

**NATIONAL SEEDS CORPORATION LIMITED**

(A Government of India Undertaking)

**BEEJ BHAWAN, PUSA COMPLEX,**

**NEW DELHI-110012.**



**Request for Proposal  
For  
Disposal of E-WASTE**

**LAST DATE & TIME FOR RECEIPT OF BIDS: 15:00 Hrs 6<sup>TH</sup> April-2023**

**NATIONAL SEEDS CORPORATION LIMITED**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**  
**BEEJ BHAVAN, PUSA COMPLEX,**  
**NEW DELHI-110012**

No.IT/EWaste2/45/NSC/2022-23

**Date:** -23<sup>rd</sup> March 2023

National Seeds Corporation Ltd. invites online bid from E-waste Vendors who are registered with Ministry of Environment Forests Ministry of Environment Forests (MOEF)/ Central Pollution Control Board / (MOEF)/ State Pollution Control Board for disposal of E-Waste lying at NSC's Premises at "Beej Bhawan", Pusa Complex, New Delhi -110012 on "As is where is basis and on no complain basis". The bidder will have to process the e-waste as per the latest guidelines mentioned in the E-Waste (Management) Rules, 2016 vide G.S.R. 338(E) dated 23.03.2016 & as per amended rules 2018, dated 23 March 2018 available in the Ministry of Environment & Forests Notification dated 23rd March, 2016 by Government and updated from time to time.

Details of eligibility criteria, RFP schedule and other Terms and Conditions are available at <https://indiaseeds.enivida.com> and [www.indiaseeds.com](http://www.indiaseeds.com), the schedule of tender is as under:

S.N.	Particulars	Details
1.	Nature of the project:	Disposal of E-WASTE lying at NSC's Premises at "Beej Bhawan", Pusa Complex, New Delhi -110012 on " <u>As is where is basis and on no complain basis</u> "
2.	Tender Processing Fee(Non Refundable)	Rs. 1000/-(One Thousand Only)
3.	Earnest Money Deposit (EMD):	Rs. 2500.00 (Two Thousand Five Hundred Only)
4.	RFP Document Download Start Date & Time:	23-03-2023
5.	Bid Submission closing Date & Time:	<b>15:00 Hrs., 06-04-2023</b>
6.	Technical Bid opening Date & Time:	<b>16:30 Hrs., 06-04-2023</b>
7.	Pre Bid Meeting Date & Time at NSC-HQ	14:30 Hrs., 27-03-2023
8.	Website for downloading RFP Document and related updates:	<a href="https://indiaseeds.enivida.com">https://indiaseeds.enivida.com</a> <a href="http://www.indiaseeds.com">www.indiaseeds.com</a>
9.	Contact Details for Technical Query (If any)	Room No-4 , IT Division , Beej Bhawan , Pusa Complex, New Delhi -110012 +919312573055, 9312404426, 8800747647
10.	Bid Validity:	90 Days from the date of bid submission.

- Parties participating for RFP, should deposit EMD amount and processing fee in online mode only through NSC's e-procurement portal <https://indiaseeds.enivida.com>
- The eligibility criteria for participation in the RFP are given in the document.
- Tenderers should submit both Technical bid and Price bid strictly as per instructions to renderers given in tender document.
- Micro Small Enterprises (MSEs) registered with NSIC for the quoted services under single point registration scheme in India are exempted from payment of cost of tender document and EMD as well as entitle to avail the benefit of Public Procurement Policy for Micro and Small Enterprises (MSEs) 2012, according to the policy approved in the NSC subject to furnish documentary proof in support of their claim along with their request.

## **Disclaimer**

This RFP is not an offer by NSC, but an invitation to receive offer from Eligible Bidders. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract/ Work order is signed and executed by duly authorized Officer of NSC with the vendor.

NSC reserves the right to accept or reject any one or all RFP without assigning any reason thereof and the right for evaluation and decision based on RFP submitted on line. Any further Corrigendum (s) to this RFP shall be published only on our website/e-portal.

### **Assistant Gen Manager (Engg. /IT)**

National Seeds Corporation Ltd.

Beej Bhawan Pusa Complex,

New Delhi -110012

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**ELIGIBILITY CRITERIA AND UNDERTAKING BY THE BIDDERS**

S. N.	Eligibility Criteria	Documents to be submitted along with the Bid
1	The bidders should have a copy of the valid Registration Certificate issued by Ministry of Environment Forests Ministry of Environment Forests (MOEF)/ Central Pollution Control Board / (MOEF)/ State Pollution Control Board to be submitted as per the current requirements for collecting, dismantling, recycling of e-waste.	Latest copy of Valid Registration Certificate issued by Ministry of Environment & Forests (MOEF) Central pollution control Board/ State Pollution Control Board to be submitted.
2	Should not have been blacklisted or debarred from participating in tenders by any Central / State Govt. Agencies or autonomous bodies or PSE's institutions. (an undertaking is to be furnished)	Undertaking to be furnished on Stamp Paper (Rs.100) as per format Attached in RFP
3	The bidder should submit an undertaking to the effect that after deactivation/degaussing of the data and / or destruction of storage media, the data cannot be retrieved by using any procedure.	An undertaking in their letter head to be submitted by the bidder.
4	Bidder also need to submit an undertaking that all e-waste items collected from National Seeds Corporation Ltd .will be disposed off as per the latest e-waste guidelines issued by State /Central government Authorities and should also that the facility & recycling process for the E-waste are in accordance with the e-waste (Management) Rules , 2016 & as per amended rules 2018, dated 22 March 2018 available in the Ministry of Environment & Forests Notification March, 2016 by Government, updated from time to time.	An undertaking in their letter head to be submitted by the bidder.

## SECTION–I INSTRUCTIONS TO BIDDER – HOW TO BID IN ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com)
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after uncapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the E-procurement Portal Processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown “form received”. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tenderdocument.
10. Biddersare advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bidsheet. After saving, the same bid sheet must be uploaded in the portal.

12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST(GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secretcy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

**Technical Support - Phone: 9355030617, 8448288980 Tel: 011-49606060**

**Email ID - [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com), [enivida2021@gmail.com](mailto:enivida2021@gmail.com)**

## 1. GENERAL INSTRUCTIONS TO BIDDERS

1. The bidder is to submit Tender Fee Rs.1000/- (One Thousand Only) and EMD Fee Rs.2500/- (Rs. Two Thousand Five Hundred Only) in on line mode.
2. The successful bidder is to submit a refundable bid security **3%** of the quoted value (**Highest Commercial bid (H1)**) within 7 days of the issue of sale letter by way of Demand Draft payable at New Delhi in favour of “**NATIONAL SEEDS CORPORATION LTD**” or through RTGS/NEFT and same shall be returned(without interest) to the bidder after successful completion of the task and submission of certificate to NSC to that effect.
3. The EMDs of the unsuccessful bidders will be returned on issuance of the Sale Letter to the successful bidder, subject to written demand for the same. EMD of the successful bidder will remain with the NSC, till the Disposal process is completed and relevant certificate is submitted.
4. The quantity mentioned in Commercial bid is an indicative one, and the same may vary at the time of Invoicing.
5. The bidders may inspect the site on predetermined date with prior appointment, for assuring the nature and volume of work, condition of materials realistically and satisfy themselves about the items they are bidding for, before quoting the rates.
6. No deviation from the scope of services will be accepted.
7. NSC will not bear any cost on account of labor /transportation etc.

## 2. EVALUATION AND ACCEPTANCE:

1. NSC will award the contract to the successful bidder whose bid has been determined as the **Highest Commercial bid (H1)**.
2. NSC shall be under no obligation to mandatorily accept the highest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning reason whatsoever.
3. **Payment Terms** : Successful bidder has to submit a Demand Draft payable to NATIONAL SEEDS CORPORATION LTD payable at New Delhi for full amount quoted plus GST as per prevailing Tax rate on the date of Invoice /Sale letter, within 7 days of the sale letter. The EMD amount will not be adjusted against the same as it will be returned by NSC separately by RTGS/NEFT, after successful completion of the task and submission of certificate to NSC to that effect.

## 3. TERMINATION BY DEFAULT:

- 1) NSC reserves the right to terminate the Work Contract / agreement at its discretion at any time without assigning any reason, thereof.
- 2) NSC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part:
  - a) If the Bidder fails to provide services within the time period specified in the Work Order /contract or any extension thereof granted by NSC.
  - b) If the Bidder fails to perform any other obligations under the Contract



#### **4. ORDER CANCELLATION:**

- 1) If the successful bidder fails to remit the required amount and clear off the items within the time specified as above, NSC will have the power to cancel the offer and forfeit the EMD/BID SECURITY.
- 2) Also the order will be cancelled, if serious discrepancy in the bid is noticed.

In addition to the cancellation of Sale letter, NSC reserves the right to appropriate the damages from the earnest money deposit (EMD) given by the bidder and/or bid security given by the supplier against the advance payment and may take appropriate action.

#### **5. NSC'S RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS**

NSC reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the NSC's action.

#### **6. REJECTION OF THE BID**

- 1) The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of NSC will be final.
- 2) In case the selected bidder does not show interest in lifting the goods, the bid security will be forfeited.
- 3) The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.

#### **TERMS AND CONDITIONS & SCOPE OF THE SUCCESSFUL BIDDER**

- 1) Depending on the quote received by the NSC, the collection of e-waste will be awarded to H1 vendor (Highest Bidder).
- 2) The successful bidder should make the full payment to the NSC before picking up the items from the Office within 7 working days from the date of selection of bidder (Issue of the Sale Letter). GST and other taxes as per Govt. norms will be extra.
- 3) Successful bidders failing to collect e-waste from the NSC's location in terms of the Order issued to them may be delisted/debarred from the NSC for future work of similar nature
- 4) The e-waste should be disposed-off in accordance with the timelines laid down by the Govt. of India guidelines currently in force/ updated from time to time. On final disposal, the vendor would be required to provide a certificate to this effect to the NSC within 30 days after receipt of e-waste.

- 5) The lifting of materials should be made during working hours i.e. 10 AM to 5:30 PM. At the time of pickup, bidder should submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
- 6) If the successful bidder fails to remit the required amount and clear off the items within the time specified as above, NSC will have the power to cancel the offer and forfeit the EMD and /or BID SECURITY.
- 7) The successful bidder should make the payment of full amount by a single DD payable to NATIONAL SEEDS CORPORATION LTD payable at New Delhi and clear off all the items at their cost within 1 **week** from the receipt of sale letter. Successful bidder should produce their identity proof and original cash receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision of NSC officials. NSC will not be held responsible for any loss or damages or theft of the material after the bid is finalized and sale letter issued to the successful bidder, and no compensation thereof, will be entertained. Any damage to NSC's Property resulted while removing the materials should be compensated by the successful bidder.
- 8) The Guidelines issued by Ministry of Environment Forests, Government of India and respective State Pollution Control Boards or any other regulatory authorities from time to time with regard to disposal of E-Waste are to be strictly followed by the successful bidder.
- 9) The selected Bidder has to remove the storage media viz., Hard disk, Tapes etc., and the same has to be degaussed in front of the NSC's officials before collecting the e-waste from the NSC . If e-waste is generated /collected in one State and required to be transported to another state for dismantling/recycling/final disposal, it would be the responsibility of the bidder(vendor) to have necessary approval /"No Objection Certificate" from the concerned State Pollution Control Board / Pollution Control Committee of Union Territory and intimate the State Pollution Control Board / Pollution Control Committee of Union Territory in transit as required by the GOI guidelines currently in force and issued from time to time. E-way bill generation is the responsibility of the Bidder.
- 10) It would be the responsibility of the bidder for safe transit of the e-waste from NSC's location to the vendor's location. In case of any untoward incident happening during the transit of e-waste, the empanelled vendor will be held solely responsible for the loss/consequences.
- 11) The bidder shall be entirely responsible for all taxes, duties, license fees, road permits, other taxes etc incurring during e-waste handling process
- 12) NSC retains with themselves the authority to blacklist or debar a bidder for a specified period of time from participating in its tendering process where the NSC has authentic information that the vendor has been debarred/black listed from participating in the tendering process by an international organization or by a local organization on ground of fraud or corruption or for some other reason which, in the opinion of the NSC is not compatible with its procurement policy and ethical standards
- 13) If the service provided by the vendor is found to be unsatisfactory or if at any time it is found that the information provided is false or if irregularities shown by the vendor when applying for the tender, NSC reserves the right to take the action against the bidders as per the tender terms.

14) **IDEMNITY:**

The vendor shall indemnify NSC, and shall always keep indemnified and hold the NSC , its employees, personnel, officers, directors, harmless from and against any and all losses, liabilities, claims, actions, costs and expenses (including attorney's fees) relating to, resulting directly or indirectly from or in any way arising out of any claim, suit or proceeding brought against the NSC as a result of:

- 1) An act or omission of the Bidder, employees, agents, sub-contractors in the performance of the obligations of the Bidder under the RFP /EOI or, any or all terms and conditions stipulated in the SLA(Service level Agreement) or Purchase Order(PO) and/or
- 2) Claims made by employees or subcontractors or subcontractors' employees, who are deployed by the Bidder, against the NSC and/or
- 3) Breach of any of the term of the RFP /EOI or breach of any representation or false representation or inaccurate statement or assurance or covenant or warranty of the Bidder under the RFP /EOI or; any or all terms and conditions stipulated in the PO and/or
- 4) Negligence or gross misconduct attributable to the Bidder or its employees, agent or sub-contractors.

## TECHNICAL BID

1. Addressed to:

Authority	Assistant General Manager(Engg./IT)
Address	National Seeds Corporation Limited, Beej Bhawan, Pusa Complex, New Delhi 110003, India.
Telephone	+91-11-25846292/5, 25842672, 25842383
Email	<a href="mailto:agm.engg@indiaseeds.com">agm.engg@indiaseeds.com</a> , <a href="mailto:it@indiaseeds.com">it@indiaseeds.com</a> ; (Reference no. should be clearly mentioned in the subject of the mail)

2. Firms Particulars to be given:

Name of Bidder	
Name & Designation of Authorized Signatory	
Registered Head Office Address :	
Address of the Firm	
Type of Firm	Public Limited/ Private Limited / Partnership/Proprietary / Society
Details of Incorporation of the Company.	Date:
	Ref. No
Details of Commencement of Business	Date:
	Ref. No
Valid Registration Certificate issued by Ministry of Environment Forests (MOEF)/ Central Pollution Control Board / (MOEF)/ State Pollution Control Board to be submitted as per the current requirements for collecting, dismantling, recycling of e-waste.	Ref. No.
Valid GSTIN Registration No.	
Permanent Account Number (PAN)	
Telephone/Mobile Number(s) of Contact Person	
Email Address / Web Site	Email:
Fax No.	
Number of years of experience in Recycling / Disposal Activities	
Whether all RFP terms & conditions complied with.	

3. Work Performance:- Experience of the Bidder in E-Waste Management

Sr No.	Name of the project	Client for which the E-Waste Management	Type of the Organization (Like Central Govt. / State Govt. / CPSU / SPSU / Agriculture Farm etc ) for which E-Waste Management.	Name and contact details of the client	Work Order / E-Waste Sell Letter
1					

4. MSME registration with NSIC certificate (If Applicable) with proper validity along with udhoug adhar registration number:-

Registration No.	Category of Firm General/SC/ST	Validity Period	Registered Item/Items	Quantitative Capacity	Monetary Limit
1	2	3	4	5	6

**5. EMD & Tender Fee:**

Banker Name	NEFT/ UTR No. / Date		Amount(Rs.)	
	EMD	Tender Fee	EMD	Tender Fee

**6. Bank details of the bidder :**

Name and address of Banker	Type of Account	Account No.	IFS Code	MICR Code

7. The bidders should have a copy of the valid Registration Certificate issued by Ministry of Environment Forests (MOEF)/ Central Pollution Control Board / (MOEF)/ State Pollution Control Board to be submitted as per the current requirements for collecting, dismantling, recycling of e-waste
8. An affidavit on Rs 100 non judicial stamp paper that the bidder should submit declaration that bidder is not blacklisted by Govt. agency or institute as per perform attached in RFP.
9. If representative participating, letter of authorization to participate in the tender opening/negotiation of rate.
10. Person Authorized for Signing the Bid with Valid letter on Firm/Company letter Head (up load) and Each and every concerned pages of RFP document should be digitally signed.

I hereby certify that all the information mentioned above are true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC Management.

Thanking you,

Stamp of the Company

Signature: -----

Place: -

Name of Authorized Signatory: - -----

Date:-.

Complete Postal Address: -----

Phone No.: -----

Mb. No. :- -----

E-mail Address: - -----

7. Note: -1. In absence of any above document, RFP may be liable for rejection. All above documents are to be uploaded in the Field marked "Technical & Commercial Bid".

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## FINANCIAL BID

### COMMERCIAL OFFERS FOR PURCHASE OF E-WASTE TO BE DISPOSED - OFF.

**Location:** NATIONAL SEEDS CORPORATION LTD. , Beej Bhawan , PUSA Complex, New Delhi - 110012 on “As is where is basis and on no complain basis “

- By submitting the financial bid on e-Procurement portal, bidder agrees and will abide by all the terms and conditions specified in this RFP.

Name of the Bidder : _____
Address for Correspondence : _____

Performa of the consolidated financial proposal for purchase of E-Waste is as follows:

S. N.	Item	Total Quantity (approx.)	Quoted Base Price per unit	*GST Rate (%)	GST Amount	Total price per unit including GST	Total price including GST	Location
	<b>Description</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E=B+D</b>	<b>F=AXE</b>	
1	<b>Computers (CPU &amp; Monitors)</b>	42						National Seeds Corporation Ltd , Beej Bhawan “ , Pusa Complex, New Delhi -110012
2	<b>Printers</b>	18						
<b>Total Amount</b>								

**TotalAmount in words .....**

\*Actual GST will be charged as per applicable rate on date of invoice.

We agree to all the terms & conditions mentioned in the RFP and subsequent corrigendum(If any)

Notes: The selection of the agency will be on the basis of Financial Bid as per the RFP terms and conditions.

Date:

Name of the Bidder: -

Place:

Authorized Signatory: -

Seal of the Organization: -

CHECK LIST OF ENCLOSURES TO BE UP LOADED

S. N.	Description /Particulars	Page No.
1.	Tender Fee and EMD.	{ }
2.	valid Registration Certificate issued by Ministry of Environment Forests (MOEF)/ Central Pollution Control Board / (MOEF)/ State Pollution Control Board to be submitted as per the current requirements for collecting, dismantling, recycling of e-waste	
3.	Certificate of registration of the firm.	{ }
4.	Partnership Deed if Partnership firm	{ }
5.	Authorization /Resolution for signing of bid if it is limited Company or partnership firm.	{ }
6.	An affidavit of ownership if proprietary firm/sole traders.	{ }
7.	Copy of GSTIN Registration No. / PAN No	{ }
8.	Affidavit certificate that not blacklisted and no arbitration case pending in this office	{ }
9.	MSME registered with NSIC Certificate with proper validity for item of rate offered(If Applicable)	{ }
10.	Experience details in E-Waste Management	
11.	Documents as specified in the Eligibility Criteria	
<b>SUPPORTING DOCUMENT TO BE ATTACHED FOR SELECTION CRITERIA</b>		

LETTER OF UNDERTAKING (ON THE LETTER HEAD OF THE BIDDER)

To,  
Assistant . General Manager(Engg./IT)  
National Seeds Corporation (NSC),  
Pusa Complex, New Delhi - 110012

Subject:-----  
.

Sir,

This bears reference to NSC RFP No. \_\_\_\_\_ Dated \_\_\_\_\_. We have critically examined the proposal and hereby, accept all the terms and conditions for submitting bid as mentioned in this RFP Document. We hereby certify that no terms and conditions have been stipulated by us in the Technical and Financial Bid and all declarations/undertakings are in the format prescribed.

We warrant that the service do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. We agree that we shall indemnify/protect NSC from any claim or demand, action or proceeding, directly or indirectly resulting from or arising out of any breach or alleged breach of any of the terms & conditions of bid document and contract.

Until a formal Work order /contract is prepared and executed, this proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India.

We understand that you are not bound to accept the lowest or any proposal you may receive.

The above document is executed on \_\_\_/\_\_\_/2023 at (place) \_\_\_\_\_ and we accept that if anything out of the information provided by us is found wrong our RFP/work order shall be liable for rejection.

Thanking you,

Yours faithfully,  
Name of the Bidder: -  
Authorized Signatory: -

Seal of the Organization: -

Date:  
Place:



AFFIDAVIT CERTIFICATE (NOT BLACK LISTED)

I /We\_\_\_\_\_ (Name, Designation and Address)  
hereby declare that my firm/Company has not been black-listed by any of the Govt. Department/  
Organization /PSUs /Institution etc , where I /We had provided software services during the  
last\_\_\_\_\_ years and no court arbitration case is pending in NSC .

Signature of Authorized signatory -----

Name\_\_\_\_\_

Designation \_\_\_\_\_

Name of the Firm/Company \_\_\_\_\_

Full address \_\_\_\_\_

stamp\_\_\_\_\_

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

(On the Company letterhead)

AUTHORIZATION CERTIFICATE

I,....., the Company Secretary of ....., certify hat  
.....who signed the above Proposal /Bid is  
authorized to do so and bind the company by authority of its board/governing body.

Date:

Signature:

Name:

Company Seal

\*\*\*\*\*END OF DOCUMENT\*\*\*\*\*