/NSC-CHD/2024-25/

Dated: 10.04.2024

Section-A

NOTICE INVITING TENDER

E-tender is invited for Hiring of **Non-AC godown** from the reputed Private Parties/Co-operative Societies/Government Warehousing Corporation/ Private Companies registered firms having the sufficient storage facility, storage experience, valid seed storage license for storage of Various kind of Seeds near our Production Centre National Seeds Corporation Limited, Bhatinda under Area Office NSC, Jalandhar in Punjab state for **the period from 01.05.2024 to 31.12.2024 (Extendable up to 2 months on mutual agreements)** as shown below: -

S. No	Location	Storage Godown Type	EMD (Rs)
1.	National Seeds Corporation Limited, Plot No. A-2, Focal Point, Dabwali Road, Bhatinda-151006 (PUNJAB)	Non –AC Godown	20,000/-

Tender documents containing tender forms, specifications, terms and conditions can be downloaded from NSC website www.indiaseeds.com or NSC Procurement Portal <https://indiaseeds.enivida.com> the bidders shall have to pay **Rs. 1180/- including 18% GST** (Rupee One Thousand One hundred Eighty only) (non-refundable) for the cost of tender by online along with the bid.

Contact details for help or enquiry: -

Particulars		Telephone	E-mail
Regional Office - Chandigarh	Regional Manager	0172-2214388	rm.chandigarh@indiaseeds.com
	In-charge (Prodn.)	8209805707	nsc.chd.prod@gmail.com
	In-Charge PC Bhatinda	8627001036	nscbti2019@gmail.com
Web Site		www.indiaseeds.com	

(Nanu Ram Yadav)
Regional Manager

SECTION - I

INSTRUCTIONS TO TENDERER

1. ADVICE FOR TENDERERS: - The tenderers are advised in their own interest to carefully read the tender document and understand their purpose unless the tenderer specifically states to the contrary in respect of any particular clause, it shall be presumed that he accepts all the terms and conditions, as have been laid down in the tender document.

2. ELIGIBILITY CRITERIA: - The criteria as fixed as per the required documents in Section.III.

3. SUBMISSION OF OFFER: - Offer must be submitted in the prescribed tender form provided in the tender document. The tenderer may attach additional sheets to the tender form wherever detailed description is necessary. **Only that party should participate in tender who accepts all the terms & conditions and any conditional tender may be treated as null and void.**

4. QUOTATION OF PRICES: - A) **Tenderer shall give the rates per quintal per month in words as well as in figures.** There should be no alternations or over-writing in the rates quoted by the parties. However, if it becomes inevitable the corrections should be made by encircling figures to be altered/ over writing duly attested by the Supplier. Any correction not attested in any tender form will lead to rejection of the Tender.

The rates should be quoted for the offered items on the per Qtls basis inclusive Electricity, Security, & taxes etc. Lowest rate will be considered for rate contract.

5. PRINTED TERMS & CONDITIONS OF TENDERING FIRM: - Printed terms and conditions of the tenderer shall not be considered and the same shall not be binding, or become part of the contract unless any of such terms is specifically laid down by the tenderer in the tender and accepted by the Corporation in writing. Except to the extent stated above, it will be deemed that the **printed terms and conditions of the tendering firms have been rejected by the Corporation.**

6. EARNEST MONEY: a) Each offer should essentially be accompanied by Earnest Money of **As per given in Section-A** by way of Online Payment drawn of Nationalized Bank in favor of "NATIONAL SEEDS CORPORATION LIMITED" payable at Mohali. This Earnest Money Deposit is required irrespective of the quantity of seed being offered to NSC and is refundable / adjustable after the finalization of contract. The EMD shall not be entitled for any interest amount payment whatsoever. **CHEQUES WILL NOT BE ACCEPTED.**

(b) Indian manufacturers/suppliers who are **Micro Small Medium Enterprises (MSME), Small Scale units and registered with National Small Industries Corporation under single point registration scheme** are exempted from payment of earnest money deposit provided they furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.

OFFERS OF THE FIRMS OTHER THAN (MSME) SMALL SCALE INDUSTRIES AS DEFINED ON 'B' AS ABOVE NOT ACCOMPANIED BY EMD WILL BE SUMMARILY REJECTED. OFFERS OF THE (MSME) SMALL SCALE INDUSTRIES NOT REGISTERED WITH NSIC FOR THE QUOTED ITEM UNDER SINGLE POINT REGISTRATION SCHEME AFTER 30TH JUNE 1981 AND NOT ENCLOSING THE VALID DOCUMENTARY PROOF IN SUPPORT OF THEIR CLAIM WITH THEIR REQUEST LETTER SHALL ALSO BE REJECTED.

7. FORMAT AND SIGNING OF TENDER: -

(a) **Tenderer** are required to submit their tender as per the prescribed proforma given in the tender document. The Tender prepared by the bidder and all correspondence and documents relating to the tender exchanged by the tenderer and purchaser, shall be written in the English language. Each copy of the tender should be completed in all respect and should **preferably be bound in one column**. All necessary documents as **enclosures should be numbered consequentially and** shall be signed by the tenderer or a person or person duly authorized to sign the Tender document. The letter of authorization shall be indicated in written power of attorney accompanying the Tender.

(b) The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initiated by the person or persons signing the bid.

8. PROCEDURE FOR SUBMISSION OF TENDER: -

Technical Bid shall include technical specifications of quoted item, duly filled Tender Form – Section-III , Instruction to Tenderer , Terms and Conditions of contract as per Section-I & II of tender document , requisite EMD, profile of the company as Section-III along with documents as per the check list and other document if any in support of offer.

Financial Bid Containing of prices as per clause-4 of Section-I of the tender document.

9. MODIFICATION AND WITHDRAWAL OF TENDER: - The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission of tenders.

10. OPENING OF TENDER: - The purchaser/Corporation will open tenders, in the presence of tenders' representatives who choose to attend at specified time & date in the NSC Regional office, **Chandigarh**. The **Technical Bid** shall be **opened on the date of opening tender** and **Financial Bids** of tender only be opened based upon an examination of the documentary evidence submitted in **Technical Bid** for the Tenderer's qualification by the tenderer, as well as such other information as the purchaser/Corporation deems necessary and appropriate, found **in order**.

11. CLARIFICATION OF BIDS: - To assist in the examination, evaluation and comparisons of tenders, the purchaser may at its discretion, ask the tenderer for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.

12. FORFEITURE OF THE EARNEST MONEY: - Earnest Money may be forfeited.

(a) If a tenderer withdraws its tender during the period of Tender validity specified by the Tenderer on the Tender Form or withdraws the tender before awarding of the tender or after the prescribed date and time for depositing of Tender, the EMD will be forfeited without giving any prior notice.

(b) In case of a successful Tenderer, if tenderer fails:

- (i) To sign the contract in accordance with clause no 20(A) Section I, or
- (ii) To furnish security deposit in accordance with clause no. 20(B) of section, I.

13. DISPUTES or DIFFERENCES: - All disputes or differences that may arise in connection with this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to “Settlement of disputes” included in Section-II.

14. VALIDITY OF OFFER: The tenderer shall keep their offers open for acceptance for a period of 90 days from the date of opening of the tender. In case the last date happens to a holiday, offers shall remain open for acceptance till the next working day.

15. AWARD CRITERIA: - Subject to Clause No. 20, the corporation will award the contract to the successful tenderer whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

16. CORPORATION’S RIGHT OF AWARD: - The Corporation reserves the right at the time of award of contract to restrict as per requirement without any change in price or other terms & conditions.

17. CORPORATION’S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS: - The Corporation reserves the right to accept or reject any tender and reject all tenders any time prior to award of contract, without thereby, incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenders of the grounds for the any action.

18. NEGOTIATION: - There shall normally be no post tender negotiation. If at all negotiations are warranted under exceptional circumstances, then it can be with L-1 (lowest tenderer) only.

19. SPLITTING OF ORDERS: - The Corporation may decide to split the order among two or more tenderer according to exigencies of the cases at L-1 rate on acceptance of other parties.

20. CONTRACTS:

(a) SIGNING OF CONTRACT: - The successful tenderers within 7 days from date of issue the Order shall **sign the agreement on Rs 100/- bond paper as per the format given in Section-IV** of the tender document. The tender document will be considered to be part of agreement, any variation in the terms and conditions as may be changed by the Corporation will be part of the agreement. The cost of stamp papers for agreement shall be borne by the successful tenderer. However, to expedite execution of the agreement, the Corporation shall purchase the stamp paper on behalf of the tenderer and send typed agreement for signature of the tenderer. The cost of stamp paper shall be recovered from the tenderer payments.

(b) SECURITY MONEY: - The security deposit to be deposited through online of an amount of **Rs. 1,00,000 (Rupees One lakh only) for Non-Ac Godown by adjusting the EMD of successful tender.** It shall be valid up to **Tender or agreement validity.**

Failure of the successful tenderer to comply with the requirement of clause 20 (a) & 20 (b) shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD.

21. REFUND OF EARNEST MONEY: -

(A) Unsuccessful tenderer: In case of unsuccessful tenders who do not, withdraw their offers before the receipt of final decision, the earnest money shall be returned, without interest after the finalization of tenders or after expiry of validity period of the respective offer, whichever is earlier by means of

RTGS/ crossed cheque drawn on a scheduled bank payable in Chandigarh and the Corporation will not be responsible for reimbursing to the tenderer the Bank's commission for encashing the same.

(B) Successful Tenderers:

(i) The successful tenderer shall **deposit the security** money by online mode or demand draft towards security for the due fulfillment of the conditions of the contract and sign and date agreement as per the format given in Section -IV of the tender document.

(ii) After the successful tenderer has completed formalities as stated above, the earnest money deposit will be adjusted against security. No interest shall be allowed on earnest money.

(iii) The security deposit will be released without interest after completion of period or in case when corporation not required the Godown which will be intimated before 1 month to party, whichever is earlier.

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SECTION - II

TERMS AND CONDITIONS OF THE TENDER

1. Scope of work:

- A. Tender is called for storage of certified & quality seeds, NSC are taking production & packing at different locations in Punjab state. Therefore, the seeds are to be stored at different godown at nearby places, which have very good facility to maintain the quality of seeds during the storage. Therefore, the godown owner who have such facilities are only requested to participate in the tender.
- B. A Pre-inspection will be done by official of NSC to ascertain the facility available with tenderer. On the basis of report of committee, it will be decided for finalization of order.
- C. As the tender called for rate contract & in order to minimize the transportation charges, NSC will decide to store any quantity of seeds at any godown who have accepted L-1/rate contract.
- D. The Godown hired by NSC is on only need basis and the Godown and the Godown nearer to the production area will be considered.

2. Transfer and subletting: - Tenderer or party shall not sublet, transfer, or assign the contract to any person, firm or Company directly or indirectly or any part thereof without the previous written permission of the Corporation.

3. Indemnity:- The tenderer shall at all times indemnify the Corporation against all claims which may be made in respect of the said items for infringement of any right protected by patent, registration of design or trade mark provided always that in the event of any claim in respect of an alleged breach of a patent registered design or trade mark being made against the Corporation, the Corporation shall notify to the tenderer of the same and the tenderer shall be bound, but at his own expenses, to conduct negotiations for settlement or prosecute any litigation that may arise there from. In the event of the Corporation becoming liable to any amount on any aforesaid account, the tenderer shall make good the amount so payable and the expenses incurred on that behalf.

4. Signing of Agreement & Security deposit: -

The security deposit shall be furnished by online transfer into to account of National Seeds Corporation Limited, Chandigarh. A/C No.: **32919441606 IFSC: SBIN0031859 Branch: SBI, Phase-11, SAS Nagar, Punjab.**

5. The tenderer shall be required to furnish the competency details as enlisted below to enable the Corporation to judge the competency of the proprietor/owner/farm. The Tender will be accepted or rejected on the basis of competency details.

6. Preference will be given for the Godown situated surrounding of Bhatinda having sufficient storage capacity for various kind of seeds for a period of 01.05.2024 to 31.12.2024 One Year (Extendible up to 2 months).

7. Since the tender has been called for rate contract for storage of seeds, the EMD of those parties who accepted the l-1 rates/tender approved rates will be retained till the completion of tender period or till the agreement validity. EMD of other unsuccessful bidder will be returned through online.

8. In case Godown owner fails to hand over the Godown or provide the required storage space within the stipulated period as required by NSC or not provide the storage space being a L-1 party then NSC reserves the right to forfeit the **EMD and security** deposit without any intimation.

9. **Taxes, Electricity, and security charges are to be borne by the party.**

10. **The storage charges will be paid every month on Basis on quantity stored on daily Basis. Party have to submit the bills as per storage days of quantity with details of inwards and outwards of seeds or stocks with closing balance of last month.**

11. **The loading, Unloading & transportations charges will be borne by NSC. In case, the charges born by party than as per NSC rates charges will be given.**

12. The Storage Godown will be inspected by NSC for ascertaining suitability of scientific storage condition of seeds before giving official order. In any stage, if NSC found that something items is being store with seeds that can damage NSC Seeds, without notice Godown agreement shall be cancelled and the **EMD, Security** deposit and storage charges bill will be forfeited.

13. The godown owner will be responsible for losses of seeds due to fire, theft, burglary or any other reasons. In such case, godown owner will be held responsible for reimbursement of value of stocks to NSC. The Rates approved for is inclusive of Insurance charges.

14. Godown should be invariably insured and insurance papers copies are to be submitted along with other documents during Tender process.

15. The Corporation have right to accept or reject any or all the tenders without assigning any reason whatsoever.

16. **TDS or any other taxes will be deducted on each bill as per Government Rules.**

17. The Tenderer shall prepare the Tax invoice in the name of Concern unit i.e. In-Charge Production Center NSC, Bhatinda and submit the same along with the proof of position stocks, Inward/Outward details in respect of each crop and variety duly acknowledged on Bill by **NSC Area Manager/representative with stamp. If the bills received without verification, the payment of such bills will be withheld till the submission of verified documents.**

The GST No. should be invariably indicated in the invoices.

18. The successful Tenderer shall have to execute **the agreement on Rs.100/- stamp paper** of required value within 07 days of awarding the contract to him at his cost. The successful Supplier/s will have to produce attested copy of partnership deed in case of Partnership Firm and also power of attorney on stamp paper in favour of authorized representative duly registered with Notary for execution of agreement and setting all matters related to this contract.

19. **Final agreement will be signed by Regional Manager, Chandigarh** on behalf of the Corporation. Other persons / employees are not authorized to change / alter the terms & conditions of the agreement. Letters issued by other employees on changing clauses of agreement, quantity, procurement policy / rate etc. will not be accepted by the management and it is mandatory

requirement to execute the agreement by both the parties with the condition as per clause No. 21 of Section-I of the tender form.

20. The Tenderer who is under litigation with NSC or arbitration case pending in this office or has issued/got issued a legal notice in the past is not liable to participate in the tender.

21. All the Bills are to be submitted on monthly basis for payment.

22. DEFAULT & RISK PURCHASE: -

A) Should the Tenderer fail to have the stock ready for delivery as aforesaid, or should the Tenderer in any manner or otherwise fail to perform the contract or should it fail to complete the supply in time according to the specifications or should it have winding up order made against it or make or enter into any arrangements or composition with its creditor or Suspend payments (or being a company should enter into liquidation either compulsory or voluntary) the Corporation shall have power under the hand of MD/ CMD to declare the contract at the end at the risk and cost of the supplier in every way.

In such case supplier shall be liable for any liquidated damages for delay as above provided and for any expenses, losses or damages which the Corporation/purchaser may be put incur or sustain by reason of, or in connection with supplier's default.

b) The cancellation of the contract may be either for whole or part of the contract at Corporation's option. In the event of the Corporation/Purchaser terminating this contract in whole or in part, it may procure upon such items and in such manner as it deems appropriate supplies similar to these so terminated and the supplier shall be liable to the Corporation for any excess cost for such similar supplies provided that the supplier shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

23. Force majeure: -

a) Notwithstanding the provisions of tender form, the Tenderer shall not be liable for forfeiture of its Security Deposit, liquidation damages or termination for default, it and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force majeure mentioned therein below.

b) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Corporation /Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, rain touched, lacking luster, damage during transportation, quarantine restrictions and freight embargoes.

c) If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof within 48 (Forty-Eight) hours. Unless otherwise directed by the Purchases in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

24. Settlement of disputes:

In case any dispute arises between the NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case, dispute remains

even after discussions, then it shall be binding upon the parties to resolve issue under the provision of Arbitration and conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-Cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint sole arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve the dispute through arbitration before going to court of law. The Arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The Arbitrator shall have powers to enlarge time for making & publishing the Award with the consent of the parties. If the claims involved in a dispute are of more than Rs. one lakh, the Arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act 1996.

In case the contractor/supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

25. Refund of Security Deposit:

The Security Deposit will be discharged by the Corporation/purchaser and returned to the Tenderer following the date of completion of the Tenderer performance obligation, including carrying out all necessary adjustment/deduction if any and on submission of a declaration by the supplier that they have no claim in respect of the contract or relating thereto or arising there from against NSC.

26. Corrupt Gifts & Payments of Commission:

Any bribe, commission, gift or advantages given promised or offered by or on behalf of the supplier, Tenderer, Supplier's agent or representative or agent of the Corporation/or any person on his behalf in relation to the execution of this or any other contract with the Corporation shall in addition to the criminal liability under the Law enforce, subject the supplier to cancellation of this and other contracts with the Corporation and also to payment to any less resulting from any such cancellation to the extent as is provided in case of cancellation under "DEFAULT AND RISK PURCHASE" and the Corporation shall be entitled to deduct the amount so payable from any money otherwise due to the supplier under this or any other contract or may recover the same by appropriate proceedings.

27. It is understood and agreed by the supplier, tenderer that the prices charged for Seeds supplies under the contract shall under no circumstances exceed the lowest price at which the contractor sells the seeds of identical description to any other State/Central Govt. /Public Sector undertaking during the period of the contract. Affidavit should be given by the supplier on Rs100 non judicial stamp paper. Same is to be placed in the "Technical Bid "

SECTION III

TERMS AND CONDITIONS FOR HIRING OF NON-AC GODOWN: -

- A. The submitted tender will be opened at **Regional Office, NSC, CHANDIGARH.**
- B. NSC shall not be responsible for fluctuation of the market rate. The tenderer shall be required to provide the storage at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the Corporation.
- C. The NSC reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. NSC further reserves the right to award contract/issue the order for **hiring Storage building/Godown to more than one tenderer.**
- D. NSC may restrict order as per final requirement of Godown/Warehouse.
- E. **NSC Reserves the right to engage other parties on requirement without any objection. This e-tender is for arriving at the lowest rates for hiring storage space. NSC can hire from one or all parties depending on necessity. There is no minimum guaranty of stocks.**
- F. **If required, NSC can Hire outside parties on the same rates finalized under this tender.**
- G. **The Godown owner should hand over the seeds on demands of NSC, they should not held up the stocks in wants of storage charges or any other issues.**
- H. The tenderer shall be responsible for State Sales Tax/Central Sales Tax/GST and Income Tax liabilities, if any. NSC will not carry any tax liability related with the transaction.
- I. The Godown Owner shall be responsible for storage of seeds free from pests and diseases.
- J. If any damage/ shortage found in stored stock, the recovery shall be made as per NSC Norms.
- K. The tenderer should submit the valid copy of Seed Storage registration certificate. If case party fails to produce the required licence, within one month the same have to submit the documents.
- L. NSC will not be responsible for the losses incurred to the tenderer/Owner due to change in Govt. decisions, natural calamities, which are beyond the control of NSC.
- M. Godown owner/party shall be responsible to keep the Godown/Warehouse neat and clean to protect the seeds from attacks of fumigation & Insecticides. If party fails, NSC reserve the right to clean the godown of party and charges will be recovered from Godown Owner/party.
- N. Godown owner/party shall be responsible to provide the proper and pucca road for movement of vehicles. If any difficulties/problems arise because of uneven way/road, the charges whatever's comes for resolve the issue shall be recovered from the godown owner only.
- O. As our seed supply is a time bound process, the godown owner is responsible for delivery of seeds as per NSC dispatch order.
- P. The tenderer will have to give name of the firm, name of the processing plant, godowns, and their postal addresses, telephone Nos. E-mail, name of the responsible person in the tender form itself so as to make further communication.
- Q. As the tender is for storage of seeds, the godown to be maintained with required standard Temperature and relative humidity with measuring instruments i.e. multifunctional Hygrometer

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम -मिनीरत्न कंपनी)

SECTION-IV

क्षेत्रीय कार्यालय : प्लॉट सं.-24, इंडस्ट्रियल क्षेत्र, फेज-9

मोहाली-160062, पंजाब

ANNEXURE- A

TENDERFORM

TECHNICAL BID / COMPETENCY DETAILS:

01)	Name of party		
02)	Address :		
	i) Office :		
	ii) Plant :		
03)	Phone Nos:		
	i) Office :		
	ii) Plant :		
04)	Name of responsible persons to handle the business:		
	Sr. No.	Name of Person	Cell No.
	1.		
	2.		
	3.		
05)	Registration Certificate No.		
06)	Seed /storage Registration No.		
07)	PAN No.		
08)	GST No.		
9)	(i) Name and Address of Banker:		
	(ii) Account Number :		
10)	Storage facility	Own Godown	----- Sq. feet

12) a. Since how long party is dealing in Storage activity

i. Number of Years: _____

13) Total Physical / Financial Turn over:

14) Technical / other Manpower availability details:

Sr.	Name of Staff	Designation	Qualifications
1.			

15) E M D Details:

Above information is true to our knowledge and belief.

Signature of Tenderer:

Date: _____

Stamp

Affidavit Certificate**Certificate-1**

I _____ (Name, Designation and Address) hereby declare that the price quoted under this contract, our firm has under no circumstance exceeded lowest price of identical goods given to government and semi government organizations.

Certificate-2

I /We _____ (Name, Designation and Address) hereby declaring that my firm/Company has not been black-listed by any of the Govt. Department/ Organization /PSUs /Institution etc , where I /We had provided the Storage during the last_years and no arbitration case pending in NSC .

Certificate-3

I/Weread and understood e-tender Terms & Conditions and I agree to abide by them. I hereby certified that all the information mentioned above & provided by me are true and in case of any information is found to be incorrect, my bid may be treated as rejected by NSC Management. Above information is true to our knowledge and belief.

Name_____

Designation_____

Name of the Firm/Company _____

Full address _____

Rubber stamp_____

Place:_____

Dated: _____

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम -मिनीरत्न कंपनी)
क्षेत्रीय कार्यालय : प्लॉट सं.-24, इंडस्ट्रियल क्षेत्र, फेज-9
मोहाली-160062, पंजाब

SECTION – V

AGREEMENT **(FOR HIRING OF GODOWN)**

AGREEMENT made on _____ between the National Seeds Corporation Ltd., (A Govt. of India Undertaking) incorporated under Companies Act 1956 and having Regd office at New Delhi (who and whose successors and assigns are hereinafter called "NSC") & Regional Office at Chandigarh of the One part and (herein after called "GODOWN OWNER" which expression shall unless executed by or repugnant to the context be deemed to include its successor and assigns) of the other part.

Whereas, NSC has invited Tender dated for hiring of Non-Ac Godown for storage of various kind of seeds at L-1 rates, offered by "Godown Owner" have been agreed upon by NSC Ltd.

NOW THIS AGREEMENT WITNESSES:

That, the following terms and conditions as incorporated in the tender notice No.....dated is binding on the parties and their relationship shall be governed by the same.

1. Taxes, electricity, security & other charges (if any) are to be borne by the party.
2. The following storage charges will be paid every month:
 - a) Storage of Wheat seed in Warehouse @ Rs ../- per qtl per month.
3. The charges for storage of seed for less than a month will be paid on daily basis. The party has to submit invoice bill with relevant storage details to the In-Charge Production Center NSC, Bhatinda for payment. The loading and unloading charges will be borne by NSC.
4. NSC will bear insurance charges of stock stored for theft, fire or burglary in the Godown. All the payments payable or claimable under this Agreement shall be paid by NSC, New Delhi or through NSC, RO/Chandigarh.

5. Notwithstanding the place where this agreement is executed, it is mutually understood and agreed upon between the parties hereto that this contract shall be deemed to have been entered into by the parties concerned at New Delhi and Court of Law in New Delhi alone have the jurisdiction to adjudicate thereon.

6. That the Agreement will be in force from the date of Agreement to its validity i.e.....

7. Party has remitted Rs.- towards the security deposit onthrough CR No. Dated

IN WITNESS WHERE OF, the parties have set their hands on dated

Signature of Godown owner

Signature of Regional Manager,
For and on behalf of NSC Ltd.,

Witnesses:

Witnesses:

1. Signature

1. Signature

Name:

Name:

Address:

Address:

2. Signature

2. Signature

Name:

Name:

Address:

Address:

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम -मिनीरत्न कंपनी)
क्षेत्रीय कार्यालय : प्लॉट सं.-24, इंडस्ट्रियल क्षेत्र, फेज-9
मोहाली-160062, पंजाब

Section-VI

FINANCIAL BID (Form for offer by tenderers)

To:
Regional Manager,
National Seeds Corporation Ltd.,
CHANDIGARH

From:
M/s. _____

Sir,

With reference to your enquiry/ advertisement inon dated..... we hereby quote our Most competitive offer for providing the Non Ac Godown as per the terms Conditions provided by you. The particular of offer are given below:

S. No.	Location with complete Address	Rate offered inclusive of Electricity, Security, Insurance & taxes etc. (Rs/qtyl/Month) For NON AC Godown
		Storage of Wheat Seed

Yours Faithfully

Date

Place

Authorized/ Proprietor Signature
Name:-

Seal

SECTION -VII

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However, bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown “form received”. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bidsheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.

16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST(GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Technical Support - Phone: 9355030617, 8448288980
Tel: 011-49606060
Email ID - envidahelpdesk@gmail.com, envida2021@gmail.com

CHECK LIST OF ENCLOSURES FOR TECHNICAL BID:

S. No.	Particulars	Remark yes/ No
1	Tender fee as per NIT (Non- refundable): - Online Transfer Details	
2	EMD as per tender Online Transfer Details	
3	Certificate of registration of Godown (if applicable)/ Seed Storage Registration certificate and validity period	
5	Partnership Deed if Partnership firm.	
6	Authorization for signing of documents if it is limited Company or partnership firm or partnership dealers.	
7	Authorized person details	
8	An affidavit of ownership if proprietary firm/sole traders	
9	PAN Number	
10	Income-tax Return for the two previous years .	
11	Name and addresses of the Bank, Account No., IFSC Code.	
12	GST Registration copy	
13	Storage experience certificate	
14	Affidavit certificate that not black listed/Debarred and no arbitration case pending in this office.	
15	MSME / NSIC certificate with validity of time and item with MSME UDYAM certificate for relevant category	
16	Technical Bid, Section-III, Annexure-A, B & C	
17	Other document if any in support of the tender.	
18	Address of the contractor, Email & Contact	

Note: - In absence of any above document, tender may be considered for rejection.

Date

Authorized/ Proprietor Signature

Name:-

Place

Seal