

NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING--“MINIRATNA”
COMPANY)

REGIONAL OFFICE: KOLKATA

ADDRESS: SECTOR-V, BLOCK-AQ, PLOT NO. 12,
SALT LAKE, KOLKATA-700091 (West Bengal)
(CIN NO: U 74899 DL 1963 GOI 003913)



TENDER DOCUMENT FOR TRANSPORTATION OF SEEDS,
PACKING, CERTIFICATION, TREATMENT MATERIALS, ETC.
ON ALL INDIA BASIS (EXCEPT HILLY REGIONS i.e.
ARUNACHAL PRADESH, MANIPUR, MEGHALAYA,
MIZORAM, NAGALAND AND TRIPURA) BY ROAD
(ANNUAL CONTRACT)

TENDER SHOULD BE SUBMITTED IN ONLINE ONLY (THROUGH TWO BIDS SYSTEM)

**TENDER DOCUMENT AVAILABLE FOR ONLINE SUBMISSION: from 25.09.2026 to 09.10.2026 UP TO 14:00 p.m. on
NSCL e-Portal: <https://indiaseeds.enivida.com>**

OPENING OF TENDER (TECHNICAL BID): Date 09.10.2026 at 14:30 Hours
**COST OF TENDER FORM: Rs. 1180/- (Rupees One Thousand One Hundred and Eighty only) incl.
all taxes/GST to be paid online only.**

Contact details:

Particulars	Telephone	E-mail	Fax
H.O. New Delhi	011- 25845525	mm@indiaseeds.com	011- 25841337
Regional Office – Kolkata	033- 23671077	NSCL.kolkata.ro@gmail.com rm.kolkata@indiaseeds.com NSCL.kol.marketing@gmail.com NSCL.kol.mm@gmail.com	033- 23671076
NSCL Web Site	www.indiaseeds.com		
NSCL e-Portal	https://indiaseeds.enivida.com		

NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
REGIONAL OFFICE: KOLKATA
SECTOR-V, BLOCK-AQ, PLOT NO. 12,
SALT LAKE, KOLKATA-700091 (WEST BENGAL)
(CIN NO: U74899DL 1963GOI003913)

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NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING-“MINIRATNA” COMPANY)
REGIONAL OFFICE: KOLKATA
SECTOR-V, BLOCK-A-Q, PLOT NO. 12,
SALT LAKE, KOLKATA-700091 (West Bengal)

Notice Inviting E-Tender

No.: Mktg-26/NSCL:KOL/2026-27/

Date: 25.09.2026

National Seeds Corporation Ltd. (NSCL), Regional Office, Kolkata invites e-tenders (in Two Bid Systems) from the reputed Transport Companies with good transport services and having no record of defaulting transport jobs for transportation of seeds / packing materials/ any other materials **by road** from different lifting points to different delivery points on all India basis, **except Hilly regions i.e. Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland and Tripura.** The transportation work will be valid for the period of one year and this work will be effective from the date of agreement/issue date of work order.

Sr. No.	Particulars	Description
1	Name of Tender/Work	Annual Transportation Rate Contract
2	Date of issue of NIT	25.09.2026
3	Tender Document Download Start Date/time from website https://indiaseeds.enivida.com	25.09.2026
4	Tender Document Download End Date/time	09.10.2026 (till 14:00 Hrs.)
5	Date and time for submission of online bid	from 25.09.2026 to 09.10.2026
6	Date and time of opening of Technical Bid via Online mode at NSCL, RO Kolkata	09.10.2026 at 14:30 Hrs.
7	Tender Fee to be paid online	Rs. 1180/- (Rupees One Thousand One Hundred and Eighty only) incl. of all taxes/GST (exempted for MSME party)
8	Earnest Money Deposit (EMD)	Rs. 2,00,000/- (Rupees Two Lakh only) to be paid online (exempted for MSME party)
9	Clarification required if any, the Contact Person is Junior Officer-II (Logistics)/ I/C Marketing during working days and in working hours	Junior Officer-II (Logistics)/ I/C Marketing / Regional Manager e-mail: NSCL.kol.mm@gmail.com / NSCL.kol.marketing@gmail.com / rm.kolkata@indiaseeds.com Contact no. 033-23671077
10	Period of Work/Contract	One year w.e.f. the date of agreement/issue date of work order and beyond one year, the extension can be done till finalization of next tender with mutual consent between NSCL and the transporter [See page no. 7, Annexure-I, Clause no. 3]
11	Security Deposit	See page no. 7, Annexure-I, Clause no. 1

1. The eligibility criteria for participation are given in the tender document.
2. Parties participating in the tender shall submit the **Earnest Money Deposit (EMD) online**, along with the **cost of the tender document**.
3. Tenderers should submit both Technical bid and Price/Commercial/Financial bid strictly as per instructions, which has given in the tender documents.
4. The Technical bid may be opened on 09.10.2026 at 14:30 Hrs. The Price bid will be opened on suitable date & time subsequently.
5. The Tender, not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
6. The Corporation reserves the right to accept or reject any/all tenders without assigning any reason whatsoever and decision of the Corporation shall be final and binding on tenderer.
7. If any amendments/changes to be made in the tender documents, it will be published through corrigendum only on NSCL e-Tendering portal (<http://indiaseeds.enivida.com>) and NSCL website www.indiaseeds.com.

Regional Manager

PART –A

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown “form received”. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.

11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST (GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Technical Support	
Phone	9355030620, 9355030608
Telephone:	011-49606060
Email ID	enividahelpdesk@gmail.com

PART-B

Essential Conditions for Transportation of Seeds, Packing, Certification, Treatment Materials, etc. by Road on All India Basis (Annual Contract) for Tenderer/Bidder

1. **The National Seeds Corporation Ltd. (NSCL), Kolkata** (hereinafter referred to as the Consignor), invites e-tender for annual contract transportation of seeds and other materials by road from designated lifting points to delivery points across India.
2. Tenders are invited under a **two-bid system** consisting of: Technical Bid and Financial Bid
3. The tender document may be downloaded from www.indiaseeds.com. The prescribed tender fee shall be paid online through RTGS/NEFT.
4. The detailed Terms & Conditions for transportation and handling are provided in **Annexure-I**.
5. Tenderers shall carefully read the tender document before submission. NSCL shall not be responsible for any error or omission by the tenderer.
6. An **EMD of ₹2,00,000 (Rupees Two Lakh only)** shall be submitted through the e-procurement portal along with the Technical Bid. Tenders without the prescribed EMD shall be rejected.
7. Adjustment of EMD against any dues payable by NSCL shall not be permitted.
8. Micro small enterprises MSE's registered with NSIC or any other body specified by Ministry of MSME, for such works are exempted from payment of Tender fee as well as EMD. However, the Security deposit will have to be deposited in the case of grant of work.
9. EMD of unsuccessful bidders shall be refunded to the respective bidder.
10. The bidder shall have a minimum fleet of **2-3 trucks**, either owned or leased, supported by lease/hiring documents and copies of RC Books.
11. The bidder shall be capable of deploying at least **10 trucks per day**.
12. The bidder shall have the capacity to transport a minimum of **1,000 quintals per day**.
13. The bidder shall have at least **one year's experience** in transportation for Government, Semi-Government, Cooperative organizations, or Private Companies. (*MSME/MSE bidders are exempted.*).
14. Job Orders issued through email shall be treated as official communication for placement of trucks/lorries.
15. Financial Bids shall be opened only for bidders qualifying in the Technical Bid.
16. The Terms & Conditions shall be duly signed by the authorized signatory and shall form an integral part of the Agreement.
17. All documents relating to the Technical and Financial Bids shall be submitted only through the e-procurement portal.
18. Tenderers should submit Original Undertaking duly notarized on stamp paper of Rs.100/- that his/her/their firm has neither been BLACK LISTED by any Govt. /Semi Govt. /PSU or any other agencies nor having any relation/co-relation directly or indirectly with the employee of the NSCL.
19. All documents required under the Technical Bid shall be uploaded in the prescribed format.
20. **The Financial Bid shall contain only the quoted rates in Rs./MT/Km for the prescribed weight and distance slabs. It is mandatory for the tenderer to quote rates for all slabs in the e-Tender Portal and the rates should not be zero. Rates shall be quoted starting from the first slab and proceeding in decreasing order, vertically and horizontally across the applicable distance and weight slabs.**
21. The successful bidder shall deposit the Security Deposit, as specified in **Clause 1 of Annexure-I (Page no. 7)**, within **7 days** of issuance of the Work Order. The EMD shall be adjusted against the Security Deposit.
22. NSCL reserves the right to amend, modify, or cancel the tender at any stage without assigning any reason.
23. **The successful bidder shall execute an Agreement with NSCL on Rs. 500/- non-judicial stamp paper at his own cost.**
24. Conditional tender shall not be accepted.
25. Bidders shall quote rates for **all prescribed weight and distance slabs**.
26. The format of the **Bank Guarantee (BG)** shall be provided by NSCL after or along with the issuance of the Job Order/Work Order.

Regional Manager

Terms & Conditions of the Annual Contract for Transportation of Seeds, Packing, Certification, Treatment Materials, etc. by Road on an All India Basis

- 1) **Earnest Money Deposit (EMD) & Security Deposit:** The bidder shall deposit an **EMD of Rs. 2,00,000 (Rupees Two Lakh only)** through the e-procurement portal. Upon acceptance of the tender by NSCL, Kolkata, the successful bidder shall, within **7 days** of the Work Order, furnish a **Security Deposit** through NEFT/RTGS/DD/ any online mode of payment like- PhonePe, G-pay, etc./ an unconditional Bank Guarantee issued by a scheduled bank. The details of Security deposit are as under:-
 - i) If the party is awarded only one slab, the Security Deposit shall be Rs. 1 lakh.
 - ii) If the party is awarded 2 to 5 slabs, the Security Deposit shall be Rs. 5 lakh.
 - iii) If the party is awarded more than 5 slabs, the Security Deposit shall be Rs. 10 lakh.

---- Note: The total Security deposit (S.D.) is Rs. 10,00,000/- (Rs. Ten Lakh only), if all the rate slabs will be allotted to only one L-1 party. If the work orders allotted to more than 1 party, then S.D. will be asked from them as above.

 - a) The EMD shall be adjusted against the Security Deposit. Any excess Security Deposit shall be refunded or adjusted based on the slabs awarded. No interest shall be payable on the EMD or Security Deposit.
 - b) Failure to furnish the Security Deposit within the stipulated period shall result in forfeiture of the EMD. The Security Deposit shall remain with NSCL as security for due performance of the contract. NSCL may recover any loss, damage, penalty, or other dues from the Security Deposit or any amount payable to the transporter.
 - c) Micro small enterprises MSE's registered with NSIC or any other body specified by Ministry of MSME, for such works are exempted from payment of Tender fee as well as EMD. However, the Security deposit will have to be deposited in the case of grant of work.
 - d) NSCL reserves the right to forfeit the Security Deposit if the transporter fails to submit consignee-acknowledged copies of Lorry Receipts/Consignment Notes or fails to perform the transportation work satisfactorily.
- 2) **Refund of EMD/Security Deposit:** Upon satisfactory performance and completion of the contract in all respects, the EMD/Security Deposit shall be refunded to the transporter on submission of a No Due Certificate from the concerned NSCL units.
- 3) **Execution of Agreement:** Upon written acceptance of the tender, the transporter shall execute an Agreement with NSCL for safe transportation of Seeds, Packing, Certification, Treatment Materials, etc. as per the schedule and terms & conditions. The tender documents and terms & conditions shall form part of the Agreement. The Agreement shall be valid for **one year** from the date of Agreement/issue of Work Order/Job Order. Failure to comply with the terms & conditions shall result in necessary action, including forfeiture of EMD/Security Deposit. **On mutual consent of both NSCL and the successful transporter/s, the agreement may be extended beyond one year till finalization of the next tender.**
- 4) **Award of Transport Contract:** The transport work will be awarded/allotted to the firm, which will quote L-1 rates in maximum number of slabs (including Heavy and Light weight materials) and the L-1 party will offer for agree on the lowest rates quoted by other parties on the remaining slabs. NSCL reserves the right to ask for the voluntarily reduction on the rates with the bidder(s) holding L-1 status in maximum slabs. If the bidder does not agree to accept the L-1 rates of other slabs, NSCL may award slab-wise work orders to respective L-1 bidders. NSCL may also invite all L-1 bidders to reduce their quoted rates on voluntary basis, if required, to obtain reasonable rates. NSCL reserves the right to take decision on the matter and firm(s) will have no right to challenge the same. Once work order issued for transport work, no firm (either MSME or others) will claim for allotment of transport work. Decision of Regional Manager will be final.
- 5) **Booking of Consignment:**

- a) NSCL consignments shall generally comprise seeds and other materials such as Certification, Treatment, Labelling, Packing Materials, Chemicals, etc., as specified by NSCL.
 - b) The transporter shall ensure safe delivery of consignments without any deterioration or loss. Any loss/damage to NSCL shall be recovered from the transporter's bills and/or EMD/Security Deposit. Freight charges shall also be proportionately deducted for short/damaged quantities. Any excess loss beyond available dues/security deposit shall be payable by the transporter on demand.
 - c) NSCL does not guarantee any specific volume of work at any time during the period of the agreement. The agreement itself does not confer any right on the transporter to demand that the entire work should necessarily or exclusively be entrusted to him. NSCL reserves the right to appoint one or more transporters and distribute the work among them during the currency of this agreement and no claim for compensation shall lie against NSCL on account of such division of work. No transporter can demand division of work but NSCL may empanel/award more than one transporter at L-1 rates so that the movement of seeds is not hampered due to non-availability of trucks.
 - d) The transporter shall collect goods from designated godowns/storage locations as instructed by NSCL without extra charges. Freight rates shall include loading and unloading charges. If loading/unloading charges are borne by NSCL or seed producers, the same shall be deducted from transport bills at the rate fixed for respective NSC Labour contractor.
 - e) All consignments shall be booked on **"Carrier's Risk"** basis, and the same shall be printed on all LRs/Goods Notes. The transporter shall submit the LR format before execution of the Agreement. In case of accident, theft, or fire, the transporter shall lodge an FIR and arrange an insurance survey report for claim purposes.
 - f) The transporter shall ensure that- (i) Hooks are not used for handling bags, (ii) trucks are covered with sound, waterproof, and leak-proof double tarpaulins, (iii) consignments are not exposed or kept open, (iv) transportation is carried out only by road.
 - g) The transporter shall submit freight bills timely to the concerned NSCL Area Office/Production units and follow up for payment processing.
 - h) **If both light and heavy materials are transported together in a single truck/vehicle against a single job order, the combined total quantity of both materials will serve as the base for determining the applicable slab rate. However, for processing and passing transportation bills, the light and heavy materials will be billed separately using the slab rate determined by that combined total quantity, in accordance with the job order terms. Therefore, the transporter must submit a single bill for payment, explicitly showing the individual gross amounts calculated separately for light and heavy seeds/materials based on the job order, followed by the combined total gross amount.**
 - i) NSCL shall mention the quantity and weight of materials in the Job Order. The transporter shall assess the quantity/weight/volume and arrange suitable vehicles accordingly.
 - j) NSCL will not entertain any dispute regarding loading & unloading charges & it is the sole responsibility of the transporter to solve any issues of loading & unloading charges arising at dispatch & receiving Points.
- 6) Period of Contract: The contract shall remain valid for one year from the date of Agreement/issue of Work Order and may be extended beyond one year by mutual consent of NSCL and the transporter until finalization of the next tender.** NSCL reserves the right to terminate the contract before completion of one year without notice in case of unsatisfactory performance, violation of terms & conditions, or if the transporter offers/promises any bribe, commission, gift, or undue advantage to NSCL employees/officers.
- 7) Arrangement & Placement of Trucks at Godown:**
- a) The transporter shall place trucks as per the quantity and locations mentioned in the Job Order. The transporter shall not demand placement of trucks or quantities as per their convenience.

- b) Job Orders shall be issued by the concerned Area Manager, Production Centre I/C, or any authorized NSCL official as per requirement.
- c) Vehicles entering NSCL premises/godowns/custom processing plants shall carry all valid statutory documents as per the Motor Vehicle Act, including RC, Pollution Certificate, Insurance, and valid Heavy Vehicle Driving Licence. The transporter shall confirm the required quantity with the concerned Area Manager/Consignee before truck placement. Actual payment shall be based on the quantity acknowledged in the Lorry Receipt.
- d) **The transporter shall approach concerned Area office and need not to wait for a call from the Area Offices after issue of Job order and place truck for lifting as well as lift the consignment within 36 hours of intimation by NSCL unless/otherwise mentioned in Job Order. NSCL would have at liberty to engage another transporter if the successful tenderer failed to provide the truck within the stipulated period. It shall be ensured that the entire consignment under the agreement is lifted within the dates intimated by NSCL on each occasion. If the transporter fails to lift the stocks within 36 hours of NSCL's intimation, NSCL shall have the right to impose a penalty for delayed lifting at the rate of two percent (2%) of the freight charges per day per truck up to a maximum 2 days, beyond which it shall be opened for NSCL to transport the goods through any other transporter (including the vehicle/lorry/truck from the local market) at the risk & cost of transporter having agreement with NSCL to whom the Job/Work order was issued. In that event, if NSCL has to pay more than the amount payable to the transporter under this contract, the excess amount paid shall be recovered/adjusted by NSCL from the amount and/security deposit at the credit of the transporter. The receipt from the other transporter for payment by NSCL on account of transporting the goods through them shall be conclusive evidence of the amount so paid and the transporter under this contract shall without any dispute pay the excess amount either in cash/accept recovery /adjustment from the amount at his credit.**
- e) Any increase or decrease in quantity shall be communicated through email/Job Order by NSCL. The transporter shall arrange trucks accordingly without any additional claim.
- f) Any damage, wetting, or loss of materials during transportation shall be recovered from the transporter's bill/security deposit.
- g) Loading and unloading locations may be anywhere in India. The transporter shall arrange trucks accordingly and shall not refuse on the ground of non-availability of office/location support. In case of refusal, NSCL may arrange alternate transportation and recover the differential cost from the transporter's bill/security deposit.
- 8) Terms of Booking:** All bookings shall be on a "**to be billed**" basis. Freight rates shall be quoted in **Rs./MT/Km**, inclusive of loading, unloading, statistical charges, road toll, bridge toll, octroi, and all other incidental charges. Payment shall be made based on the actual quantity transported and the actual distance covered. The bidder shall submit **two Financial Bids** (Annexure-VII, Page 18).
- a. Transportation shall be carried out as per the job order. Where two or more job orders are issued for the same location/route and the transporter uses a single truck to transport the entire consignment, billing shall be processed on a truck-wise basis only.
- b. No overlapping claim shall be admissible for the same truck on the same date and route. If a truck carries consignments for multiple destinations on the same route on the same day, only one bill shall be submitted.

- c. Any shortage during transit shall be recoverable from the transporter at the applicable sale price of seed/material, including taxes, if any.
- d. The transporter shall collect goods from the designated godown/storage location as directed by NSCL without any extra charge. Loading and unloading charges shall be borne by the transporter.
- e. Each bill shall include a certificate confirming that no previous invoice has been raised for the same consignment.
- 9) **Detention:** No detention charges shall be payable for the first 24 hours of truck detention at the originating or destination station. For detention beyond 24 hours, NSCL may pay Rs. 500 per day, provided it is established that the detention was solely attributable to NSCL. The day of truck placement/arrival and the day of loading/unloading shall be excluded while calculating the detention period. ***NSCL shall not be liable to pay any detention charges for holidays of any kind, whether occurring during loading or unloading operations.***
- 10) **Diversión:** If the consignee mentioned in the Road Challan/LR requests delivery at a nearby alternate destination, the transporter shall comply only after receiving written approval by email or letter from the concerned Area Manager of NSCL. The additional distance from the original destination to the alternate destination shall be added to the total distance, and payment shall be made for the entire distance at the same applicable rate/slab as that of the original destination.
- 11) **Withholding and Non-Delivery of Consignment:** The Transporter shall not withhold or refuse delivery of any consignment for any reason. The Transporter shall be solely responsible for any loss or damage suffered by NSCL due to non-delivery. In such cases, the Transporter shall bear the full cost of seeds/materials, including certification, treatment, packing, and other related charges, at the prevailing NSCL sale price, along with any damages payable by NSCL. For other goods, the Transporter shall bear the full cost of the goods and packing materials.
- 12) **Transshipment:** Transshipment of consignments during transit is not permitted. In case of unavoidable situations such as breakdown, accident, or road blockage, the Transporter shall make alternative arrangements to ensure safe delivery within the prescribed time. Any change of vehicle shall require proper justification and approval to the satisfaction of NSCL. In case of unauthorized transshipment, or delay/damage arising from unaccepted transshipment, penalty shall be levied at **twice the applicable rate** for normal delay/damage.
- 13) **Tracking of Consignment:** The Transporter shall provide tracking reports for all Job Orders whenever required. The Transporter shall also share daily tracking updates with the concerned Area Office/Regional Office and the Consignee for all consignments under the issued Job Orders.
- 14) **Delivery of consignment:**
- a. The transporter shall deliver the consignment at the consignee's address on a door-to-door delivery **basis** during office hours (**10:00 to 17:00 hours**) on working days within the transit period of **300 Km per day**. The transit period shall exclude the days of loading and unloading. If delivery beyond office hours or on holidays is required, the transporter shall inform the consignee in writing or through e-mail at least **24 hours in advance** to enable necessary arrangements. However, the consignee/consignor shall not be responsible for non-acceptance of delivery if such arrangements are not made by the consignee.
- Note: Calculation of Delivery/Transit period :**
- In case of multiple delivery destinations, the transit period shall be calculated separately for each leg of transportation. The first transit period of **300 Km** shall be counted from the origin point to the first delivery point. Thereafter, **300 Km** shall be considered from the first delivery point to the second delivery point, from the second delivery point to the third delivery point, and so on.

Example: For three delivery points, the transit period shall be:

Origin point to 1st delivery point – 300 Km

1st delivery point to 2nd delivery point – 300 Km

2nd delivery point to 3rd delivery point – 300 Km

- b. The transporter shall obtain clear acknowledgement on the LR/Movement Certificate/official letter, bearing the consignee's seal, signature, and date of delivery. Any material delivered incorrectly or not as per NSCL dispatch instructions shall be at the transporter's risk and responsibility.
- c. If the transporter fails to deliver the consignment within the specified time limit, NSCL shall have the right to levy a penalty for delayed delivery as applicable.

Sr. No.	No. of days beyond the transit period	Percentage of the freight Charges as penalty per day of delay per truck
01	For the delay up to 50% of the transit period or part thereof	2% of the freight per truck per day of delay
02	For the delay of beyond 50% of the transit period or part thereof	2% of the freight per truck per day of delay up to 50% of the transit period plus 10% of the freight per truck per day on the delay beyond 50% of the transit period

Note: The final decision regarding the applicability of any penalty for the delay in the supply of seeds rests with NSCL. If a penalty is imposed, NSCL will also determine the applicable penalty percentage and the value on which the penalty is to be calculated—whether on the seed cost or on the truck freight value. In case, the delay is due to circumstances beyond control of transporter/extra point delivery in a single trip, then NSCL reserves the right for relaxation of delivery period.

- d. The total penalty in any case shall not exceed the total freight amount payable for the truck.
- e. If the transporter fails to deliver the materials within the stipulated cut-off date and the consignee refuses to accept the consignment, the transporter shall be fully responsible. The cost of seeds/materials for the quantity not accepted by the consignee shall be recovered from the transporter. This shall include delays due to late truck placement or delay during transit.

15) Payment & Income Tax

- a) NSCL shall not make any separate payment towards insurance charges, if the same is arranged by the Transporter.
- b) Freight payments shall be made on a **billed basis**. For billing purposes, the distance shall be calculated strictly as per the shortest actual route distance shown on Google Maps, and payment shall be made based on the actual quantity transported by the Transporter.
- c) If the consignment is delivered to any destination other than the specified destination without prior written/email approval from NSCL, no additional freight charges shall be payable by NSCL for such extra distance or charges.
- d) NSCL reserves the right to deduct TDS and any other applicable taxes from the Transporter's bill payments as per the provisions of the Income Tax Act, 1961 and other applicable laws.
- e) The Minimum Guaranteed Quantity shall be **1 M.T.** and the Minimum Guaranteed Distance shall be **50 KM**. Except for these minimum guarantees, payment shall be made based on the actual quantity transported as per the job order and the actual distance covered.
- f) NSCL may instruct the Transporter via a Job Order to club consignments for two or more destinations along the same route into a single truck. If unloading is required at more than two destinations during a single trip, an additional charge of Rs. 500.00 per destination will be paid

by NSCL (excluding the first two destinations). In such multi-drop cases, the freight charges shall be calculated based on the total distance from the source point to the final destination point, using the combined gross quantity transported as the base for the applicable slab rate.

- g) Payment shall be made to the Transporter through RTGS/NEFT by the Regional Office against submission of bank details (Account Number, Bank Branch, IFSC Code, along with a cancelled cheque on the Transporter's letterhead). Payment shall be based on the actual net weight of goods mentioned in the Lorry Receipt at the time of loading and submission of the consignee's receipt confirmation. Any deduction towards shortage, delay penalties, or damages to the consignment shall be made before releasing payment.
- h) Payment shall be released to the Transporter only against submission of original acknowledgement from the consignee. No payment shall be made against carbon copies or photocopies of the Lorry Receipt (LR) and Movement Certificate. In case of loss of the original LR with acknowledgement, the Transporter shall submit an indemnity bond/affidavit/undertaking along with the transportation bill.
- i) If the consignment is delivered short of the specified destination or delivered to any other destination without prior written approval from NSCL, no freight payment shall be made to the Transporter.
- j) The Transporter shall submit the original Lorry Receipt (LR) and original acknowledgement from the consignee mentioning the number of bags received, quantity of materials received, date of delivery, and bearing the consignee office seal and signature, as a mandatory requirement for release of payment.
- k) Freight payment shall be calculated based on the shortest road distance (in kilometres) as per Google Maps. If the destination is not available on Google Maps, the distance shall be determined from the India Road Map/Motoring Guide, duly certified by the concerned Area Manager. For multiple delivery points, the distance shall be calculated up to the last delivery point for the total quantity mentioned in the order. Transit time shall be calculated at **300 KM per day**, and distance shall be considered from the loading point to the unloading point as per NSCL's Movement certificate/Road Challan.
- l) **Tax: As applicable under prevailing tax laws.**

16) Termination of Contract: The terms and conditions as stated above shall be binding on the NSC and the transporter and their relationship shall be governed by the same. NSC shall have the right to terminate the contract at any time during its currency after giving 10 days' notice to the transporter without assigning any reason whatsoever and transporter shall not be entitled to question the termination nor shall be entitled to any compensation on this contract. In the event to transporter being adjudged insolvent or going liquidation or winding up his business or failing to observe any of the provisions of the contract or is convicted or punished under the provisions of any statute, NSC, shall be at liberty to terminate the contract without prejudice to any other rights or remedies under contract and to get the work done during the period of the contract at the risk and cost of the transporter and to claim from him any resultant loss sustained or costs incurred.

17) Transit Insurance of Seeds: NSCL shall arrange transit insurance for seeds during transportation. In case of any accident or damage to seeds, the Transporter shall immediately inform NSCL to enable submission of an insurance claim. If the claim is rejected or not received due to any fault or delay on the part of the Transporter, the entire loss/damage amount shall be recovered from the Transporter. **Allotted Transporter should submit the format of LR (copy of transporter LR) to the office before signing agreement. In case of any accident/theft/fire to the consignment, the transporter should lodge FIR at nearest Police Station at the earliest and arrange survey report of the Insurance Company for preferring claim.**

18) Indemnity: Without prejudice to any other provisions in these conditions, the transporter shall be bound to keep the company (NSCL) or any representative or employee of the company (NSCL) fully indemnified against any action, claim, or proceedings under the provisions of any rules, regulations, bye laws, notifications, direction or orders having the force of law for anything done or omitted to be done by the transporter in contravention of such provisions etc., for the infringement or violation thereof by him in the course of the execution or completion of the work under the contract and if, as a result of any such action, claim or proceedings, the transporter or such representative of the company, as the case may be, is adjudged to be liable to any penalties or to pay any compensation, such liability of the transporter and if, the company (NSCL) will deduct all amounts arising out of such liabilities from the security deposit of the transporter or from any other amount due and payable by the company (NSCL) to the transporter under this contract or any other contract and without prejudice to any other legal remedy available to the company (NSCL).

19) Taxes and Duties: The rates quoted by the Transporter shall be inclusive of all applicable taxes, duties, levies, tolls, royalties, commissions, and other charges imposed by any Central, State, or local authority. No additional payment shall be admissible on this account.

20) Compliance with Laws: The Transporter shall comply with all applicable Central, State, and local laws, rules, regulations, and statutory requirements in force from time to time. The Transporter shall be solely responsible for any violation thereof, and the Corporation shall not be liable for any such non-compliance.

21) Force majeure

a) *Force Majeure* means any event beyond the reasonable control of the Transporter, not caused by its fault or negligence, that prevents or delays performance under this Agreement. Such events include, but are not limited to, acts of Government, road blockades, damaged roads or bridges, natural calamities, war, fire, floods, epidemics, quarantine restrictions, and similar events.

b) The Transporter shall notify the Company in writing or by email within **24 hours** of the occurrence of a Force Majeure event, along with supporting evidence. The Transporter shall continue to perform its obligations to the extent reasonably practicable and take all reasonable steps to minimize the impact. Claims shall be submitted to the concerned Area/Regional Office, and the decision of the **Regional Manager, NSCL Ltd., Kolkata**, shall be final.

22) Settlement of disputes (Arbitration):

In case any dispute arises between NSCL and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case, dispute remains even after discussion, then it shall be binding upon parties to resolve issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve this dispute through arbitration before going to court of law. The Arbitration shall be conducted at New Delhi and shall be English Language. The court of Delhi shall have the jurisdiction.

23) Addresses of Sub Units and Farms under Regional Office, NSCL, Kolkata

- 1) Area Office, NSC Salt Lake, Kolkata, Address: Block – AQ, Plot No. – 12, Sector – V, Kolkata – 700091, West Bengal.
- 2) Seed Production Centre, NSC Midnapur, Address: Vill.-Kuikota, PO- Abash, District– West Midnapur, Pin-721101, West Bengal.
- 4) Area Office, NSC Siliguri, Address: Pradhan building, Hakimpara, Siliguri, West Bengal-734001.
- 5) Area Office, Guwahati: 6th Mile, Panjabari Road, Guwahati, Assam-781037.
- 6) Area Office, Bhubaneswar: 150, Industrial Estate, Mancheswar, Bhubaneswar, Odisha-751010.
- 7) Seed Production Unit, Chatra, Dist.-Birbhum, West Bengal.
- 8) Seed Production Unit, Sambalpur, Odisha.
- 9) Seed Production Unit, Balasore, Odisha.

Note: The above locations are some of the lifting/delivery points, however, lifting/delivery points may be any place of India.

Authorization from the Competent Authority of the Firm authorizing the representative to sign the Tender Document and participate in the tender

(On Firm/Company Letter Head and Copy to be uploaded on e-portal)

I/We have read and understood the Terms & Conditions of the e-tender and agree to abide by them.
I/We hereby certify that the information furnished above and the documents submitted are true and correct to the best of my/our knowledge and belief. In the event that any information is found to be false, incorrect, or misleading, NSCL, RO-Kolkata reserves the right to reject my/our bid.

Signature of Tenderer: _____

Name: _____

Address: _____

Phone No.: _____

Email: _____

Seal/Stamp: _____

Date: _____

**Self-Declaration Certificate stating that the tenderer has not been blacklisted by any office of
NSCL, Govt. /Semi Govt. /PSU or any other agencies
UNDERTAKING / AFFIDAVIT/ DECLARATION**

(on Firm/Company Letter Head and Copy to be uploaded on e-portal)

To,
The Regional Manager,
National Seeds Corporation Limited (NSCL),
Plot No. 12, Block-AQ, Sector-V,
Salt Lake, Kolkata – 700091,
West Bengal.

Subject: Self-Declaration regarding Non-Blacklisting for Tender Participation

Sir/Madam,

I/We, _____ [Name of the Authorized Signatory], in my/our capacity as
_____ [Designation] of M/s. _____ [Name of the
Firm/Company], having its registered office at _____ [Full Address of the Firm/Company], do
hereby solemnly affirm and declare as follows:

1. I/We hereby declare that our Firm/Company has never been blacklisted, debarred, suspended, or sidelined by **National Seeds Corporation Limited (NSCL)**, any **Government Department (Central or State)**, **Semi-Government Organization**, **Public Sector Undertaking (PSU)**, or any other Government/Private agency in India or abroad.
2. I/We further confirm that no such blacklisting or debarment is currently in force, nor has any legal or administrative action been initiated against our Firm/Company by any of the aforementioned entities during the last three (3) years in respect of transportation services or any other business operations provided by us.
3. I/We state that the information provided above is absolutely true, accurate, and correct to the best of my/our knowledge, information, and belief.
4. I/We fully understand and agree that if any part of this declaration is found to be false, misleading, or incorrect at any stage, National Seeds Corporation Limited (NSCL) shall have the absolute right to reject our bid, terminate any ongoing contract, forfeit the Earnest Money Deposit (EMD) / Security Deposit, and initiate appropriate legal and administrative action against us as deemed fit.

Declarant Details:

Name: _____

Designation: _____

Name of the Firm/Company: _____

Place: _____

Date: _____

(Signature of the Authorized Signatory)

ANNEXURE-V

Acceptance Letter for annual transport work

(on Firm/Company Letter Head and Copy to be uploaded on e-portal)

To,
The Regional Manager,
National Seeds Corporation Ltd.
Plot No. 12, Block-AQ, Sector-V
Salt Lake, Kolkata-700091 (West Bengal)

Sub: Acceptance of Terms & Conditions of E-Tender

Sir,

With reference to your e-tender NIT no. _____ dated _____, we hereby confirm that we have carefully read and understood all the terms and conditions of the tender for appointment of Annual Transporter on an All India basis.

We have submitted our rates through the e-tender portal as prescribed. We certify that the information furnished by us is true and correct, and we agree to abide by all the terms and conditions of the tender. We understand that any incorrect information may lead to rejection of our bid.

Place: _____

Date: _____

Name & Signature of Authorized Signatory

Company Seal/Stamp

ANNEXURE-VI**CHECK LIST FOR TECHNICAL BID EVALUATION OF TENDER**

Sl. No.	Particulars	Remarks / Yes or No
1	Name of the Company with complete address, contact number, and email address	
2	Type of Firm (Proprietorship / Partnership / Private Limited / Public Limited Company / etc.)	
3	Partnership Deed (in case of Partnership Firm) / Aadhaar Card (in case of Proprietorship Firm)	
4	Name and contact numbers of Proprietor / Partners / Directors, etc.	
5	Details of number of trucks / Vehicle Registration Numbers (Enclose list along with copies of Registration Certificates)	
6	Details of past experience, including period, quantity, and contract value (Government / Semi-Government / Cooperative Agencies / Private / Reputed Companies)	
7	GSTIN Number (Copy to be uploaded with the Technical Bid)	
8	PAN Number (Copy to be uploaded with the Technical Bid)	
9	Income Tax Return (ITR) copies for the last two financial years	
10	Bank Account Details (Bank Name & Address, Account Number, IFSC Code, etc.)	
11	Authorization from the competent authority of the Firm/Company/Organization authorizing the representative to sign the tender documents and participate in the tender (Annexure-III) – to be uploaded online	
12	Self-Declaration Certificate stating that the tenderer has not been blacklisted by NSCL or any other Government Organization (Annexure-IV) – to be uploaded online	
13	Acceptance Letter for appointment as Transport Contractor (Annexure-V) – to be uploaded online	
14	List of Branch Offices – to be uploaded online	
15	Signed copy of TENDER DOCUMENT FOR TRANSPORTATION OF SEEDS, PACKING, CERTIFICATION, TREATMENT MATERIALS, ETC. ON ALL INDIA BASIS (EXCEPT HILLY REGIONS i.e. ARUNACHAL PRADESH, MANIPUR, MEGHALAYA, MIZORAM, NAGALAND AND TRIPURA) BY ROAD (ANNUAL CONTRACT) – to be uploaded online	
16	Valid certificate of MSME/MSE's registered with NSIC or any other body specified by Ministry of MSME for Transportation Services (If applicable). MSME/MSE parties are exempted from Tender Fee and EMD. However, Security Deposit shall be applicable if the work is awarded. (Certificate to be uploaded online)	
17	Tender Fee as per NIT – ₹1,180/- (Non-refundable), to be paid online (Exempted for eligible MSME/MSE parties)	
18	Earnest Money Deposit (EMD) – ₹2,00,000/- (Rupees Two Lakh Only), to be paid online (Exempted for eligible MSME/MSE parties)	
19	Any other document in support of the tender	

NATIONAL SEEDS CORPORATION LIMITED
REGIONAL OFFICE: KOLKATA**PRICE/FINANCIAL/COMMERCIAL BID**

For Actual Distance Travelled (in km), Freight rate (Rs. per MT of actual lifted quantity) inclusive of all Taxes/GST, loading charges, unloading charges, bridge crossing, etc.

It is mandatory for the tenderer to quote rates for all slabs in the e-Tender Portal and the rates should not be zero. Rates shall be quoted starting from the first slab and proceeding in decreasing order, vertically and horizontally across the applicable distance and weight slabs.

[A] [Rate to be quoted for Light weighted seeds (Groundnut, Sunflower, Vegetable seeds packed in cartoon box, etc.) and Packing/Tagging materials (i.e. HDPE bags, Non-woven bags, Jute bags, Cotton cloth bags, Hand made paper labels, BOPP bags, Poly pouch, Gunny bags, etc.)]

Quantity in Metric Ton and Distance in Kilometer

SR. No.	DISTANCE IN KM.	AREA TYPE	FREIGHT RATES (RS./MT/KM.)					
			Up to 2 M.T.	Above 2 to 4 M.T.	Above 4 to 8 M.T.	Above 8 to 16 M.T.	Above 16 to 20 M.T.	Above 20 M.T.
1	0 KM to 100 KM	<u>PLAINS</u>						
2	Above 100 KM to 200 KM							
3	Above 200 KM to 300 KM							
4	Above 300 KM to 400 KM							
5	Above 400 KM to 500 KM							
6	Above 500 KM to 1000 KM							
7	Above 1000 KM							

[B] [Rate to be quoted for Heavy weighted seeds or any kind of Treatment materials (i.e. Culture Packets, Thiram, Carbendazim, Pesticides and other fertilizers & chemicals)]

Quantity in Metric Ton and Distance in Kilometer

SR. No.	DISTANCE IN KM.	AREA TYPE	FREIGHT RATES (RS./MT/KM.)					
			Up to 2 M.T.	Above 2 to 4 M.T.	Above 4 to 8 M.T.	Above 8 to 16 M.T.	Above 16 to 20 M.T.	Above 20 M.T.
1	0 KM to 100 KM	<u>PLAINS</u>						
2	Above 100 KM to 200 KM							
3	Above 200 KM to 300 KM							
4	Above 300 KM to 400 KM							
5	Above 400 KM to 500 KM							
6	Above 500 KM to 1000 KM							
7	Above 1000 KM							