

NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)

SECTOR-V, BLOCK-A-Q, PLOT NO. 12,
SALT LAKE CITY, KOLKATA-700091 (West Bengal)
(CIN NO: U 74899 DL 1963 GOI 003913)



TENDER DOCUMENT
FOR
HIRING OF GODOWN FOR STORAGE AND PROCESSING OF SEEDS

TENDER SHOULD BE SUBMITTED IN TWO BIDS SYSTEM ON LINE ONLY

TENDER DOCUMENT AVAILABLE FOR ONLINE SUBMISSION: From 05.09.2023 to 26.09.2023 upto 03.00 p.m. ON NSC e-Portal :<https://indiaseeds.enivida.com>

OPENING OF TENDER (TECHNICAL BID) : Dated on 26.09.2023 at 15.30 Hours

COST OF TENDER FORM : Rs. 1180/- inclusive of GST (Rs. One Thousands One Hundred Eighty only) to be paid online only.

Contact details:

Particulars	Telephone	E-mail	Fax
Regional Office – Kolkata	033- 23671077	nsc.kol.engineering@gmail.com nsc.kolkata.ro@gmail.com rm.kolkata@indiaseeds.com	033-23671076
Web Site	www.indiaseeds.com		
NSC E Portal	https://indiaseeds.enivida.com/		

TENDER DOCUMENT INDEX

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**NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
SECTOR-V, BLOCK-A-Q, PLOT NO. 12,
SALT LAKE CITY, KOLKATA-700091 (West Bengal)
(CIN NO: U74899DL 1963GOI003913)**

No: Admn-7/NSC-KOL/2023-24/

Date: 05.09.2023

" E- TENDER NOTICE "

National Seeds Corporation Ltd. (NSC) , REGIONAL OFFICE , KOLKATA-700091 (West Bengal) invites from interested parties for providing well furnished godown of appx. 3,000 sq. Ft. – 4,000 sq. Ft. Space, within the distance of approx. 10-15 Kms from Sainthia/Nalhati (Distt. Birbhum) West Bengal for storage and processing of paddy and other crop seeds for three years on monthly rental basis, as details below:-

1) Name of Work	Hiring of Godown for storage and processing of seeds of appx. 3,000 sq. Ft.- 4,000 sq. Ft. space within the distance of approx. 10-15 Kms from Sainthia/Nalhati (Distt. Birbhum) West Bengal
2) Earnest Money	Rs. 50,000/- (Rupees Fifty Thousands only) to be paid online
3) Tender cost	Rs 1180/- incl. GST (Rupees One thousand One Hundred Eighty only)to be paid online
4) Last Date & Time for submission of tender	26.09.2023 up to 15.00 hours.
5) Date & Time for opening of Technical Bids	26.09.2023 at 15.30 hours.

1. Tender document will be available on NSC e-Portal:<https://indiaseeds.enivida.com> Up to 29.09.2023 till 15.00 hours for uploading .
2. The eligibility criteria for participation are given in the tender document.
3. Parties participating for Tender, EMD amount should be submitted online along with cost of tender document.
4. **(Technical bid)** may be opened on 26.09.2023 at 15.30 hours.
(Price bid) will be opened on suitable date & time.
5. Tenderers should submit both Technical bid and Price bid strictly as per instructions to tenderers given in the tender documents.
6. Tender not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
7. The Corporation reserves the right to accept or reject any/all tenders without assigning any reason whatsoever and decision of the Corporation shall be final and binding on tenderer.

Regional Manager

NSC, Kolkata

SECTION – I

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number; registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.

Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
8. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown "form received". This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
9. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
10. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
11. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.

12. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
13. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
14. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
15. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
16. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
17. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
18. The time displayed in the server is IST(GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
19. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Thank You

Technical Support - Phone: 9355030620, 9355030608

Tel: 011-49606060

Email ID - enividahelpdesk@gmail.com

TERMS CONDITIONS OF TENDER

1. The tenderer shall present the offer through online form as given in e tender.
2. The tender shall be accompanied with tender fee (non-refundable) of Rs. 1180/- & interest free EMD of Rs.50,000/- (Rupees Fifty Thousands Only) to be deposited online. Tender without tender fee and EMD will be rejected.
3. Micro small enterprises MSE's registered with NSIC or any other body specified by Ministry of MSME, for such works are exempted from payment of Tender fee as well as EMD. Security deposit however, will have to be deposited in the case of grant of work.
4. Conditional offers shall not be accepted and the tenderer shall not impose any additional conditions whatsoever.
5. The location of the godown should be well connected with main road easily approachable. The location of the Seed godown should preferably be with convenience for transportation of raw seed of NSC seed growers. NSC will establish seed Processing plant for processing of seed at that location.
6. The Agreement will be effective for 3 years from the date of execution with National Seeds Corporation Limited.
7. A Committee/ Area manager will physically inspect the godown of L-1 party after opening the bid to ensure the suitability of store for storage & Establishment of processing machine , etc. in accordance with the tender requirement. The offer will be assigned only if stores are found suitable by the committee/ Area Manager.
8. This contract will be for a period of Three years initially and if mutually agreed, it can be extended for further three years on same terms and conditions. However, the rates may be revised with 10% of increase in monthly rent for next term of 3 years with mutual consent of both the parties.
9. Godown for storage of seeds should be constructed of RCC & brick work and should have sufficient plinth height of at least 1 to 3 ft. from ground level to avoid dampness and also sufficient ventilation for aeration in the godown and good openable shutters/ doors and flooring of PCC or mastic or trimix flooring.
10. Godown should have brick wall, steel shutters, steel/ wooden ventilator and A.C. sheets roof preferably instead of G.I. sheets and the height of the godown should be minimum 20 feet approx. from plinth level. The godown should be leak proof and well ventilated. At least 3,000 sq. ft. area for storage, machinery and operation should be available. The premises should have either compound wall or at least barbed wire fencing or chain link fencing to protect premises.
11. Building and godown should be located on elevated ground area and should not be nearby river/ Nalla/ stream or should not be located near explosive industry to avoid fire. Similarly , location of godown should be away from domestic area.
12. Sufficient availability of water for fire hydrant system and drinking purpose should be available at the godown with either from source of water like well, dam, reservoir, SIDC, Corporation or Nagar Parishad.
13. Required number of labours should be available in nearby area for loading, un- loading & processing Work . Electric supply for operating machines of minimum 40-45 HP seed processing plant and

electrification should be available. Sufficient lights in the godown and in the open premises of plant should be available. The charges for operating seed processing plant & electrification inside the godown will be paid by NSC. The owner has to provide separate electric meter/bill for processing machine/ plant.

14. The owner has to raise the bill monthly and payment will be by NATIONAL SEEDS CORPORATION LTD at the approved rates within 15 days from the date of receipt of bill to Regional Manager office with clear certificate from the NATIONAL SEEDS CORPORATION LTD's officer supervising the work.
15. NSC will insure the stock and material against fire, theft, thunder storm, hail storm, Strikes, agitations, accidents etc. in the name of NSC. In case insurance is arranged by the owner of godown on behalf of NSC, then the same will be reimbursed on submission of policy document in the name of NSC.
16. In case of any loss to National Seeds Corporation Ltd and seed stock at godown premises due to the fault of godown owner, then the cost of the same will be recovered at selling rate decided by National Seeds Corporation Ltd.
17. No security or watch and ward charges will be provided by NATIONAL SEEDS CORPORATION LTD and sufficient Security/ watch and ward on 24 X 7 Basis has to be provided by the owner.
18. For maintaining the seed stock in good condition, the fumigation, spraying and dusting, cleanliness, sweep age will to be carried out by NSC. The owner will have to allow for all the above operations in godown.
19. All the payments of contract will be released by the concerned Regional Manager's office through RTGS/NEFT.

OTHER TERMS AND CONDITIONS

- (i.) Godown should be situated in Sainthia/Nalhati (Distt. Birbhum) having sufficient space capacity of approx 3,000 sq. Ft. - 4,000 sq. Ft. for storage of paddy or other type of seeds for a period of at least three years. Tender should be submitted in online only.
- (ii.) Earnest Money Deposit of Rs.50,000/- to be deposited online. EMD of 2nd & 3rd lowest parties will be retained till the agreement is made by L- 1 party. EMD of other unsuccessful bidders will be returned through RTGS only. In case, Godown owner fails to handover the godown or provide the required storage space within the stipulated period as required by NSC, then NSC reserves the right to forfeit the EMD.
- (iii.) Successful party has to execute an agreement on Non - Judicial Stamp Paper of Rs. 500/- in the prescribed NSC Performa.
- (iv.) Taxes & security charges of godown to be borne by the party.
- (v.) The storage charges will be paid every month. Party has to submit Invoice bill with relevant storage details to concerned Area office for onward submission to Regional office for payments. The loading and un- loading charges of seed and other materials will be borne by NSC.

- (vi.) The storage godwn will be inspected by NSC for ascertaining suitability of scientific storage condition of seed before giving work order.
- (vii.) NSC will bear insurance charges of stock stored for Theft, Fire or Burglary in the godown. In case insurance is arranged by the owner of godown on behalf of NSC, then the same will be reimbursed on submission of policy document in the name of NSC.
- (viii.) The Regional Manager, NSC, Kolkata reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
- (ix.) The Tender should submit the following documents along with tender:
 - a) Partnership Deed / Ownership proof
 - b) Copy of the Registration of Godowns (if any)
 - c) Copy of VAT Registration Certificate
 - d) Copy of PAN Card
 - e) Copy of Income Tax returns for the last two years
- (x.) NATIONAL SEEDS CORPORATION LTD reserves the right to terminate the contract of godown at any time with one month's notice to the owner.
- (xi.) TDS of the bill amount will be deducted from each bill as per rules.

Settlement of disputes:

All disputes in relation to the tender, the contract or the interpretation of any of their terms or implementation there –of or arising out of or concerned directly or indirectly with the contract /tender shall be referred to the sole arbitrator to be appointed by the Chairman – cum – Managing Director of the Corporation/ and in the absence of CMD, the highest Executive Officer of the Corporation Shall make such appointment. The venue of arbitration shall be at New Delhi. The court of law at the New Delhi/ Delhi alone will have jurisdiction in the matter of any disputes whatsoever.

The arbitrator shall have powers to enlarge time for making & publishing the award with the consent of the parties. The parties will have no objection to the appointment of the arbitrator on the ground that the arbitrator had dealt with the matter of any earlier stage in case the tenderer is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party to the arbitration of one of the arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. Of India, In-charge of the Bureau of Public Enterprises.

The arbitration & Reconciliation Act 1996 shall not be applicable to the arbitration under this clause. The award of the arbitrator shall be binding upto the parties to the dispute, provided however any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary / Additional Secretary when so authorized by the Law Secretary whose decision shall bind

the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

For the tenderer's use

I have read and understood the foregoing Terms & Conditions and I agree to the abide by them.

Date :

Signature of the tenderer

with Seal

Name :

Full Address :

PART-A - TECHNICAL BID

(To be submitted online)

1. Name of Bidder/party: _____
2. Address and contact Details, email of Bidder/party:

3. Address of Godown: _____
(upload Supporting documents)
4. Partnership Deed/Godown Ownership proof **(upload Supporting documents)**
5. Copy of Registration of Godown (if any) **(upload Supporting documents)**
6. PAN No. _____ **(upload copy of PAN card)**
7. GST NO. _____ **(upload copy of GST Registration)**
8. ITR for last 02 Financial year (FY 2021-22 and FY 2022-23) **(upload copy of ITR)**

I have read and understood the Terms & Conditions and I agree to abide by them.

Date:

Place:

(Seal)
Signature _____
Name _____
Full Address _____
Contact no: _____
Email _____

PART –B : FINANCIAL BID

(Form for offer by tenderers to be sent in **Online**)

From:

M/s

.....

.....

To:

The Regional manager,
National Seeds Corporation Limited,
Kolkata, WB, (M - 0 - 9831124221)

Ref: Your Tender Notice No. Adm-7/NSC:KOL/2023-24, Dated 05.09.2023

Sir,

With reference to your advertisement, we hereby quote our most competitive offer for the storage space as per the Terms & Conditions provided by you. The particulars of offer are given below:

Sr. No.	Address of the Godown	Offered Space in sq. ft.	Monthly Rent (Rs. Per sq. ft.)	
			In Figures	In words
1		3,000.00 sq. ft.		
2	Additional Storage Space at Same Location			

Date :

Place :

Yours faithfully

Signature with seal

Name :

Complete Address :

.....

Phone No.

Fax No.

E.mail

AGREEMENT
(For Hire of Godowns)

AGREEMENT made on this day between the National Seeds Corporation Limited (A Govt. Of India Undertaking) incorporated under Companies Act 1956 and having "Regd. Office at New Delhi (who and whose successors and assigns are hereinafter called "NSC") of the ONE PART and M/s Address (here in after called "GODOWN OWNER" which expression shall unless executed by or repugnant to the context be deemed to include its successor and assigns) of the OTHER PART.

WHEREAS, the NSC had invited tender no. For hiring storage space on monthly rent for storing of NSC seeds and the rated offer by the 'GODOWN OWNER' have been agreed upon by the NSC Ltd.

Now this agreement witnesses that, the following Terms & Conditions as incorporated in the tender notice No. Are binding on both the parties and their relationship shall be governed by the same.

Terms & Conditions:-

Notwithstanding the place where this agreement is executed, it is mutually understood and agreed upon between the parties hereto that this contract shall be deemed to have been entered into by the parties concerned at New Delhi and Court of Law in New Delhi alone shall have the jurisdiction to adjudicate thereon. That the Agreement will be in force for one year from To

IN WITNESS WHEREOF, the parties have set their hands on dated

Witnesses:

- | | | | |
|--------------|------------------------------------|--------------|---------|
| 1. Signature | : | 1. Signature | : |
| 2. Name | : | 2. Name | : |
| 3. Address | : Notice for Inviting Tender | 3. Address | : |
| | | | |

CHECK LIST FOR TECHNICAL EVALUATION OF TENDER

Sl.No.	Particulars	Remarks Yes/ No
1	Tender Fee Rs.1180/- online	
2	EMD as per tender Rs.50,000/ online	
3	Address of Godwon (upload supporting documents)	
4	Partnership Deed/Godown Ownership proof (upload Supporting documents)	
5	Copy of Registration of Godown (if any) (upload Supporting documents)	
6	PAN Number (Copy of PAN Card)	
7	GST No. (Copy of GST Registration)	
8	ITR for last 02 Financial year (FY 2021-22& FY 2022-23) (Attach copy of ITR)	
9	Signed & stamped copy of each and every page of the tender documents as acceptance of all terms and conditions of the tender is to be uploaded along with technical bid	
10	Other document if any in support of the tender.	
11	Party Details- Name, Address of the Party , Ph. No. & email	
