



नेशनल सीड्स
कारपोरेशन लिमिटेड
(भारत सरकार का उपक्रम)
बीज भवन, पुता परिसर
नई दिल्ली-110 012 (भारत)

**NATIONAL SEEDS
CORPORATION LTD.**
(A Government of India Undertaking)
BEEJ BHAVAN, PUSA COMPLEX
NEW DELHI-110 012 (INDIA)

No.IT/5/LAN/NSC/2010-11

Dt: 07-05-2011

M/s_____

Limited sealed tenders are invited from reputed manufacturers / Suppliers / Authorized Dealers / Distributors for supply of the following items.

Sr. No.	Name of the items & Qty. req.	EMD	Date & time for receipt of tender	Date & time for opening of tender	Remark
1.	Structured LAN cabling work with material for Networking of 130 Nos. of computers approximate at Ground and First Floor as per Annexure-1 (network diagram) (All the equipments /items must be D-Link standard)	Rs.10,000/-	23.05.2011 Upto 15:00 hrs.	23.05.2011 15:30 hrs.	Total pages - 1 to 11.

Sealed tender / quotation are invited under two bid systems:-Part-I Technical Bid and Part-II Commercial Bid (Price bid) with terms and conditions (attached at Annexure – X). The NSC reserve the right to accept or reject any or all the tenders/cancel the tenders without assigning any reason thereof. The **last date for receipt of tender** along with EMD **up to 15:00 hrs on 23rd May,2011** and will be opened **on same day at 15:30 hrs.**

The above tender enquiry has also been displayed on NSC website i.e. www.indiaseeds.com

(Umesh Sharma)
Programmer(IT)

INSTRUCTIONS FOR BIDDER AND TERMS AND CONDITIONS OF CONTRACT FOR SUBMISSION OF TENDER / QUOTATION

- 1) The offer shall be addressed to the General Manager (Fin.), NSC, New Delhi. **The offer should be submitted in sealed cover indicating the tender number, supply of items and due date of opening of tender on top of the envelop.**

Please note that:-

- i) Tender documents are not transferable.
- ii) Sealed tender/quotation under two bid systems (Part-I Technical Bid and Part-II Commercial bid)
- iii) Manufacturers/Suppliers /Authorized dealers/Distributors are required to submit their offers in following sealed covers:

Note: Before submitting their quotation the interested vender is requested to see the space at Ground Floor and First Floor, Beej Bhawan, Pusa Complex, New Delhi where the LAN cabling work is to be carried out as per the Network diagram. You can inspect the site at any working day from 10.00 AM to 5.00 PM Monday to Friday except holidays. If any quarries are needed in this regard you are requested to kindly contact Shri Umesh Sharma, Programmer, IT Division, Room No.8, Beej Bhawan, Pusa complex, New Delhi.

Envelope 'A': Technical Bid: Vender / Supplier should meet the following condition & submit documentary evidence along with technical bid as per Annexure-II for the same:

- 1 Please attach copy of valid authorized dealership certificate for items.
- 2 Details of support office for providing after sales service at New Delhi.
- 3 Attach All technical details, literature, catalogue as per ANNEXURE-II
(Price should not be mentioned in technical bid).

Envelope 'B': Commercial Bid (Price-Bid) containing the financial bid submitted in the prescribed format given in ANNEXURE-I indicating item wise price for the items mentioned in the technical bid. Price bid should be submitted along with taxes, packing forwarding transit insurance. Freight paid and door delivery basis including handling /un-loading at consignee's address. The contract prices shall also include excise duty, Sales Tax, Octroi etc. or any other state or central taxes and duties applicable at the time of supply of goods and should be indicated separately in the offer itself and to be borne by the supplier. The **catalogue technical literature** should be enclosed along with tender.

- ii. **TRANSIT INSURANCE:** The transit insurance for the goods will be arranged by the vendor. The vendor will pay transit insurance charges.
- iii. **VALIDITY:** The price quoted must be firm during the tenure of the contract and the offer must remain open for acceptance, minimum up to 90 days (Three months) from the date of opening of tender.

Envelope 'C': Demand Draft drawn for EMD of any nationalized bank in favour of NSC Ltd., New Delhi will be entertained otherwise tender will not be considered)

The DD may be kept in the envelop duly sealed and also mentioning on the envelop.
(See para 4B.)

- 2) The technical Bid and Commercial (Price Bid) should be sealed by bidder in separate covers duly superscribed and both these sealed covers along with their cover containing EMD are to be put in a separate envelop kept in bigger cover which should also be sealed and duly superscribed. The Technical Bids are to be opened at the first instance and evaluated. At the second stage Financial Bid of only technically accepted / qualified offers will be opened for further evaluation and ranking before awarding the contract.

3) **LATE RECEIPT OF THE OFFERS:**

NSC will not be responsible for late receipt of any quotation (i.e. after due date) sent through assured mail/ speed post, the same will be not be entertained. The quotation will be accepted upto 15:00 Hrs. on or before **23.05. 2011** and it will be opened on the same day at 15:30 Hrs. in the presence of participating tenderer or their authorized representatives. (if available)

(Note: In the event of office being closed due to any reason whatsoever on the proposed date of opening of tender /quotation, the quotation will be opened on the next working day at the scheduled time without giving any notice.)

- 4)(A) **EARNEST MONEY DEPOSIT:** The Earnest Money should be deposited along with the offer in the form of Bank Draft in favor of the **National Seeds Corporation Ltd., New Delhi** on any nationalized bank payable at New Delhi should be accompanied with Technical bid tender, otherwise the offer may be treated as invalid. Earnest Money by way of cash or in any other form will not be entertained. No claim on the exemption of earnest Money deposit (EMD) will be entertained.

- (B) **EARNEST MONEY DEPOSIT AMOUNT:** -The earnest money Rs 10,000/- must be deposited along with the tender. The earnest money without interest will be returned to the unsuccessful tender(s) within the validity period. **The earnest money of successful tenderer will be treated as Security Deposit.** The Security Deposit will be released on the completion of the contract i.e. after receipt of the stores items in good condition and satisfactory installation at consignee's site at NSC, Beej Bhawan, Pusa Complex, New Delhi. **CHEQUE WILL NOT BE ACCEPTED.**

- 5) **TERMS OF PAYMENT: 90% Payment within 45 days approximate** against the pre-receipted bill in triplicate after proper installation of LAN cabling with configuration of all Network clients for internet as well as network sharing of **users receipt of installation report.** The Balance 10% payment will be made after successful Completion and installation of LAN cabling work within six months approximate. The payment will be made by NSC at New Delhi. Prescribed Performa will be provided with the supply order and it must be submitted duly filled in with all the relevant information along with the bill.

- 6) **Performance Security Deposit / Bank Guarantee** (Nationalized Bank only) for an amount **@ 10% value of the contract** (if order placed) and its validity should be warranty period from the date of supply and installation. Performance Security should be furnished within 15 days on receipt of order to ensure due performance of the contract to be furnished in the form of Bank Guarantee format on NSC format, issued by a Nationalized Bank.
- 7) **Refund of Performance Security**: Performance Security will be refunded, without any interest on completion of **12 months or warranty period**, whichever is later.
- 8) **Verification of Bank Guarantees**: Bank Guarantee submitted by the supplier as EMD/ Performance Security is subject to verification from the issuing bank by NSC before acceptance.
- 9) **INSPECTION**: After the material is received at consignee's address, it shall be inspected. The purchaser shall be rejecting all or any portion that is considered defective or inferior in quality of material. Any portion so rejected shall be immediately replaced by the vender at his own expenses.
- 10) **DELIVERY**:
- i. The delivery date is the essence of the contract and supplier shall, therefore, supply the item(s) within a month from date of confirmed order from NSC. NSC does not accept partial delivery of consignment.
 - ii. Should it appear that there is likely delay for execution of the contract work due to any reason which are beyond the control of the supplier, the supplier should obtain well in advance the concurrence of the competent authority of the NSC in writing for extension of delivery date. However, this solely depends upon competent authority of the Department who has full authority to reject the request for extension of date.
- NSC shall be supplied on door delivery basis as per terms & condition contained in the supply order.
- 11) **LIQUIDATED DAMAGES**:
- In case the supplier defaults in delivery and the supplier does not explain the position to the purchaser well in time and the purchaser has not accepted in extension of delivery period, the purchaser may forfeit the security deposit. Also the advance paid, if any, against Bank Guarantee will be recovered fully from their Bankers. Purchaser reserves the rights to claim damages of 2% per month for the delay in supply or 100% for defective and sub standard goods supplied by the vender even, if the goods were inspected by the purchaser, prior to receipt at vendors site.

12) Quotation should be submitted in following format: **Commercial bid (Price Bid)**

Sl. No.	Particulars of items /stores	Qty Req.	Rate per quantity	Amount	VAT @	Other charges (specify, if any)	Grand total (in words and fig.)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) (e+f+g)
	Structured LAN cabling work with material for Networking of 130 Nos. of computers approximate at Ground and First Floor as per Annexure-1 (network diagram) (All the equipments /items must be D-Link standard)						

OTHER GENERAL TERMS AND CONDITIONS

- 1 If the tenderers are the Authorized Distributors or the manufactures they are requested to enclose Photostat copy of the letter of their manufacturer appointing them as authorized distributor for marketing their product.
- 2 All fax / telegram messages from suppliers to purchaser shall be confirmed by registered post. Each page of the offer is to be signed and stamped by the tenders and prices should be indicated in figure and words in Indian currency.
- 3 **Cancellation:** In addition to his right to determine the contract upon fault on the part of the vender, the purchaser reserves the right to cancel the contracts any time in whole or in part without assigning any reasons and the purchaser also reserves the right to pay to the vendor for part or whole of the contract work, if any are not according to the purchasers specifications.
- 4 Income tax and sales tax clearance certificate may be furnished with the tender.
- 5 VAT: Prevailing VAT.
- 6 TIN / CST / ST / VAT Number must be clearly mentioned in the quotation and bill also.
- 7 Excise duty, if applicable, will be allowed.

- 8 The quotation should be signed by the intended supplier or his authorized representative on each page recording his full name (in capital letters) designation, if any below the signature.
- 9 NSC reserves the rights in accepting or rejecting any tender without assigning any reason whatsoever.
- 10 **No advance payment will be made.**
- 11 Income tax and sales tax clearance certificate may be furnished with the tender.
- 12 The rate should be quoted in **Indian Rupees**. The rate must be written in figure as well as in words. The alterations in the rates should be signed otherwise the quotation/tender will not be accepted.
- 13 Technical specifications of the items are given in Annexure-I
- 14 Any dispute if arising in the matter will be subject to the jurisdiction of court at New Delhi.

ADDITIONAL REQUIREMENTS:

- i. After sales service -The supplier should have full fledged workshop to provide after sales service.
- ii. Demonstration of equipment/ goods should be arranged at the suppliers expense. Training installation and operation of equipment for consignee's personnel will be on free of cost at consignee's address at New Delhi.
- iii. The offer should be for the reputed brands of item and detail specification should be furnished for each items.
- iv. A complete list of optional utilities along with specifications and cost should be given
- v. Installation and satisfactory operation of the supplied items will be the responsibility of the supplier. **A Server System must be maintained to control the LAN from a Single point.**
- vi. The free services, warranty, up gradation, maintenance and other facilities provided should be specified along with conditions if any.
- vii. Catalogue/Technical literature drawing may be attached with the tender forms
- viii. List of customers / offices may be mentioned to whom the items has been supplied and performance certificate, if any.
- IX The work has to be started within 7 days after awarding the work and it should be completed within six week from the date of issuing the work order.
- X The warrantee of the above work including equipments will be for three years.

FORM FOR COMMERCIAL BID (PRICE BID)

To,
General Manager (Fin),
National Seeds Corporation Ltd.
Beej Bhavan, Pusa Complex,
New Delhi-12

From :

Sir,

We have examined the tender for LAN cabling work with material for Networking of 130Nos. of computers approximate at Ground & First Floor, Beej Bhawan, Pusa Complex, New Delhi as per **Network Diagram**, the prescribed specification and read the Terms & condition of Tender. Our rates for the item according to your specification & Terms are as under:

FOR NETWORKING WORK

S.no.	Description	Remark / mentioned / indicate the make as per attached catalog / literature
1.	24, PORTS 10/100/1000 MBPS auto sensing with 4 ports dual personality ports (20 + 4) Gigabit of D-Link (6-7 Nos.)	
2.	CAT-6 UTP 4 Pair Cable of D-Link	
3.	CAT-6UTP 24 Port Patch Panel of D-Link	
4.	CAT-6UTP Single Port Information Outlet D-Link	
5.	Surface Mount Box D-Link	
6.	CAT-6UTP Patch Cord-1 mtr D-Link	
7.	CAT-6 UTP Patch Cord-2 mtr D-Link	
8.	Fixing in PVC / C' Pipe-25 mm reputed brand	

FOR WALL RACK MAKE STRUCTURED CABLING RACKS

S.no.	Description	Remark / mentioned / indicate the make as per attached catalog / literature
1.	Wall rack mount welded rack-6U D-Link (7 Nos.)	
2.	Single section (600 mm width 500 mm depth)	
3.	Along with following standard items	
4.	230V/C 90 CFM Fan	
5.	A/C Box 5 Soc. X 5A	
6.	Cable Manage 1U/19"	
7.	19" Cantilever tray-1U	
8.	Mounting Hardware	

FOR INSTALLATION OF NETWORKING WORK / PRODUCTS the FOLLOWING ITEMS FOR PVC CASING AND CAPPING

S.no.	Description	Remark / mentioned / indicate the make as per attached catalog / literature
1.	Fixing of PVC Pipe / Casing and Capping of 1" 30mm / 2" 60mm or 3" 90mm or 4" 120mm or 5" 150mm on Wall and their related items branded	
2.	Providing of 1 ½" 38 mm or 3" 76mm or 1" 30mm / 2" 60mm or 3" 90mm or 4" 120mm or 5" 150mm PVC Casing and capping ISI brand.	
3.	Laying CAT-6 Cable Through Casing	
4.	Installation of CAT-06 1/O Box	
5	Punching of 1/O/ Patch Panel with Tag Number.	
6	Fixing of surface Back Box	
7	Installation CAT 6 Patch panel on rack	
8	Laying of PVC 1" 30mm / 2" 60mm casing capping	
9	Laying of PVC 1 ½" 38 mm or 3" 76mm casing capping	
10	Fixing of communication Rack with connectivity with Server room.	

Testing of all network client for internet Browsing over Local Area Network for internet as well as network sharing and training for 3 users for network configuration for 3 days.

Note:

Before submitting their quotation the interested vender is requested to see the space at Ground and First Floor of NSC, Beej Bhawan, Pusa Complex, New Delhi where the LAN cabling work is to be carried out **as per Network Diagram**. You can inspect the site at any working time from 10.00 AM to 5.00 PM Monday to Friday except holidays. If any quarries are needed in this regard you are requested to kindly contact Shri Umesh Sharma, Programmer(IT), IT Division, NSC, Beej Bhawan, Pusa Complex, New Delhi.

Tender / Quotation should be submitted in the following format failing which the same is likely to be rejected.

Sl. No.	Particulars of items /stores	Qty Req.	Rate per quantity	Amount	VAT @	Other charges (specify, if any)	Grand total (both in figures as well as words)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) (e+f+g)
	Structured LAN cabling work with material for Networking of 130 Nos. of computers approximate at Ground and First Floor as per Annexure-1 (network diagram) (All the equipments /items must be D-Link standard)						

(Signature & Stamp of Tenderer)

(FORM FOR TECHNICAL BID)

To,
General Manager (Fin.) ,
National Seeds Corporation Ltd.
Beej Bhavan, Pusa Complex,
New Delhi-12

From

Sir,

Profile of our company is as under:

1. Name of the Company with complete address:-
Phone No :- Office - /Residence-
Fax No :- / E- Mail No : / Mobile No :-
2. Whether proprietorship/partnership:-
firm or company/society/Ltd Comp. etc
3. Name(s) of Proprietor's/ partners ,Office:- Complete address:-
bearers/Directors of the firm
Ph. No .Office /Residence :
Mobile No. :
Website /E-mail :
4. Experience and past performance on similar :-
Contract for last 2 years

S. No.	Name of the Organisation	Item	Pur. Order No./date

5. Sales tax/ VAT registration No.:
6. Income-tax PAN No. and last two years income tax return duly acknowledge by Income-tax Department:
7. **Particular Of Banker :-**
Name and addresses of your Banker :-
Location of Branch :-
Account No :-
IFS Code ..
8. A undertaking on Rs 100 , Non judicial stamp paper stating that the firm is not black listed by any Govt. Department /Institution /Public Enterprises/Undertaking and no arbitration case is lying pending with this office as on date.:-

(Signature & Stamp of Tenderer)

Note:-All particulars are to be filled properly & correctly if required extra sheet can be attached)
To Be submitted to NSC in the envelope marked " Technical & Commercial Bid"

BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT

This bank guarantee executed on this _____ date of 2004 by
* _____ (hereinafter called the "Bank" which expression shall
include wherever permissible, its successors and assigns) in favour of the National Seeds
Corporation Ltd., Beej Bhavan, Pusa Complex, New Delhi-12(hereinafter called "Corporation"
which expression includes its successors and assigns at the request of
M/s.** _____
(herein after called the "supplier")

WHEREAS the supplier had tendered in respect of Tender
No. _____ issued by the Corporation.

WHEREAS the tender of the supplier has been accepted and in consequence thereof the
Corporation had placed a Purchase Order for *** _____ mentioned in
the Purchase Order No. _____ dated _____.

AND WHEREAS the supplier is required to deposit security with the Corporation to the
extent of an amount of Rs. _____ value of the
aforesaid order placed by the Corporation on the supplier, for due fulfillment of the same.

AND WHEREAS in consideration of the bank having agreed to furnish a bank guarantee to
the Corporation, the Corporation has agreed to waive the necessity of the supplier making a
deposit of the security amount and has accepted that in lieu thereof a bank guarantee may be
furnished.

AND WHEREAS the bank has agreed to furnish the bank guarantee in lieu of security
deposit.

NOW THEREFORE the bank hereby agrees and guarantees:

1. If the supplier commits any breach of any of the terms and conditions of the contract or
of the purchase order and the Corporation declares that supplier has become liable to forfeiture of
the security or any part thereof, the bank hereby unconditionally and irrevocably agrees and
undertakes and guarantee to pay to the Corporation on demand and without demure the amount
of security money stated above without making a reference to the supplier.

2. The Bank further agrees that the Corporation shall be the sole judge of and as to
whether the said supplier has committed any breach and breaches of any of the terms and
conditions of the contract and the extent of loss, damage costs, charges and expenses caused to
or suffered by or that may be caused to or suffered by the Corporation on account thereof but not
exceeding the amount of security as stated above and the decision of the Corporation that the
said supplier has committed such breach and breaches shall be final and binding on the bank.

3. The bank understand that it shall not necessary for the Corporation to precede against the tenderer before demanding the aforesaid amount of bank guarantee from the bank of preceding against the bank and the guarantee herein contained shall be endorse- able against the bank.

4. This guarantee shall remain in **full operation upto 15 months** from the date of execution. The bank undertakes not to revoke the guarantee during its currency except with the consent of the Corporation in writing and agrees that any change in the constitution of the supplier or the bank shall not discharge the liability of the bank hereunder.

5. Notwithstanding anything contained herein before the liability of the bank under this guarantee is restricted to Rs._____. The guarantee of the bank shall remain into force for the period stated above, unless the Corporation makes a claim from the bank in writing before the said period, all the rights of the Corporation under the said guarantee shall be forfeited and the bank shall be relieved and discharged from all liability hereunder.

For and on behalf of the Bank

Witness:

1.

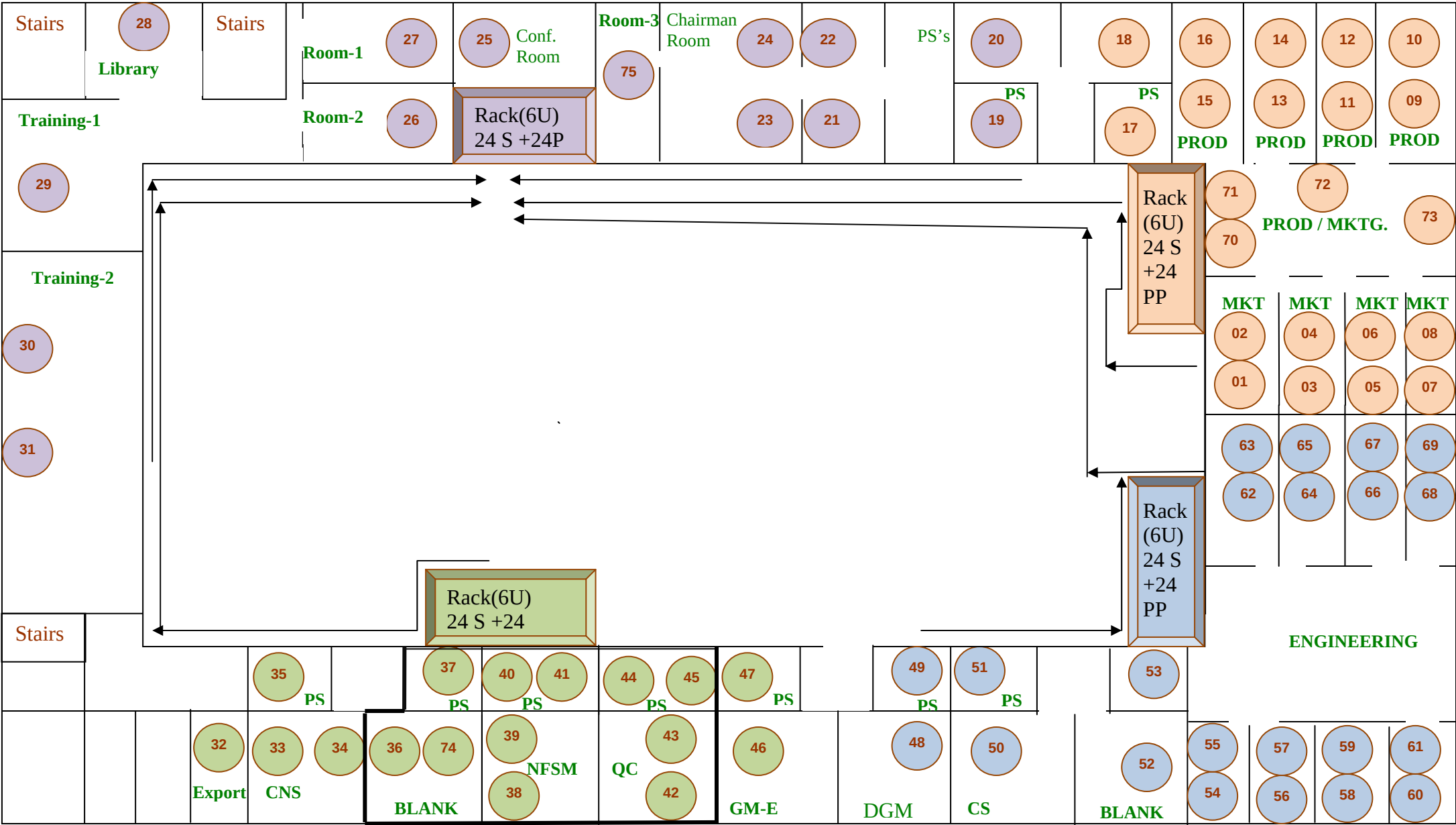
2.

*Here fill the name of Bank with address.

**Here fill the name and address of the supplier.

*** Here fill the name of the material for which order has been placed.

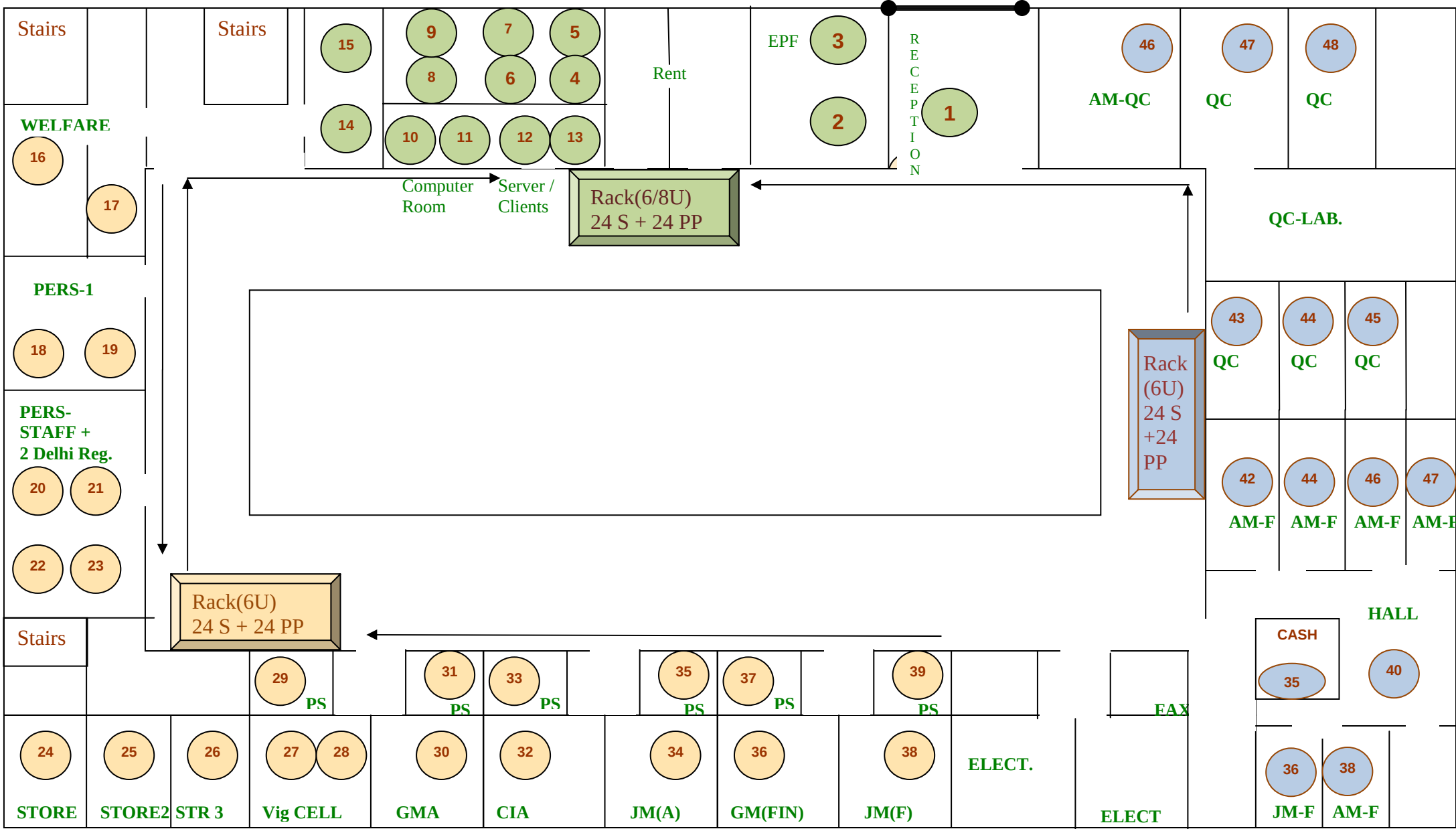
Layout Plan of Communication Network



First Floor

TOTAL NODES: 80

Layout Plan of Communication Network



Ground Floor

TOTAL NODES: 50