



National Seeds Corporation Limited

(A Govt. of India Undertaking) CIN

No.U74899DL1963GOI003913

RO : Block-AQ, Plot -12, Sector-5, Salt Lake,

Kolkata-700 091

Ph. 033-2367-1074, 2367-1077

No. QC-03/NSC-KOL/2023-24/

Date: 04.08.2023

NOTICE INVITING TENDER

Online/Offline tenders are invited in two bid system for disposal of 'NR'/ Sub-Standard of Paddy Seed variety SS-1/CS as Non-Seed, available at Area office, NSC Ltd., Guwahati, is being invited through Online/Offline mode on "as is & where is basis". Tender documents can be obtained from above addresses against payment of **Rs. 1180/-** (including 18% GST) and submit duly filled tender within 25.08.2023 (Thursday) up to 2:30 PM at Regional Office, NSC Salt Lake, Kolkata (WB) and the tender will be opened at 3:00 PM on the same day at Regional Office, Block-AQ, Plot No. -12, Sector-V, NSC, Salt Lake, Kolkata. The tender should be accompanied with Earnest Money deposit of **Rs. 2,000.00** in the form of **Demand Draft drawn or can be deposited online** in favor of **National Seeds Corporation Limited**, payable at **Kolkata or deposit in NSC SBI bank account no 3 2 9 2 0 5 8 5 0 8 7, IFSC code SBIN0012363 through RTGS/ NEFT/online**. The sample of above items may be seen at our stocking point at Area office, NSC Ltd., Guwahati. The details of the tender may be seen on NSC's website: www.indiaseeds.com and <https://indiaseeds.enivida.com> also.

Regional Manager

TWO BID SYSTEM FOR OFFLINE

Two independent sealed envelopes should be prepared in case Offline submission as detailed below:

- **ENVELOPE NO.1 (SEALED)**

This envelope should be marked as ‘ENVELOPE NO.1 – TECHNICAL BID FOR DISPOSAL OF NON-SEED’ and should contain in Part “A” (Technical Bid) with covering letter on letter head (Tenderer should invariably mention their name, address, Mobile No., etc. on left hand side of envelope for clear identification).

- **ENVELOPE NO.2 (SEALED)**

This envelope should be marked as ‘ENVELOPE NO.2 – FINANCIAL BID FOR DISPOSAL OF NON-SEED’ and should contain in PART “B” (Financial Bid) (Tenderer should invariably mention their Name, Address, Mobile No., etc. on left hand side of envelope for clear identification).

- Both the envelopes should be placed in one big sealed envelope superscribing “BID OF TENDER FOR DISPOSAL OF NON-SEED” The sealed bids should be delivered in the office of the REGIONAL MANAGER, NSC, R.O., Kolkata at 10:30 AM to 6:00 PM on working days up to 25.08.2023, 2:30 PM
- Tenderer must affix seal and put address on each envelope.

INSTRUCTIONS TO BIDDER - ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number; registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown "form received". This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.

11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST (GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secretcy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Thank You

Technical Support -

Phone: 9355030617, 8448288980

Tel: 011-49606060

Email ID - enividahelpdesk@gmail.com

Part-A. Technical bid

National Seeds Corporation Limited
(A Govt. of India Undertaking)
Regional office, Kolkata

PROFORMA FOR TECHNICAL BID

1. Name & Address of the bidder:

M/s _____

2. PAN No. _____

3. The Demand Draft No. _____ Dated: _____ for Rs. _____
(Rupees _____ only) in favour
of '**National Seeds Corporation Ltd.**', payable at **Kolkata** for EMD/Money transfer slip
details.

4. Bank Account details for EMD refund.

5. GST Registration No.,.....

6. **Photocopies of items at Sr. No. 2, 4 and 5 are enclosed.**

Dated

Signature

Place

Name M/s

Complete add:

.....

Phone, Fax & Email.....

NATIONAL SEEDS CORPORATION LTD.

(A Govt. of India Undertaking)

Regional Office

Block-AQ, Plot No.-12, Sector-V, Salt Lake,
Kolkata-700091.

DETAILED TERMS & CONDITIONS OF THE TENDER FOR THE DISPOSAL OF CONDEMNED/ 'NOT RECOMMENDED'/SUB-STANDARD /REJECTED SEED AS NON-SEED

1. The stock(s) available for the sale are to be disposed off on "**AS IS & WHERE IS BASIS**".
2. The stock is available for inspection by the parties between 10:00 AM & 5:30 PM on any working day at the concerned stocking place. They may contact Regional Manager / Area Managers of the concerned NSC Offices prior to inspection.
3. Each tender should be accompanied by Earnest Money of Rs. 2,000/-, in the form of **Demand Draft** drawn or **can be deposited online** in favor of **National Seeds Corporation Limited.,** payable at **KOLKATA/ transfer through NEFT/RTGS/Online.** **The EMD in any case should not be less than Rs. 2,000/-** Tender will not be accepted without EMD and tender form fee. **EMD through Cheque will not be entertained in any case.** **Micro small enterprises MSE's registered with NSIC or any other body specified by Ministry of MSME, for such works are exempted from payment of Tender fee as well as EMD.**
4. The arrangements for lifting the seeds will be made by the Tenderer at his own cost after finalization of disposal rate by NSC.
5. The stocks will be supplied after removing the labels/ tags and defacing the bags on "**as is & where is basis**"
6. The successful tenderer will have to lift the stock within 15 days from the date of issue of the order after depositing full cost of the seed / materials failing which the Earnest Money will be forfeited and the party will be **blacklisted** and shall have no claim on the stocks.
7. The successful tenderers will have to pay all legal taxes, such as GST, VAT, Mandi Tax or any other tax as may be applicable at the time of actual lifting of stock in addition to the rates offered / accepted.

8. No interest will be paid on the EMD and the same will be refunded only after lifting of the entire stocks without any interest to the successful tenderers. EMD will not be adjusted against the cost of the stock. However, EMD will be refunded to the unsuccessful tenderers within 30-45 days on request of the party.
9. The tender should be submitted only after agreeing with all the terms & conditions and the conditional tenders will not be entertained. Tenderer has to sign & stamp all the pages of tender documents.
10. The tenderer has to quote for the entire quantity as a whole and not in part and rate should be quoted per Qtls. basis as the case may be.
11. The tenders are required to be submitted the rates in the prescribed tender form of the Corporation.
12. The Corporation will not undertake re-cleaning of the seed under any circumstances and the parties have to lift the stock "**AS IS & WHERE IS BASIS**".
13. The employees of the Corporation and the members of their family are not entitled to participate in the tender directly or indirectly.
14. Any difference or dispute arising out of or in connection with the tender shall be decided by the Arbitrator. The Chairman/Managing Director shall be the sole Arbitrator and the Arbitrator's decision shall be final and binding of the parties.
15. In case of delay in lifting of seeds / stores, any loss on account of storage charges from the date of communication of the acceptance will also be recovered.
16. The Corporation is not bound to accept the highest quotation. Any or all the quotations may be rejected without assigning any reason thereof. The Corporation also reserves the right to accept in whole or part of the offers made. The decision of the Corporation in this matter shall be final and binding.
17. Quantity of NR/Condemned / sub-standard Seeds / stores mentioned in the tender notice may vary at the time of delivery. Tenderer should make proper weighment before lifting of stock in presence of the NSC representative. The excess amount deposited due to difference in Quantity lifted and the tender quantity will be adjusted later on after request letter of the party along with EMD refund. NSC will not be responsible for any shortage in Qty after lifting of the stock.
18. Successful bidder of treated seeds would be required to submit a declaration on Non-Judicial stamp paper of Rs.100 duly notarized within 3 days of award that sold seeds would not be used for fodder, food and any other wrong purpose.

19. Attached Declaration Form also required to be submitted. The tender validity is 60 days. Photocopy of **PAN Card & Bank Passbook** to be submitted along with for refund of EMD. (Original money receipt of EMD also to be presented)

To

The Regional Manager,
National Seeds Corporation Ltd.,
Block-AQ, Plot No.-12, Sector-V,
Salt Lake, Kolkata-700 091.

(To be submitted along with the Quotation)

DECLARATION

I/ We do hereby declare that the Condemned/NR / Sub-standard Seeds as mentioned in the Tender Form will not be used for human, cattle, poultry or any other live- stock consumption. It is also declared that the Condemned/NR /Sub- standard Seed Stocks for which rates offered will not be utilized for seed purpose.

Signature_____

Name in Full _____

Address _____

(with Rubber Stamp)

Dated _____

Place:

Part-B. FINANCIAL BID

From :-

M/s _____

To

The Regional Manager,
National Seeds Corporation Ltd.
Kolkata-700 091.

Ref:- Your Tender Notice No. QC-03/NSC: KOL/2023-24, dt. 04.08.2023.

Dear Sir,

I/We hereby offer my/our most competitive rates for the purchase of Various condemned/ 'NR' / Sub-standard/ Rejected seeds as mentioned in the Tender Notice. The rates offered are exclusive of all Taxes.

Sr. No	Unit	Crop/Variety/Class	Quantity under disposal (Qtls)	Quoted rate (Rs./Qtls)	Address of the Godown
1	Guwahati	Paddy/SS-1/CS	14.75		National Seeds Corporation Limited, 6 mile Punjabari Road, Guwahati-781 037 (Assam) Contact No. 9954714160
Total Sub- Standard Quantity (in Qtls)			14.75		

I/We shall abide by the terms & conditions governing the NIT enclosed with Tender notice. Earnest Money in the form of Demand Draft No. _____ dt. _____ for Rs. _____ payable at _____ drawn in favor of 'National Seeds Corporation Ltd.' is enclosed with Part-A / transfer details of NEFT/RTGS/online enclosed.

Yours faithfully,

Signature of the tenderer with Stamp

CHECK LIST FOR TECHNICAL EVALUATION OF TENDER

S. No.	Particulars	Remarks/ Yes or No
1	Name & Address of the bidder	
2	PAN No.	
3	Tender Fee Rs. 1180/- (including 18% GST) non-refundable.	
4	The Demand Draft No. _____ Dated _____ for Rs. _____ (Rupees _____ Only) in favour of " National Seeds Corporation Ltd. ", payable at Kolkata for EMD/Money transfer slip details or Rs. 2,000/- to be deposited online.	
5	Bank Account details for EMD refund	
6	GST Registration No.	
7	Photocopies of items Sr. No. 2, 4 and 5 are enclosed	