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नेशनल सीड्स
कारपोरेशन लिमिटेड
(भारत सरकार का उपक्रम)
बीज भवन, पुसा परिसर
नई दिल्ली-110 012 (भारत)

NATIONAL SEEDS
CORPORATION LTD.
(A Government of India Undertaking)
BEEJ BHAVAN, PUSA COMPLEX
NEW DELHI-110 012 (INDIA)

No. IT/AMC(PC)/NSC/2014-15

Date: 28th Nov, 2014

NOTICE INVITING LIMITED TENDER

Sealed quotations are invited from reputed and experienced companies for **Comprehensive Annual Maintenance Contract (C-AMC)** of computers, printers, Laptops and other peripherals. Terms and conditions of the contract are given in **Annexure-I**.

The comprehensive rate (including parts) for Comprehensive Annual Maintenance Contract of Computers, Printers, Laptops and other peripherals for the period of One year as per the list given in Annexure-III should be given in the format as **in Annexure-II (On Company Letter Head)**.

The parts/items that will not be covered under Comprehensive AMC must be clarify by the Party along with the tender document and attach a separate sheet for the same.

The items and equipment's for which annual maintenance contract is required, is given in **Annexure-III**.

The tender should reach the office of Sr.General Manager (Engg&IT), National Seeds Corporation Ltd., Beej Bhawan, Pusa Complex, New Delhi-110012 **on or before 12/12/2014 at 15:00 Hrs.** The tenders shall be opened by the constituted committee member on the same day at 15.30 Hrs. in presence of the interested parties willing to attend tender opening.

Tenderers are advised to read the conditions attached with this NIT. Corporation reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Pankaj Kumar Prasad
Sr.General Manager(Engg&IT)

ANNEXURE – I

TERMS & CONDITIONS FOR ANNUAL MAINTENANCE CONTRACT OF COMPUTERS, PRINTERS, LAPTOPS AND OTHER PERIPHERALS

1. The participating parties should have registered office in Delhi (Proof to be submitted).
2. The Bidder must have an experience of similar work in Delhi/NCR for at least 05 years in which at least one year contract must be in Govt./PSU/Autonomous. This should be duly supported by the Purchase Order/Work Order copy or any other associated document.
3. The Bidder must have their own Hardware repair/service center.
4. Interested parties are required to deposit EMD of Rs.5000/- (Rupees Five Thousands Only) in the form of Demand Draft drawn in favor of “National Seeds Corporation Ltd.” payable at New Delhi along with the tender document/ quotation. Quotations received without EMD will be rejected similarly.
5. Complaints regarding non-working / non-functioning etc., of Computers, Printers, Laptops and other peripherals shall be attended on same day, failing which it will be got rectified at the risk and cost of the maintenance contractor and the same will be recovered from the contractor .
6. Repair will be arranged within the prescribed time indicated at Sl.No.:5, otherwise liquidated damages charges will be levied for delay @ Rs.500/- (Rupees One Hundred only) per day for the delayed period till the items are repaired satisfactorily.
7. The defective parts of the Computers, Printers, Laptops and other peripherals shall be replaced with genuine OEM parts and no extra cost will be paid for the same. The defective parts included in Comprehensive AMC shall be replaced with genuine OEM parts.
8. The Contractor/Service Provider shall have to deploy one full time service engineer at IT Section, NSCL, Head Office, New Delhi on all working days of the Corporation during tenure of contract.

9. Without prior intimation to this office, the deployed service engineer should not be changed.
10. Service Engineer must do the periodical service of each computer, printer and laptop on Half Yearly Basis.
11. The Contractor/Service provider will have to provide a complete set of computer and printer as a backup, which may be used in case, if there will be any delay in services due to any uncontrolled situation.
12. The agreement shall remain in force for initial period of one year from the date of commencement. Thereafter, agreement can be renewed for further period of one year by mutual consent in writing.
13. The Contractor/Service Provider have to deposit security amount @ 10% of value of work order within 7 days of issuance of work order, which will be refunded after successful completion of the job.
14. The Contractor/Service Provider will have to sign an agreement against the said contract. (The stamp paper will also be arranged by the Contractor/Service Provider), failing which no any payment will be released.
15. Payment shall be released on quarterly basis after completion of quarter against receipt of security amount and submission of the agreement.
16. All disputes in relation to the quotation, or the interpretation of any of their terms or implementation thereof or arising out of or concerned directly or indirectly with the contractor, shall be decided by Sr.General Manager (Engg/IT), NSCL, New Delhi and decision of Sr.General Manager (Engg/IT), NSCL, New Delhi shall be final and binding on both the parties.
17. At any stage, if it is found that the services provided is not as per the satisfaction of the corporation, the contract will be terminated immediately without assigning any reason and security deposited will be forfeited by the corporation.
18. If any item is taken out for repair purpose, contractor/service provider will make alternate arrangement for the same for smooth working at NSCL office.

19. The computers, Printers, Laptop and its peripherals as per the list (Annexure-III) may be inspected by the interested parties during working hours from date of tender publishing to 05.12.2014.
20. The number of Computers, Laptops and Printers indicated in the list (Annexure-III) may increase / decrease in between the contract period and the payment will be made accordingly.

(To be submitted on the letter head of the Firm)

ANNEXURE – II

**COMPREHENSIVE (Including parts) ANNUAL MAINTENANCE CONTRACT RATE
FOR ONE YEAR FOR THE EQUIPMENTS LISTED BELOW**

S.No	Hardware Type	Model	Qty. (Nos.)	Comprehensive Unit Rate (Rs.) per Annum (Inclusive of Tax, if any)	Comprehensive Total Amount (Rs.) Per Annum (Qty. X Unit Rate)
1	LAPTOP	DELL	1		
		ACER	1		
		SONY	9		
		HP	1		
		HP PAVILION	8		
		COMPAQ PRESARIO	2		
2	COMPUTER	DELL INSPIRON	1		
		DELL OPTIPLEX	57		
		DELL VOSTRO	1		
		HCL PIV	4		
		HP 3090 MT	17		
		HP-A6130 IN	3		
		HP-DX2480	4		
		HP-P6-2050-IX	7		
		HP-P6720-IN	12		
		IBM THINK CENTRE	11		
		INTEX	10		
		LENOVA THINK CENTRE	8		
		WIPRO	1		
3	PRINTER	EPSON/Ledger (Dot Matrix)	4		
		FX2175/Ledger(Dot Matrix)	1		
		HP 1108	12		
		HP 3608/FAX	1		
		HP 4168	1		
		HP 5168	1		
		HP 6500	1		
		HP 7208 AIO/FAX	1		
		HP P1007	56		
		HP-P1008	13		
		HP P1020	12		
		HP-1020/1020 PLUS	35		
		HP1005 MFP AIO(Mono)	6		
		HP-1022/1022 PLUS	3		
		HP1136 MFP AIO (Mono)	5		
		HP-1320 PRINTER	3		
		HP-1536dnf-MFP	1		
		HP-2050(MFP)	3		
		HP-CM2320NF MFP(Color)	1		

	HP-CP1215 COLOR	1		
	HP-CP1525n COLOR	1		
TOTAL AMOUNT (INCLUSIVE OF ALL TAXS) in words Rs.:				Rs.:

I/We _____ have read the tender documents as issued by National Seeds Corporation and hereby agree to abide by the instructions, terms and conditions contained therein.

Name and Signature of Authorized Person

Stamp of the Firm

ANNEXURE - III

MODEL WISE HARDWARE LIST TO BE INCLUDE WITH COMPREHENSIVE AMC			
S.No	Hardware Type	Model	Quantity (in Nos.)
1	LAPTOP	DELL	1
		ACER	1
		SONY	9
		HP	1
		HP PAVILION	8
		COMPAQ PRESARIO	2
		Total Laptop	22
2	COMPUTER	DELL INSPIRON	1
		DELL OPTIPLEX	57
		DELL VOSTRO	1
		HCL PIV	4
		HP 3090 MT	17
		HP-A6130 IN	3
		HP-DX2480	4
		HP-P6-2050-IX	7
		HP-P6720-IN	12
		IBM THINK CENTRE	11
		INTEX	10
		LENOVA THINK CENTRE	8
		WIPRO	1
		Total Computer	136
3	PRINTER	EPSON/LEDGER (Dot Matrix)\	4
		FX 2175/LEDGER (Dot Matrix)	1
		HP 1108	12
		HP 3608/FAX	1
		HP 4168	1
		HP 5168	1
		HP 6500	1
		HP 7208 AIO/FAX	1
		HP P1007	56
		HP-P1008 PRINTER	13
		HP P1020	12
		HP-1020/1020 PLUS	35

		HP-1005 MFP AIO (MONO)	6
		HP-1022/1022 PLUS	3
		HP-1136 MFP AIO (MONO)	5
		HP-1320 PRINTER	3
		HP-1536dnf-MFP	1
		HP-2050(MFP)	3
		HP-CM2320NF MFP-AIO-COLOR	1
		HP-CP1215 COLOR PRINTER	1
		HP-CP1525n COLOR	1
		Total Printer	162
4	TOTAL QUANTITY		320