

Annexure-I

SPECIFICATIONS AND MECHANICAL DETAILS FOR INVITING QUOTATIONS FOR PRINTING AND PRODUCTION OF ANNUAL REPORT FOR –2009-2010

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| 1. | Number of Copies required
in bi-lingual | : | 400 |
| 2. | Size of report | : | 21.5cms x 27.5 cms |
| 3. | Process of report | : | (i) Running matter in statement
From 6 point.Type Roman/Universal |
| 4. | Procees of printing | : | (ii) Tabular matter in statement from
6point or 8 point
Offset process/Laser printing ofcover and
& inside cover in four colour and
inside matter in one colour, inside
16 pages in four colour. |
| 5. | Paper | : | The report is likely to be specifically
designed with cover to be printed in
250 GSM Imported Art Card.with
lamination inside and other matter will
be printed in130GSM Imported art paper |
| 6. | Pages to be printed | : | 148 (132 in single colour and 16 in
four colour) |
| 7. | Design | : | Printer will design the outer cover. |
| 8. | Binding | : | Book Type |

Note: Kindly quote your rates inculuding binding, Proof Reading VAT if any i.e. total production printing cost of Annual Report with design making.

Also please quote your rates for extra colour & Black &White pages.
Please enclosed C.D. for Design of Cover page

TERMS AND CONDITIONS

Annexure-I

1. The Publications will be printed in English/Hindi or in diglot from as required
2. Proof will be produced by the press in made-up pages and press will be responsible for the first & Second proof reading. Press will be responsible for all the corrections to be carried out as per the subsequent corrections (if any) marked by this office. Press will also be responsible for making the dummy according to the instructions of this office and get it approved by the concerned officers. The press shall also make arrangements for delivering the proof to the concerned officers & collecting them back.
3. High quality of reproduction will have to be ensured by the printer. For improperly printed copies, poor binding poor colour scan etc., a penalty of the 5% of the total value of the each work order may be imposed as decided by the competent authority.
4. Each job shall be completed and copy delivered within the stipulated schedule given below from date of clearance of final proof, If not this office will have the right to impose a Penalty @ 2% per week on the total cost of work.
5. Sample paper should be attached with details
6. Pre-sensitized(PS) plates are to be used for ensuring high production quality for this jobs, and exceptionally high quality should be ensured, where COMPUTER TO PLATE (CTP) technology is to be used.
7. The printed material is to be delivered for NSC Head Office, Beej Bhawan, Pusa, Free of cost.
8. The material will not be accepted in case it is not of acceptable quality as per terms and conditions of the tender specification and is liable to be rejected outright by the competent authority
9. The original manuscripts along with their input material such as photographs, graphs, illustrations, etc, & Open file are to be returned to this office after the completion of the work.
10. In case the goods are not supplied according to specifications and it is decided to retain the inferior quality goods at the discretion of the Corporation. The supplier will be entitled to receive the payment at the rate fixed by the corporation or penalty as per specification after taking into consideration and unsatisfactory quality of the material supplied and not at the rate mentioned in the order..
11. All tax as applicable must be quoted clearly, and the rates quoted shall be inclusive
12. The EMD amount will be returned after the Completion of the Job. No interest will be given on EMD amount.
13. All the disputes/differences or claims arising out of the tenderer shall have Delhi as its jurisdiction

- 14 Any printing firm having being blacklisted by Govt. or CPSEs will be disqualified. They should submit declaration to this effect that they have not been blacklisted.
- 15 Arbitration – Any or all disputes arising out between NSC and Printing agency and or/regarding the execution, implementation or interpretation of the tender/agreement or any provisions thereof shall be referred to the Sole Arbitrator to be appointed by Chairman cum Managing Director of NSC in accordance with the provisions of the Indian Arbitration & Re-Conciliation Act – 1996 or any other statutory modifications or re-enactment thereof. Such Arbitration shall be held in the city of Delhi and the proceedings shall be conducted in English/Hindi Language. The award given by the Arbitrator shall be final and binding on both NSC and registered co-supplier.
16. If the tenderes accept the terms & Conditions of tender, they may give in writing regarding their consent and also give their signs on the terms & condition