

NATIONAL SEEDS CORPORATION LIMITED
(A Government of India Undertaking –Miniratna Company)
Beej Bhawan, Pusa Complex, New Delhi-110012
Phone: 011 – 25846292, 25846295, 25842672
FAX: 011-25841337, WEBSITE: www.indiaseeds.com

Tender Notice: 16(8)/NSC-ENGG/FUR/2013-14

Dated 05.03.2014

TENDER NOTICE

SOLUTIONS FOR Providing Modular Furniture Work at NSC, Beej Bhawan, Pusa Complex, New Delhi – 110012. Tenders are invited from reputed manufacturer or their authorized dealers.

SOLUTIONS FOR Modular Furniture and other interior work, Tender Form, detailed terms & conditions please see tender notice. On <https://www.indiaseeds.com>

1. Purchase and Downloading of documents and submission of tender : Up to 10:00 AM on 07.03.2014
2. Tender fee : Free of cost
3. EMD : Rs. 10000.00
4. Physical submission of EMD, registration certificate and relevant documents mentioned in tenders in separate cover.

To,
General Manager (Engg.)
National Seeds Corporation Ltd.
Beej Bhawan, Pusa Complex,
New Delhi-110012

5. **Receipt of Tender:** On 07.03.2014 Time 11:00 AM.
6. **Opening of Technical bid:** On 07.03.2014 Time 12:00 PM.
7. **Opening of Commercial bid :** On 07.03.2014 Time 1:00 PM.

NATIONAL SEEDS CORPORATION LIMITED
Beej Bhawan, Pusa Complex, New Delhi-110012

INSTRUCTION TO TENDERERS FOR TENDER PARTICIPATION

1. All tender documents can be Collected from office of the General Manager, NSC, Beej Bhawan, Pusa Complex, New Delhi-110012 and Also Can be download from the website www.indiaseeds.com
2. For all queries regarding tender specifications and any other clauses included in tender document should be addressed to personnel in tendering office address provided below

To,
General Manager (Engg.)
National Seeds Corporation Ltd.
Beej Bhawan, Pusa Complex,
New Delhi-110012

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Beej Bhawan, Pusa Complex, New Delhi-110012

Eligibility Criteria:

Mandatory information required for prequalification of the tenderer for supply & fixing of Office MODULAR furniture, Modular Partition & Chairs.

Important:

- **Please type or handwritten in capital letters.**
- **Attach copies of the supporting documents.**
- **Please use additional sheets if required.**

1. Name of the Tenderer:

Email address:

Telephone number office:

Fax no.:

Mobile no.:

Address:

- 2. Manufacturing company should have minimum three years of experience in Modular Furniture (Supply Order should be enclosed)**
- 3. Status of the tenderer (Attach Document Proof):**
Proprietary / partnership / Ltd. / Pvt. Ltd.
- 4. Excise registration certificate of Manufacturing company**
- 5. Audited balance sheet for last two year.**
- 6. Name and address of the Bankers (For Tenderer)**
- 7. Registration number and date with Registrar of Companies / Firms:**
- 8. PAN Card number: (Attach copy):**
- 9. Sales Tax number (Attach copy):**
- 10. Submitted Income Tax Return for the year 2011-2012**
- 11. Current Solvency Certificate from Banker for Not less than Rs. 1 Crore (Of Manufacturing Company).**
- 12. Manufacturer should be provided with plant & Machinery proof (Photographs should be attached).**
 - a) Computer controlled Fully multi-stationed through feed
 - b) Hot Press
 - c) CNC Multi-boring
 - d) Fully Automated Conveyorised Powder Coating Plant with Spray Phosphating.

- e) All supporting machinery regarding manufacturing of Chairs.
- f) Panel Saw Cutter

- 13.** The tenderer should have yearly turnover of Rs. 2 Crore. and above (Attach Details):
- 14.** The tenderer should be Manufacturer or have MOU with manufacturer.
- 15.** The organization of the bidder should have certifications of (With Clear Mention of Product as “Manufacturing & supply of Modular Office Furniture & Compactors).
 - ISO 9001 – 2008. (For Quality Management System)
 - ISO 14001 – 2004. (For Environment Management System)
 - OHSAS 18001:2007. (For Occupational Health & Safety Management)
- 16.** The manufacturer should have carried 2 works of Modular Furniture, chair and compactor of value not less than 1 cr. each with performance certificate. work should have been carried out in Govt./Semi Govt./Autonomous Organization/PSU’s and authenticated by officer not below the rank of Executive Engineer,
- 17.** ESI and PF registration certificates.
- 18.** Tenderer should be a Green Guard and BIFMA Certified Organization under manufacturing or should have certificate in their name confirm that all the raw material they will be using will be Green Guard and BIFMA Passed.
- 19.** Demonstration of quoted item will be the part of technical bid. Bidders shall have to erect one sample of work station, Module of Compactor, Chairs of each category as per BOQ/drawing specifications at the site as makes up/Sample item. The price bid of only those bidders will be opened whose mock up/sample items are found as per BOQ.

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GENERAL CONDITIONS:

The supplier has to quote only one model as per specification & should inclusive of all essential accessories for desired functions.

1. The tender EMD of Rs. 10000.00 for whole.(should be submitted in separate cover and mentioning tender EMD on the top of cover)
2. Security Deposit: @ 5 % of security deposit in favor of National Seeds Corporation Ltd., New Delhi
3. Technical and Commercial Bid : Technical Bid should contain original copy of price tender form
Please note that the scan copy of uploaded documents must tally with physical submission of original. The envelop should be marked as “technical supporting documents”.
4. Commercial Bid: For destination delivery should be inclusive of insurance charges. However local VAT, Excise duty and other prevailing taxes as per the government rules and regulations should be included with prevailing rates or Item quoted. The commercial bid submission along with technical bid should be submitted in the 3rd envelop the bid should be submitted on or before the time stipulated in the tender notice.
5. Validity of Tender: The rate quoted should be validate 90 days however National Seeds Corporation Ltd., New Delhi may extend the same to the period it may deem fit ranging from 60 days from 120.
6. Delivery Period: The maximum period of delivery and installation to be completed within a **period of 5 days** from the date of issue of P.O.
7. **Warranty Period:** 12 month from the date of supply /Installation.
8. **Payments:** 80% against running bill and rest after final completion. Security deposit of 10% will be retained by the department for 1 year which can be in cashed by replacing it with the bank guarantee for the same period.
9. Quantities given the BOQ are the tentative quantities and final bill will be raised on the basis of final measurement. Quantities can be increased or decreased from the allotted quantities.
10. Penalty will be charges @of ½ percent per day with a maximum of 5% of total value after the stipulated date of completion.
11. Final Colour Scheme will be Chosen by the Engineer/Architect incharge after the allotment of the LOI Letter to the tenderer.

Technical Specification of office Modular Furniture

1A. Work Surface Top : Should made of 25mm thick edge banded particle board with 0.7mm decorative laminate on the top & .6mm balancing laminate on unexposed face and having all exposed edges sealed with PVC edge banding tape. The worktop shall be supported with cantilever brackets made of MS Steel duly powder coated. Work surface shall be provided with wire manager to carry wires from the bottom complete as per salient features, Specification drawing & directions of the Engineer –in-charge.

1B. Panel Based Partition System (60mm thick) having 2 different levels of raceways

Modular partition system 1200mm ht. made of 60mm thick aluminum having two separate race way for lying electrical & computer wiring. The wire management shall be through to the race way to be filled at bottom and other in intermediate of partition, below of work surface.

The partition should comprise of following components:

S. No.	Component	Specification in MM	S. No.	Component	Specification in MM
1	Side Cover	60 W x 1.45 thk	10	Leveler	M8x40 Nylon 6
2	Top Cover	57.5 W x 1.1 thk	11	End Cap	PP
3	Mid Bar	57.5 W x 1.1 thk	12	Leveler Plate	Zinc Die Cast PC
4	Raceway Bottom	57.5 W x 1.1 thk	13	End Plate	Zinc Die Cast PC
5	Raceway Top	57.5 W x 1.4 thk	14	End Connector	Zinc Die Cast PC
6	Raceway	120.2 W x 1.5 thk	15	Screw	M4x20
7	Raceway Hook	ABS Black	16	Screw	M4x16
8	Wire hanger	ABS Black			
9	Mid Bar cap	ABS Black			

The connection L,T,+ should be made through an aluminum square of 60.5 mm in 1.4mm mm thk. The square section should have a bottom leveler plate of Zinc die cast and should accommodate End trim (PVC) to cater +’ , -‘ and T’ type of configurations in desired colour.

The top of the square should be covered with a square cap made of PVC. All the end trims of the partitions should be provided with a decorative coloured Plastic Beeding inserted in to the powder coated aluminum sections in order to enhance its look.

All aluminum section / component should be epoxy powder coated as per IS: _ 733:1983Laminated / Marker region should made of 4mm Prelam Board. Fabric magnetic region should be made 4mm

plain MDF with .63mm G.I. Sheet with fabric wrapped on both side. Fabric Pin-Up board should be made of high quality 12mm Pin-Up board wrapped with fabric Polyester 340grm/line Mtr on both sides. Thickness of all powder coated metal parts shall be 40-50 microns.

Raw material

The Supplier should use raw material from the following approved Brand

1. Boards (Prelam particle board) : Marino, Asis, Action Tesa or any reputed brand.
2. Fabric : Response or equivalent.

Note: In all the workstations the main span should be 60mm thk and the side privacy separator /Portion should be 60mm thick. They should be joined/ connected together by means of screw less interlocking of Mail & female Aluminium extruded section / pole in order to give the entire system a complete concealed and esthetically neat look.

- 1C. **Side Panel(If required)** :providing and Fixing of Side Panel of Size 750 x 600 mm having made of 25 mm thick edge banded particle three layered medium density grade-II
- 1D. **Three Drawer Pedestal Units:** Providing & fixing 3 Drawer pedestal unit of size 400 x580 x690mm made of 18mm thick prelaminated practical board having two box drawers & one filing drawer, duly edgebended from all ends and drawer running on telescopic channels full extension & with central Locking systems. All fittings like Lock, telescopic channel etc. should be of Ebco or Hettich make only.
- 1E. **Key Board Tray :** Providing and fixing post formed key board trays of size 600 x 350mm made out of 25mm thick particle board with decorative laminate on top having .6mm balancing lamination on the unexposed face in workstations in approved colour and texture as per salient technical features, specifications, drawing and directions of the Engineer – in – Charge.
- 1F. **CPU Trolley :** Providing & fixing CPU trolley made of size 220 x 250 x 250mm having adjustable width and lockable castors at base, made of 1.60mm thk steel balancing laminate complete as per salient technical features, specifications, drawing and directions of the Engineer – in –Charge.

Please note: Technical specifications should strictly be as per above and any deviation would not be acceptable. It should also be noted that all components of modular furniture should fit as a one compact unit.

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Other Conditions

1. The conditional offer is liable to be rejected.
2. The Department/Authorized person has the right to reject any or all tenders at any given time without assigning any reason whatsoever against it.
3. No tender will be accepted after price bid closing time for the submission of the same. The delay will not be condoned for any reason whatsoever including postal/transit delay.
4. The tenderer should read this document carefully and comply with the instructions/Terms/ conditions there in are liable to be rejected without any reference.
5. No modification should be done by the tenderer in the name of item and in the specifications/ grade/ quality of the item given in the inquiry document.

I/We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment to disqualification at any stage.

Seal and Signature of the Tenderer.

Date:

Place:

NATIONAL SEEDS CORPORATION LIMITED
Beej Bhawan, Pusa Complex, New Delhi-110012

Bill of Quantity

Name of work: Supply and Installation of office Modular Furniture at NSC, Beej Bhawan, Pusa Complex, New Delhi-110012

S. No.	Item Name	Dimension (mm)	Qty. (In Nos.)	Rate (In Rs.)	Unit	Total Amount (In Rs.)
1.	CURVILINEAR TOP OSL	1500x1500	16			
2.	W/S GABLE END BSL	725x600 (25Thick)	26			
3.	GLASS SCREEN	445x580x8	6			
4.	MOBILE PEDESTAL UNIT	VMPU-450	16			
5.	WOODEN KEY BOARD TRAY	550x300 (18Thick)	16			
6.	CPU TROLLEY	CPUSE1	16			
7.	V.60-2RCY	1500x1200 2CRY	27			
8.	CONNECTION V-60	L Connection V-60	6			
9.	CONNECTION V-60	T Connection V-60	5			
10.	CONNECTION V-60	180 Connection V-60	6			
11.	CONNECTION V-60	END Connection V-60	15			

Remarks: Rates should be quoted inclusive all taxes including transportation and insurance charges.

Signature of Supplier

With Seal

NATIONAL SEEDS CORPORATION LIMITED
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Layout Sitting plan of location for installation of Modular office Furniture at
National Seeds Corporation Limited, Beej Bhawan, Pusa Complex,
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