

निविदा सूचना

नेशनल सीड्स कारपोरेशन लिमिटेड, लखनऊ अपने **इटावा के सीड्स प्रोसेसिंग प्लांट में वर्ष 2015-16** के लिये सुयोग्य जाब कान्ट्रेक्टर नियुक्त करने हेतु सर्विस टैक्स/श्रम विभाग/लेबर कान्ट्रेक्टर श्रमिक हेतु पंजीकृत साथ ही प्रोविडेन्ट फण्ड विभाग से पंजीकृत एवं सरकारी विभाग में कार्य करने का अनुभव हो, से दिनांक **12.08.2015** को 1 : 00 बजे तक नेशनल सीड्स कारपोरेशन लिमिटेड, लखनऊ में मोहरबन्द निविदायें "2 बिड सिस्टम" में आमंत्रित करते हैं जो उसी दिन 2 : 30 बजे निविदाताओं, यदि कोई उपस्थित हो, के समक्ष खोली जायेगी।

निविदा प्रपत्र की नियम एवं शर्तें रु. 500/-प्रति सेट नकद भुगतान पर इटावा कार्यालय/क्षेत्रीय कार्यालय से दिनांक 11.08.2015 तक प्राप्त की जा सकती है। निविदादाता , निविदा प्रपत्र , नियम एवं शर्तों की प्रति नेशनल सीड्स कारपोरेशन लि0 की वेबसाईट www.indiaseeds.com से भी डाउनलोड कर सकते हैं, ऐसे प्रपत्र पर रु0 500.00 का डिमाण्ड ड्राफ्ट नेशनल सीड्स कारपोरेशन लि0 लखनऊ के पक्ष में निविदा के साथ लगाना आवश्यक होगा।

यदि किसी कारणवश दिनांक 12.08.2015 को निविदा में सफलता नहीं मिलती है तो उक्त निविदा दिनांक 17.08.2015 को निश्चित समय पर प्राप्त एवं खोली जायेगी। उक्त निविदा में भी नियम व शर्तें यथावत रहेगी।

क्षेत्रीय प्रबंधक

राष्ट्रीय बीज निगम लिमिटेड,
(भारत सरकार का उपक्रम)
क्षेत्रीय कार्यालय 65, पानदरीबा, लखनऊ-226004
फोन. 0522-2450319 फैक्स. 0522-2451496

TENDER DOCUMENT FOR NSC LTD. PROCESSING PLANTS

Sealed tenders super scribed “**TENDER FOR APPOINTMENT OF JOB CONTRACTOR**” for the year 2015-16 for **Etawah** plant are invited on prescribed Tender Form from Labour Contractors registered with Labour Department to undertake the items of work as indicated (Annexure-A) enclosed with tender document .

Alongwith the tender form, the tenderers must attach the copy of the Labour licence issued by Labour Commissioner for labour work.

The Tender forms shall be received in the office of NSC Ltd; Lucknow on **12.08.2015** upto 1.00 PM and will open on the same day at 2.30 PM in presence of the tenderer or their representative, if any. The tender received after scheduled time of receipt and not accompanied with the requisite Earnest Money may not be considered.

TERMS & CONDITIONS

- 1- The tenderers must indicate on the sealed envelope containing tenders the name of NSC Branch Office for which tender is furnished. Specimen of superscription in tender for Appointment of Job Contractor at NSC Ltd., Etawah.
- 2- The tenderers must filled in their rates both in words and in figures in the tender form and rates quoted in all cases must be firm inclusive of all charges/taxes. If any.
- 3- Payment made/credit afforded to the Labour Contractor by NSC from time to time under the contract to be entered in to with the Labour Contractor shall be subject to the deduction of TDS as applicable’.
- 4- Under any statutory requirement, contractor will be responsible to bear the EPF, if any of the labourers provided by him.
- 5- Tenderers must check his offer thoroughly before submission & request for change of rates will not be considered in any circumstances after opening of the tenders.
- 6- Tenderer herein after called ‘**WORK CONTRACTOR**’ should quote firm rates/offers made subject to rates, variation are to be passed over.
- 7- **EARNEST MONEY:** Tender must accompanied the EMD of Rs. **50,000/-** (Rupees Fifty thousand Only) separately for each plant by mean of attaching a Demand Draft on SBI group of Banks or Nationalized Bank payable at SBI, Charbagh Branch, Lucknow in favour of National Seeds Corporation Ltd., Lucknow.

CHEQUES WILL NOT BE ACCEPTED: Amount of the deposited shall be treated as security at the time of entering into the contract. NSC shall not be liable to pay any interest on the security amount and the same will be refunded only after expiry of the contract period

provided there are no outstanding dues on any account against the Labour Contractor. In case of unsuccessful tenders EMD will be refunded without any interest.

- 8- The Contractor shall undertake the responsibility for providing adequate labourers and finish the work well in time as desired by the Corporation. The Contractor shall not be eligible for giving sub contract. He will be responsible to make any loss that may be suffered on these accounts by NSC and the same will be recovered/deducted from the bills of labour contractor or from his security deposit. In the event of loss incurred by NSC exceeding the amount of security and the bills which may become payable to the work contractor, the contractor shall be under an obligation to pay that amount on demand within a weeks time.
- 9- NSC does not guarantee the minimum or maximum workload.
- 10- In case of processing, grading, packing and stacking of seeds, NSC shall pay to the labour contractor at the rates approved on finished goods only and not on the unprocessed quantity.
 - (A) In case of indirect packing 50% of payment on the approved rates shall be made after grading and packing of seeds in bulk bags and stacking the same in the processing plant/adjoining seeds stores. Rest 50% payment will be made after final packing.
 - (B)- In direct packing full payment shall be released.
 - (C) In case of revalidation work, 100% payment after completion of full revalidation work.
11. All the work be attended on 'To be billed basis' and the payment will be made by the Regional Office of NSC, 65,Pan Dariba, Lucknow after the receipt of bill within a month, All such like bills before submission to the Regional Office are required to get verified from the Area Manager of concerned branch office. Labour contractor is required to submit printed serially machine numbered bills indicating full details of work done during the month through the Area Manager of the concerned branch office. Only one bill after expiry of month is required to be submitted and no part payment during the month shall be allowed.
12. The payment shall be made by crossed A/c payee cheque or through RTGS in favour of the contractor on production of the bills and certificates and such payments will be made on the basis of work done on the rates approved by the corporation. Losses/shortages occurring due to the fault of labour provided by the work contractor the cost, therefore at the prevailing sale rates of the corporation shall become recoverable from the labour contractor out of his bills.
13. The Labour Contractor shall provide necessary labours immediately on demand given by NSC to the labour contractor even on the telephone or otherwise. In the event of failure of the contractor to provide desired labourers, it will be open to NSC to arrange labourers at the cost of contractor and in the event of NSC being obliged to pay excess to such labours, the amount paid shall become recoverable from the contractor with whom the agreement has been entered. The payment made to the labourers engaged by NSC the same bill deduct-able from bills of the labour contractor. Labourers engaged

by the corporation shall be conclusive evidence of the amount paid and the labour contractor shall undertake not to dispute the correctness and the same shall be deposited either in cash or through recovery-adjustment from the amount at the credit of labour contractor.

14. All the formalities regarding statutory payment and condition if any, on behalf of labours provided by the contractor to NSC shall also be the responsibility of contractor. In case of failure the Corporation shall make such like obligatory payment being principal employer on behalf of contractor and be recoverable from him.
15. The regular cleaning of wastages out side of the godown at the dust collector needed.
16. The contractor is required to maintain full requisite record as per bye-law such as attendance and wages disbursement register in report of labourers provided by the contractor to NSC and the NSC reserve the right to call for such like record for inspection by any of the nominated officer by the RM and labour contractor is obliged to provide the requisite record to the nominated officer without hesitation immediately on receipt of instruction in this regard. In the event of failure on the part for work contractor and contract can be terminated forthwith besides intimating other legalization as is deemed fit by the National Seeds Corporation Ltd.,
17. The tenders not confirming the prescribed terms & conditions and or conditional tender shall stand rejected. The tenders will be opened on the specified date and time in the presence of such tenderers as may be present. The decision about the acceptance of tenders will be taken on the date of opening of the tenders or as soon as thereafter be possible.
18. The successful tenders shall be intimated by the letters or other means of communication and the tenders so informed shall be bound from the time of transmission of the such acceptance. Formal acceptance of the tenders will be forwarded to successful tenderers in due course but it will serve us merely confirmation of the initial intimation and shall not effect the time from which the offers is/are bound by the contractor(s). The successful tenders is required to enter into on agreement on non judicial stamp paper of Rs. 100/. Cost of stamp paper is borne by labour contractor .
19. The Corporation shall not be bound to accept the lowest tender if Committee feels that rates comes under tender are not reasonable or feasible , any and or all the tenders may be rejected without assigning any reason whatsoever and Regional Manager. NSC, Lucknow reserves the right to reject any or all to accept any or part of the offer made and further he reserves the right to allot specified jobs to different tenders and split the job without assigning any reasons. The decision of the NSC Lucknow in the matter shall be final and binding in all respects and it will not be challengeable by any of the tender.
20. The tenders received from black listed labour contractor by NSC or any other Govt. Department shall not be considered.
21. The cost of tender form is Rs. **500/-** per set (Not refundable) and tender form shall be issued on payment of Rs. **500/-** by cash only. The sale of tender form shall be closed on

11.08.2015 . The tender form shall be available for sale at Regional Office, Lucknow or concerned sub-units on all working days from **10.00 A.M. to 5.30 P.M.**

22. The agreement entered into with the labour contractor shall be valid upto final packing of Kharif. In case of failure on the part of Labour Contractor to comply with any of the conditions, the Regional Manager, NSC, Lucknow reserves the right to terminate the contract at any time.
23. In the event of any difference or dispute arising out or in connection with agreement entered into the labour contractor shall be referred to the jurisdiction of a sole arbitrator to be nominated by the Chairman/Managing Director of the NSC on application being made to him by either of the parties. There shall be no objection to such person being nominated as an arbitrator being in any manner connected with either NSC or the Govt. of India or any other Govt. undertaking. The arbitrator so appointed shall have the power to decide and determine its own procedure and shall make an award within such time as may be possible in the circumstanced of the case.
24. NSC also reserves the right to terminate the contract and forfeit the security of the contractor if the performance of the contractor is not found satisfactory.
25. The Employee of NSC or members of their family or their relations are not entitled to take part in this tender directly or indirectly. In case suppression of facts comes to the light later on in this regard, strict action against the defaulting NSC officials as per conduct rules is liable to be taken.
26. Any bribe, commission or advantage offered or promised by or on behalf of the tenderer to any officer or servant of the NSC Shall (in addition to any criminal liability which the tenderer may incur) debar his tender from being considered. Canvassing on the part or on behalf of tenderer will also take his tender liable for rejection.

ITEMS OF WORK REQUIRED TO BE UNDERTAKING BY THE LABOUR

CONTRACTOR

1. Loading/Unloading of trucks and trolleys and stacking at the processing plant/adjoining stores as per instruction from this corporation: NSC seed producers and growers seed. In case of growers raw seeds payment will be at growers cost at NSC approved rates.
- A) Loading/Unloading with weighment. Weighment sheet must be attached with the bills for passing the bills at Regional Office, Lucknow.
2. Direct Packing: (a) Lifting of Raw Seed from the Stores situated within the processing plant and adjoining stores to the processing plant machines, grading the stock , treatment of seed as per NSC norms. Writing of Lot Number etc. on packing material and also on tags, labels & stacking of seed in different sizes of bagged after proper weightment of seed bags after putting leaflets, chemical packets wherever necessary and inserting lead seals on each seed bags , stitching of seed bags, stacking lot wise at adjoining stores (Material to be provided by NSC)
- (b) Weighing and stacking of undersized seed in Gunny bags and stacking thereof.
3. Indirect Packing:
 - a. Lifting of raw seed from the stores situated within the processing plant and adjoining stores to the processing plant machines grading the stock, packing and stitching the graded seed after weighment in standard packing as per instructions in Gunny Bags and stacking at the desired place in the processing plant or adjoining stores (Gunny Bags and Sutli to be provided by NSC).
 - b. Weighing and stacking of undersized seed in Gunny bags and stacking thereof..
4. Segregation of Gunny bags & to make bundles of 50 Nos. separately for serviceable & unserviceable and stacking of these bags / bundles in countable position in the processing plant or adjoining stores. (Sutli to be provided by NSC).
5. a). Shifting of seed from one godown to another (adjoining), or within godown if required. Full particulars and reasons for shifting may be given. No shifting payable for grading or packing of seeds.
6. Hand picking of seeds: In some of the cases the hand packing being organized by the NSC specially in case of peas, Gram and soyabean etc., rates per qtls is also required to be quoted.
7. Revalidation work: The carry over stock are required to be revalidation by the certification agency. This work includes lot wise sorting of seeds, sampling, stamping, packing and complete revalidation and then its stacking at the desired place as per the instructions of NSC officials.
8. Re-grading packing of carryover stocks: Segregation of lot wise of carryover stocks from stocks. Opening of the seed bags, its grading and treatment of seed if required and packing of seed bags as per NSC norms and stacking of seed bags lot wise at store or plant duly completed in the all respects.

National seeds Corporation Limited :Lucknow

TENDER FORM

Ref: Your open tender notice for appointment of job Contractor for the Year 2015-16.

Sir,

We have carefully gone through the terms and conditions prescribed for entering into contract as indicated in schedule – I appointment of job contractor for the year 2015-16 My/Our lowest and firm rates for different items of work relating to your NSC processing Plant ----- are quoted hereunder:-

S. No.	Items of work	Rates Quoted (Per Quintal)
1	Unloading of truck and trolleys & stacking/Loading of Truck/Trolleys. (Item No. 1 of (Annexure “A”)	RupeesOnly
2	All Item of work of indicated against item No.2 of Annexure “A” i.e. <u>DIRECT PACKING</u>	
	i For packing sizes up to 2 kg.	RupeesOnly
	ii For packing sizes above 2 kg. and up to 5 kg.	RupeesOnly
	iii For packing sizes above 5 kg. and up to 10 kg.	RupeesOnly
	iv For packing sizes above 10 kg. and up to 20 kg.	RupeesOnly
	v For packing sizes above 20 kg. and up to 30 kg	RupeesOnly
	vi For packing sizes above 30 kg. and up to 40 kg.	RupeesOnly
3	All Item of work of indicated against item No. 3 of Annexure “A” i.e. <u>INDIRECT PACKING</u>	
	i For packing sizes up to 2 kg.	RupeesOnly
	ii For packing sizes above 2 kg. and up to 5 kg.	RupeesOnly
	iii For packing sizes above 5 kg. and up to 10 kg.	RupeesOnly
	iv For packing sizes above 10 kg. and up to 20 kg.	RupeesOnly
	v For packing sizes above 20 kg. and up to 30 kg.	RupeesOnly
	vi For packing sizes above 30 kg. and up to 40 kg.	RupeesOnly

S. No.	Items of work	Rates Quoted (Per Quintal)
4.	Segregation of seed lots due to rejection, stacking, restacking and revalidation.	RupeesOnly
5.	Segregation of gunny bags and making bundles of 50 Gunny bags each for serviceable and unserviceable (Separately in countable position and stacking thereof Item No. 4 of Annexure "A")	RupeesOnly
6.	Weighing and packing of undersize seed in Gunny bags and stacking thereof. (Item No. 2(b) of Annexure-A)	RupeesOnly
7.	Fumigation and spraying of seeds	RupeesOnly
8.	Hand Picking (Peas & Other Crops)	RupeesOnly
9.	Revalidation of seeds as per items No.9 Annexure-A	RupeesOnly
10.	Re-grading and packing of carryover stocks (Item No.8 Annexure-A)	RupeesOnly
	a)For packing upto 10 Kgs	RupeesOnly
	b)For packing above 10 Kgs to 40 Kgs	RupeesOnly
	c) For packing above 40 Kgs	RupeesOnly
11.	Loading and unloading charges certification and packing material:	RupeesOnly
	a) Cloth/HDPE Bag/Chemical Drum/bag /Bundles/bales : 20 Kgs to 50 Kgs	RupeesOnly
	b) Cloth/HDPE Bag/Chemical Drum/bag /Bundles/bales : 51 Kgs to 100 Kgs	RupeesOnly

I/we am / are enclosing herewith the Draft No./CR No. Dated..... for Rs.50,000.00 on account of Earnest Money.

Labour license issued from Labour Department is enclosed herewith.

Signature/Date:

Name in Block Letters:

Complete postal address:

.....

Telephone No. (if any):.....

TECHNICAL BID

TENDER FOR APPOINTMENT OF JOB CONTRACTOR AT

NATIONAL SEEDS CORPORATION LIMITED (PLANT -----)

1. Name & Address of the tenderer: _____
2. Name of the proprietor/partner: _____
3. Labour license No. of the tenderer/Organization: _____
Along with copy of registration : _____
4. EPF Registration No. (Copy of registration): _____
5. Income Tax Pan No. (Copy of PAN Card): _____
6. Service Tax Registration No: _____

7. Experience Certificate (Copy of Certificate) (Preference shall be given to those tenderers who have similar work experience in Govt./Semi.Govt./PSU like NSC, State Seed Corp./Agency)
8. EMD , Draft. Number,_____ date _____ amount **Rs. 50,000.00.**
9. Tender Form Cast. Cash Recepet/ Draft Number,_____ date _____ amount **Rs. 500-00**

Signature

Date:

Party Name :

Address & Phone No.....

.....

.....

To

Regional Manager

National Seeds Corp. Ltd

65, Pan Dariba, Lucknow

