

NATIONAL SEEDS CORPORATION LTD
(A GOVERNMENT OF INDIA UNDERTAKING)
BEEJ BHAWAN, PUSA COMPLEX
NEW DELHI: 110012

No.16 (8)/NSC-ENGG/AC&WC/15-16

Date: 27.04.2015

ENQUIRY LETTER

M/S.....

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Sub: Comprehensive AMC for Air- Conditioners and Water Coolers.

Sir,

National Seeds Corporation Limited (NSC) invites sealed quotations from reputed Companies/Firm for undertaking annual repair and maintenance on comprehensive basis for the following machineries:-

Sl.No.	Description of items	Quantity	Unit	Rate	Amount
1.	Window/Split type Air Conditioners Of Blue Star/Voltas/Videocon/L.G/ Carrier and Sumsung & other makes 1.5 TR, 5Nos. 2TR and 1 no. 0.5 TR)	63 Nos.	Each		
2.	Cassette type indoor unit (Air-Cond.) O- General make (3.38 TR)	4 Nos.	Each		
3.	Drinking Water Coolers Sidwal/Voltas make.	4 Nos.	Each		
4.	Refrigeration unit complete with all Standard equipment, 4/3.75 TR (Split type)	2 Nos.	Each		

1. Interested parties may inspect the air – conditioners/ drinking water coolers at site before submitting offer.
2. Parties are required to deposit EMD of Rs.1000/- only by means of Demand Draft drawn on scheduled Nationalized Bank payable at New Delhi/Delhi in favour of NSC Limited.
3. In case of unsuccessful tenderers who do not withdraw their offer before receipt of final decision, the earnest money if deposited, shall be returned without interest after finalization of quotation by means of crossed cheque.
4. Quotation submitted without EMD will be rejected.
5. Rate should be quoted in figures as well as in words by the tenderer.

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6. The unsealed and conditional tenders are liable to be summarily rejected.
7. Cutting/Overwriting in the offer must be avoided as may lead to cancellation of tender.
8. Scope/Quantity of work according to situation may be increased or decreased without assigning any reason by the Corporation
9. Quotations/ rates should be submitted for AMC on comprehensive basis which would include periodical maintenance, attending of complaints, replacement of all accessories, fan motor, gas filling including compressor of original make and provision of providing standby Air-Conditioner/Water-Cooler when equipment is taken to workshop for repair for more than two days.
10. Tax Liability: Tax if any will be borne by the tenderer.
11. Parties should indicate periodicity for routine checking of machines. Successful party would have to attend the complaint call on the same day and attend the repairs.
12. Payment towards AMC will be released on quarterly basis in 4 equal instalments on pro-rata basis.
13. The Corporation will retain 10% of contract value of AMC as Security Deposit, while releasing the payment.
14. The parties shall keep their offers open for a period of 90 days from the date of opening of quotations.
15. Successful party shall enter into one year AMC agreement on Non Judicial Stamp paper of relevant amount with the Corporation. The AMC Contract may be extended for further one more year and so on if require with the consent of party/Corporation.
16. All disputes in relation to the quotation, or the interpretation of any of their terms or implementation there of or arising out of or concerned directly or indirectly with the contractor shall be decided by the CMD of the Corporation and decision of CMD shall be final and binding.
17. Sealed quotation may be submitted at the above address up to 08.05.2015 by 3:00 PM and the same will be opened at 3:30PM on the same day in the presence of intending parties.
18. The Corporation reserved the right to accept or reject any or all the quotation without assigning any reason thereof.

Yours sincerely,

(Pramod Kumar)
Manager Engineer (Elect)