

National Seeds Corporation Ltd.
(A Government of India Undertaking)
RO: 65, Pandariba, Lucknow
Phone no. 0522-2450319, Fax no. 0522-2451496

No. 1-15(14)/Sec./Admn/NSC-LKO/2010-11/

Dated: 14.07.2010

Tender Notice

Sealed Tenders are invited from registered Manpower Providing Agencies for providing following man power under 'Minimum Wages Act' on contract basis.

- | | | |
|----------------------------|---|---|
| 1. Steno Grapher (English) | : | One Post(For Lucknow office) |
| 2. Technical Staff. | : | Eight Post(posting in any NSC office of UP region) |

The Tender on the letter head of the service provider indicating detailed position of wages quoted, registration of Agency with appropriate authority, ESI & EPF registration no., Service tax registration no. Income tax PAN alongwith bank draft of Rs. 5000/- in favour of National Seeds Corporation Ltd., payable at Lucknow is required to be submitted in the office of Regional Manager, National Seeds Corporation Limited, 65, Pandariba, Lucknow upto 13.00 hrs latest by 22.07.2010 in technical and financial bid system. Technical bid should contain copy of registration papers and bank draft on account of EMD and financial bid should contain the rate quoted. Both the bids should be kept in one envelop addressing to RM, NSC, Lucknow. The tender received upto scheduled time and date shall be opened at 15.00 hrs on same day. Tenderers or their authorised representatives may, if they so desire, be present when the tenders are opened.

Tender notice and form of tender can be obtained from above office and is available at NSC's website www.indiaseeds.com.

The NSC reserves the right to accept or reject any or all the Tenders without assigning reason whatsoever.

(Mustansir)
Regional Manager

Annexure-I

National Seeds Corporataion Limited
(A government of India Undertaking)
RO: 65 Pandriba: Lucknow
Phone : 0522-2450319/Fax 0522-2451496

Tender form

S.N.	Category	Minimum wage(as per the minimum wages Act)	EPF @-----Rs.	ESI @-----Rs.	Service Charge @-----	Service Tax @-----	Total per month wages to be paid by NSC Rs.
1-	Steno Grapher(English)						
2-	Technical Staff						

Other terms & Conditions, if any, should also be specified.

Enclosures:

- 1- E.Provident fund N0
- 2- ESI N0.
- 3- Registration N0
- 4- PAN N0.
- 5- Service Tax N0

I/ we hereby accept all the terms and conditions of the Tender as contained in annexure I of the Tender.

Signature-----

Name-----

Seal/ Stamp of the agency-----

Place: -----

National Seeds Corporataion Limited
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Tender

Details of manpower requirement of NSC for
Stenographer/Technical staff

Sl. N0.	Name of the Post	Minimum educational qualification & experience	Remarks
1-	Stenographer	Graduate with 40 words per minutes Typing & 80 words per minutes Stenography in English. Working expereince in any reputed Concern . He should be having knowledge of typing on personal Computer M.S Office & Power Point.	
2-	Technical Staff	B.Sc. (Agri.) Perference will be given for those B.Sc. (Agri.) Graduates having Experience in Seed Production Activities. Initially, they may be engaged for the period of Six months or as per requirement period of service may be expended after giving a break for another six months.	

Terms :

- 1. The personnel provided will not be the employee of NSC and they may not prefer any service claim with NSC.**
- 2. NSC will not pay any other payment over and above to the approved rate by NSC.**
- 3. Any statutory or obligatory payment will be the liability of service provider.**
- 4. Working hours will be 10.00 hrs to 18.00 hrs on every day.
Sunday will be weekly off.**