

राष्ट्रीय बीज निगम लिमिटेड
बीज भवन,
पूसा परिसर
नई दिल्ली-110012

संख्या: एमआईएससी/एनएससी/कल्याण-एनएससी/2020-21

दिनांक: 07, अगस्त, 2021

परिपत्र

विषय: दो-पहिया वाहन हेतु अग्रिम सुविधा।

दिनांक 18 जून, 2021 को बोर्ड की 295वीं बैठक आयोजित की गई थी, जिसमें एनएससी के कर्मचारियों/प्रशिक्षुओं हेतु दो-पहिया वाहन की खरीद हेतु अग्रिम राशि का अनुमोदन किया गया है। इस योजना के अंतर्गत ई-1 स्तर से नीचे के सभी कर्मचारी/प्रशिक्षु पात्र होंगे। इस योजना के अनुसार कर्मचारियों को रु. 50,000/- तक की अग्रिम राशि 3% ब्याज पर 03 वर्ष के लिए प्रदान की जाएगी। अग्रिम राशि कर्मचारियों के वेतन से रु. 1500/- प्रतिमाह के अनुसार वसूल की जाएगी। वर्ष 2021-22 में उत्पादन एवं विपणन विभाग के 200 अधिकारियों/कर्मचारियों के लिए इस सुविधा की मंजूरी दी गई है।

प्रबंधन द्वारा अनुमोदित की गई NSC's Conveyance Advance Scheme (CAS) की प्रतिलिपि इस परिपत्र के साथ संलग्न है। सभी अधिकारी/कर्मचारी NSC's Conveyance Advance Scheme (CAS) की सभी शर्तों को अक्षरतः अध्ययन करके ही अपना आवेदन करें।

सक्षम अधिकारी के अनुमोदन से जारी।


(एस.के. मेहता)

महा प्रबंधक (वित्त)

संलग्न: यथोपरि

वितरण: आवश्यक कार्रवाई हेतु

1. मुख्यालय के सभी विभागाध्यक्ष/प्रभागाध्यक्ष।
2. सभी क्षेत्रीय प्रबंधकों/फार्म प्रमुखों से अनुरोध है कि वे अपने अधीन कार्यालयों/फार्मों पर कार्यरत सभी कर्मिकों को तदनुसार निर्देशित करें।

3. सूचना पट्ट।

प्रतिलिपि: सूचनार्थ

4. अध्यक्ष एवं प्रबंध निदेशक की निजी सचिव, एनएससी, नई दिल्ली।
5. निदेशक (वित्त)/निदेशक (वाणिज्यिक) के सहायक निजी सचिव, एनएससी, नई दिल्ली।

No. Misc./SMP/16-17/NSC/Wel
National Seeds Corporation Limited
Beej Bhawan, Pusa Complex
New Delhi
[Welfare Section]

Dated the 7th August, 2021

NSC' s Conveyance Advance Scheme [CAS]

With the approval of Board, it is decided to extend the facility of advance to purchase conveyance i.e., Motor Cycle/Scooter/Scooty/Moped for the employees working at Regional Offices and Central State Farms, Area Offices, Marketing and Production Centres of NSC. The eligibility criteria for extending advance to the employees to purchase conveyance will be as under:

Entitled Category	Vehicle Eligibility	Amount of Advance
Executive Category		
E-0 to E-1 and Management Trainee	Motor Cycle/Scooter/Scooty/Moped	Rs.0.50 Lacs or 6 months basic or 90% of the anticipated price of the vehicle to be purchased, whichever is less.
Non-Executive Category		
S-1 to S-8 and Sr. Trainee/Trainees	Motor Cycle/Scooter/Scooty/Moped	Rs.0.50 Lacs or 6 months basic or 90% of the anticipated price of the vehicle to be purchased, whichever is less.

1. The scheme will be applicable in Farms/Regional Office preferably in Marketing & Production Centers and Area Offices.
2. Employee will only be eligible for this advance facility once in the service.
3. The eligibility criteria for availing conveyance advance will be considered to the employees as well as trainees of NSC. However, in case of trainee, 3 years additional bond of Rs. 50,000/- for repayment of advance in addition to existing bond to be provided. . Any advance for conveyance will be considered to only those having valid Two Wheeler Driving License.
4. The conveyance advance will be provided at subsidized simple interest rate of 3% per annum. Interest will be calculated on opening balance as on 1st April every

year for complete financial year in the 1st week of April @ 3% per annum. First year interest will be charged @ 3% on Rs.50,000/- advance from the date of release of payment upto 31st March.

5. In the case of resignation of employee/trainee within 3 years from the date of the advance sanctioned to the employee, the interest cost will be recovered @ 9% for the period of the benefit till the time of the recovery of the advance.
6. Advance will be paid to employees based on the application after sanction of Head Office by Regional Offices/Farms. Regional Office/Farm will verify vehicle along with invoice and recover the advance amount in 30 equal installments from salary of the concerned employee.
7. Regional Manager/Farm Head will have to submit name of the eligible employees duly recommended by local level Committee consisting of Marketing, Production, HR and Finance.
8. Head Office will consider advance to no. of employees based on the justification/recommendation by Regional Office/Farm as per the allocation of funds by Financial Division, HO.
9. Every year list of employees will be sought from Farms/RO based on the funds allocation by Finance Division. Welfare Division will sanction advance to employees.
10. In case of any employee resigned/retired/terminated from the service of Corporation, the balance conveyance advance is to be recovered from their dues, alongwith interest for those not fulfilling the minimum period as in clause 5 above.
11. In case, transfer of employees to other Region/Farm/HQ, outstanding vehicle advance must be recorded in the service book on the date of relieving, so that balance outstanding will be continued at next place of posting.
12. NSC will not pay any monthly conveyance or maintenance cost of the vehicle. However, employees will be entitled for conveyance reimbursement on per KM basis used by him/her for official purpose on monthly basis as per TA/DA rules of NSC.

13. The vehicle purchased is to be kept at place of posting and it must be used for official purpose at least 1000 KM in a year for period of 5 years from the date of purchase.
14. CMD will be the Competent Authority under the NSC Conveyance Advance Scheme to approve the advance after satisfaction of the Compliance of Guidelines as mentioned in this scheme.
15. The scheme will be effective from the date of issuance of the Circular or any other date as mentioned thereon.
16. Specific approval of the Competent Authority is necessary for sale of the two wheeler. Further in case the amount in respect of advance still remains due to the Company, the sale proceeds will be first applied to repay the balance of advance and interest thereon.
17. Use of vehicle will be sole responsibility of the borrower. The company shall not be liable directly or indirectly to any litigation or claims arising out of any accident or mishaps or loss to the borrower and / or to the other party.
18. Breach of any terms and conditions will be deemed to be sufficient reason to justify recall of advance given and for recovery of the entire balance amount to Company on account of advance.
19. Board of Director/Chairman cum Managing Director reserves the right to modify this scheme at any time but the modifications effected will not have retrospective effect.

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