

NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)

SECTOR-V, BLOCK-A-Q, PLOT NO. 12,

SALT LAKE CITY, KOLKATA-700091 (West Bengal)

(CIN NO: U 74899 DL 1963 GOI 003913)



TERMS & CONDITIONS OF CONTRACT

FOR

Name of work: - Minor modifications (civil and fabrication works) in Extended TCL Lab at ,
National Seeds Corporation Limited, 150, Mancheswar Industrial Estate, Bhubaneswar (Odisha).

E-TENDER SHOULD BE SUBMITTED IN TWO BIDS SYSTEM ON LINE ONLY

TENDER DOCUMENT AVAILABLE FOR ONLINE SUBMISSION: 25.11.2022 UP TO 2.30 p.m.
ON NSC e-Portal :<https://indiaseeds.enivida.com>

OPENING OF TENDER (TECHNICAL BID) : Dated on 25.11.2022 at 15.00 Hours

COST OF TENDER FORM : Rs. 1000/- (Rs. One Thousand only) incl. all taxes to be paid
online only.

Contact details:

Particulars	Telephone	E-mail	Fax
Regional Office – Kolkata	033-23671077	nsc.kolkata.ro@gmail.com rm.kolkata@indiaseeds.com	033-23671076
Web Site	www.indiaseeds.com		
e-Tender Portal	https://indiaseeds.enivida.com		

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E-TENDER DOCUMENT INDEX

INDEX		
SN	Description	Page No.
1	Notice Inviting E-Tender (NIT)	3
2	Instruction to Tenderer – ONLINE MODE	4-5
3	Section- I :- Terms & conditions	6-7
4	Section-II :- Format of Price Bid	8-9
5	Check list for Technical Bid evaluation	10

NATIONAL SEEDS CORPORATION LIMITED
(A GOVT. OF INDIA UNDERTAKING MINIRATNA COMPANY)
REGIONAL OFFICE: KOLKATA - 700091 (WB)
(CIN NO: U 74899 DL 1963 GOI 003913)

No. Engg-8(BBSR-TCL-EQP)/NSC:KOL/2022-23

Dt. 04.11.2022

“E-TENDER NOTICE”

National Seeds Corporation Ltd. (NSC) , **REGIONAL OFFICE , KOLKATA-700091 (West Bengal)** invites online tenders from reputed Contractors Registered with CPWD/PWD/Municipal Authorities/Semi Govt. Organization for:-

Name of Work:	Minor modifications (civil and fabrication works) in Extended Tissue Culture Lab
Location:	National Seeds Corporation Limited, 150, Mancheswar Industrial Estate, Bhubaneswar (Odisha).
Estimated cost:	Rs. 1.22 lakhs.
Completion Period:	45 Days
Earnest Money:	Rs.5000/- (Rupees Five thousands only).
Date & Time for submission of tender:	25.11.2022 up to 14.30 hours.
Date & Time for opening of tender:	25.11.2022 at 15.00 hours.

1. The eligibility criteria for participation are given in the tender document.
2. Tender will be available on NSC e-Portal:<https://indiaseeds.enivida.com> Up to 25.11.2022 till 14.30 hours. for uploading .
3. The eligibility criteria for participation are given in the tender document.
4. Parties participating for Tender, EMD amount should be submitted online along with cost of tender document.
5. Technical bid may be opened on 25.11.2022 at 15.00 hours and Price bid of all eligible bidders will be opened on suitable date & time.
6. Tenderers should submit both Technical bid and Price bid strictly as per instructions to tenderers given in the tender documents.
7. Tender not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
8. The Corporation reserves the right to accept or reject any/all tenders without assigning any reason whatsoever and decision of the Corporation shall be final and binding on tenderer.

Sd/-
Regional Manager

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown "form received". This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.

11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST(GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Thank You

Technical Support - Phone: 9355030620, 9355030608

Tel: 011-49606060

Email ID - enividahelpdesk@gmail.com

SECTION - I

Instruction to Tenderers

GENERAL RULES AND GUIDANCE FOR INVITING OF TENDER

1. The tenders are being invited by Regional Manager, National Seeds Corporation, NSC, Kolkata.
2. The contractor should read the specifications carefully before submitting tender.
3. The earnest money and Tender Fee should be submitted online along with tender documents.
4. Micro small enterprises (MSEs) registered with NSIC for the quoted item under single point registration scheme are exempted from payment of cost of Tender document & EMD subject to furnishing valid documentary proof in support of their claim along with their request.
5. The tenderer will be required to upload **Certificate of registration of the firm, PAN, Aadhar Card, GST Registration and work done certificates** along with tender.
6. NSC shall also recover labour Cess @ 1% from each RA bill and shall deposit with the Labour Board of the concerned state. In case the Labour Board is not established in the state, recovery made by NSC shall be retained under suspense and will be deposited with the Labor Board as & when established in the state.
7. GST or any other tax applicable on material in respect of this contract shall be payable by the contractor and no claim whatsoever in this respect will be entertained
8. The rates quoted by the contractor are in -----% **above** and **below** against the estimated cost referred in Schedule of the tender will be taken as correct and not the amounts worked out by them.
9. Time allowed for carrying out the work will be 45 Days.
10. Tenders must be submitted online up to 25.11.2022, 14.30 hours and Technical bids will be opened at 15.00 hours on same day at above mentioned address in presence of tenderer who wish to attend.
11. Tender should remain open for acceptance for a period of 60 days from the date of receipt of tender. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the department, then the corporation shall, without prejudice to any other right or remedy, be at liberty to forfeit the earnest money as aforesaid.
12. Tenders who do not fulfill all or any of the above conditions or incomplete tenders in any respect are liable to be summarily rejected.

13. The tenders containing unsealed remarks or any additional conditions are liable to summarily rejection.
14. Mobilization advance shall not be applicable.
15. The contractor should visit the site and shall satisfy himself to the conditions, the accessibility of site, the full extent and character of operation, the nature of the ground and supply conditions affecting lay out execution of the contract generally. No claim on the ground for want of knowledge in such respect will be entertained.
16. Change in the terms and condition or the specifications, or schedule of completion shall not be accepted such conditional tenders shall be liable for rejection.
17. Cutting/overwriting in the offer must be avoided as may be lead to cancellation of Tender. However in the case of any cutting, it should be authenticated by signature of the tenderer concerned.
18. The rates shall be inclusive up to all heights, materials, labours, tools & plants and taxes etc. as per site condition.
19. The security deposit shall be dubitable @ 10% from the bills and will remains as such for a period of defect liability from the date of completion of work. Defect liability period will be twelve months.
20. Defects arising during the defect liability guarantee period if any shall be rectified by the party free of cost with in fortnight as and when brought to the notice in writing or telephonically.
21. The contractor's responsibility for this contract shall commence from the date of issue of order of acceptance of tender.
22. The contractor shall maintain and produces all records when called for, related to relevant Acts concerning labour engaged and construction.
23. The Corporation shall have the right of rejecting all or any of the tender without assigning any reason whatsoever and will not be bound to accept the lowest tender or any of the tender.
24. If any item of work is required to do as directed by Engineer in Charge which is not in schedule of items. In this case rate of that item will be fixed rate of DSR'21 plus or minus rate quoted by contractor on DSR'21.

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SECTION - II

TO BE SUBMITTED ONLINE

SCHEDULE FOR MINOR CIVIL WORKS AND FABRICATION WORKS AT EXTENDED TCL LAB, NSC, BHUBANESWAR (ODISHA)						
SR. NO.	DSR CODE	DESCRIPTION OF ITEM	QTY.	UNIT	RATE AS PER DSR 2021	AMOUNT(RS.)
1	15.7.4	Dismantling of existing brick wall of washroom for new opening & inside staircase wall for new opening.	4.31	CUM	1698.45	7320.32
2	6.4.2	Brick work with FPS bricks in super structure above plinth level up to floor V level for closing the existing door of washroom, new steps etc.	1.61	CUM	8288.35	13344.24
3	13.1	12 mm cement plaster (1:4) for brick wall, curnish of new opening etc.	21.00	SQM	294.85	6191.85
4	10.16.1	Structural steel work i.e. for foot bridge inside the stair case, M.S door for new opening of stair case wall.	536.00	Kg.	154.90	83026.40

5	MR	alluminium work i.e. removing the door of washroom & refixing it outside, cutting the fixed partition of autoclave room & making it proper, cutting the cupboard of autoclave & making it proper removing the door of media preparation & fixed again. in appropriate plate & closing the door of media preparation with particle board.	L.S.	L.S.	12000.00	12000.00
TOTAL:						121882.81
Say Total (Rs.):						122000.00

I/We here by tender my/our rates ----- % (percent) **above** the rate for works at Sl. No. 1 to 5 of WORK as above .

I/We here by tender my/our rates ----- % (percent) **below** the rate for works at Sl. No. 1 to 5 of WORK as above.

CHECK LIST FOR TECHNICAL EVALUATION OF TENDER

SN	Particulars	Remarks / Yes or No
1	Tender fee as per NIT (Non- refundable) Rs.1000/- online	
2	EMD as per tender Rs.5000/- online	
3	Certificate of registration of the firm	
4	Copy PAN Card	
5	Copy of Aadhar Card	
6	Name and addresses of the Bank,	
	Account No.,	
	IFC Code.	
7	Copy of GST registration	
8	Work done certificates	
9	MSME/NSIC certificates	
10	Other document if any in support of the tender.	
11	Copy of tender document, duly signed and stamped as token of acceptance.	
12	Address of the contractor	
	Contact No.	
	E-mail ID	