



राष्ट्रीय बीज निगम लिमिटेड,  
(भारत सरकार का संस्थान)  
क्षेत्रीय कार्यालय, 569/153, बरिगवाँ  
कानपुर रोड, लखनऊ -226012

दूरभाष नं०: Phone No. 0522-2421826  
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NATIONAL SEEDS CORPORATION LIMITED  
(A GOVERNMENT OF INDIA UNDERTAKING)  
REGIONAL OFFICE, 569/153, BARIGAWAN,  
KANPUR ROAD, LUCKNOW-226012  
Phone No: 0522-2421832  
CIN:-U74899DL1963GOI003913

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दिनांक: 08-05-2018

## **ई-निविदा सूचना**

राष्ट्रीय बीज निगम लिमिटेड(भारत सरकार का संस्थान) के द्वारा 1400 किलो. लेड सील खरीदने हेतु मुहरबंद निविदायें दिनांक 30.05.2018 को दिन के 1.00 बजे तक आमंत्रित की जाती हैं। निविदायें उसी दिन दिनांक 30.05.2018 को अपराह्न 2.30 बजे खोली जायेगी। निविदा प्रपत्र नियम व शर्तें रु. 590.00 आनलाइन (online) से भुगतान कर प्राप्त किया जा सकती है।

निविदा-दाता को ई.एम.डी. रु.10,000.00 जमा करवानी होगी। निविदा-प्रपत्र व शर्तें वेबसाइट [www.indiaseeds.com](http://www.indiaseeds.com) या <http://indiaseeds.eproc.in> से भी डाउनलोड की जा सकती है। निविदा हेतु हमारे ई-पोर्टल <http://indiaseeds.eproc.in> पर निविदा-दाता का पंजीकृत होना अनिवार्य है। राष्ट्रीय बीज निगम लिमिटेड के पास बिना कोई कारण दर्शाये किसी एक या सभी निविदायों को स्वीकार/अस्वीकार करने का अधिकार सुरक्षित है। यदि भविष्य में कोई बदलाव हुआ तो शुद्धि पत्र एनएससी की वेबसाइट पर ही प्रकाशित किया जाएगा।

क्षेत्रीय प्रबंधक

**NATIONAL SEEDS CORPORATION LTD.**

**Lucknow**

**INSTRUCTIONS AND TENDER TERMS & CONDITIONS FOR PURCHASE OF  
LEAD SEAL**

**SPECIFICATION FOR LEAD SEAL**

1. **SIZE**                      The lead seal shall be made from high quality pure lead and will be round in shape a dia-Meter of 1.25 cms.
  2. **WEIGHT**                      The rate per 1000 seal shall be approximately 2.5 Kgs. variation in weight to the extent of Plus, Minus 5 % would be admissible. Variation over 5 % will not be accepted.
  3. **PACKING**                      Packing should be in small gunny bags. Packet each containing seals (2.5 Kg.Approximately) by weight.
  4. **EMD**                              The EMD of Rs.10,000.00 is to be enclosed along with quotation in the form of RTGS/NEFT in favour of National Seeds Corporation Ltd, Jaipur. The Quotation without EMD will not be entertained.
  5. **SAMPLE**                      A sample of 50 lead seals from the proposed supplies shall be furnished along with the quotation, failing which the tender may not be considered.
  6. **RATE**                              Rate should be quoted for 1 Kg. lead seals. Delivery at National Seeds Corporation Limited, Regional Office, Jaipur.
- NOTE**                              Quantity mentioned in the tender notice can be increased or decreased depending upon the actual requirement. The Corporation reserves the right to accept / reject all or any tender without assigning any reason.

## INSTRUCTIONS:-

1. Instruction for online bidding is at section I.
2. Rate shall be quoted in rupees ( ₹ ) Per Kg on FOR basis, The rate shall be all inclusive and no other claim on taxes etc. if any shall be entertained.
3. In Case L-1 party is not in position to supply the required quantity as per NIT, NSC may split order to L-2 and L-3 Parties so on at L-1 Rate on merit basis.
4. The tender shall be accompanied by interest free EMD ₹ 10,000/-, in online mode only. Tenders without EMD may be rejected. Outstanding amount, if any, of the supplier with NSC will not be considered for the EMD purpose.
5. Online tender will received up to 1300 hrs. On 30-05-2018 and technical bids will be opened on the same date at 1430 hrs. in the presence of those Bidders who may wish to be present. Financial Bids may be open on same day or later.
6. The supplier's offer shall be valid at least for 120 days.
7. Delivery of the entire quantity must be completed within 15 days of NSC's final confirmation/work order.
8. The successful bidder shall / remit interest free Security Deposit @5% of total value. EMD of the successful bidder may be adjusted in the security amount. Failure to remit the Security / Deposit will imply forfeiture of EMD.
9. The successful bidder shall at his cost execute an Agreement with NSC on non-judicial stamp paper of required value (₹ 100/-) for arranging the supply as per these Terms and Conditions signed each page of the Terms and Conditions and submit the same to NSC along with the Security Deposit.
10. The party who is under litigation with NSC or arbitration case pending in this office or has issued / got issued a legal notice in the past shall not participate in the tender.
- 11. Bidders must have to upload a certificate that he is not black listed on non-judicial stamp paper of required value (₹ 100/-).**
12. Conditional offers shall not be accepted and the tender shall not be imposed any additional term / condition.
- 13. All the terms and condition must be signed by the participants and *uploaded online.***

## TERMS AND CONDITION

1. Failure to deliver less than 90% of approved quantity by NSC shall entitle NSC to impose penalty @ 10 % of the value of the shortfall in the supply at the rate agreed to. The penalty for short supply will remain at 10% of the value of the quantity not supplied against 90 % benchmark. For deliberate delayed supplies, penalty of Rs.2/- per day per 100 kg may be charged.
2. The packets shall be packed as per GOI guidelines requirement at the supplier's premises at his cost and expense.
3. NSC will only provide the destination to the successful bidders.
4. Bidder fail to arrange the supply as per the Terms & Conditions will entitle NSC to cancel the order and arrange from the next party in the tender at the cost and risk of the defaulting bidder.
5. NSC may increase/decrease the final requirement of the quantity in the NIT. Normally, the decrease may not exceed 25% of the NIT quantity but increase will be 100% quantity over & above to the quantity mentioned in the NIT.NSC may issue **repeat orders** at the final rates if require at the same terms and condition.
6. 100% payment will be released through RTGS within 30 days after the receipt of challan /GR from Area Office.
7. In the event of any dispute / complaint with reference to the quality, if the responsibility of the supplier has proved / established, he shall bear the loss / damage, if any, sustained by NSC to the relevant extent. The bidder shall, at his cost ,take back part or full quantity of such stock proved defective on receipt by NSC / delivery to NSC.
8. NSC reserves the right to accept / reject any or all the tenders without assigning any reason what so ever.
9. In the event of any question / dispute or difference arising between NSC and the supplier on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms & Conditions in any manner, the matter shall be referred by the Sole Arbitrator who may be appointed by the Managing Director / Chairman, NSC or by any other competent officer who at the relevant time is occupying the highest office in NSC and has been delegated with such powers. The bidder shall have no objection in this regard. Also the Courts of Delhi / New Delhi alone shall have jurisdiction on adjudicate thereon. In case of dispute arising out of the contract, the party / parties shall have to agree to the decision of the sole arbitrator appointed by NSC whose decision will be binding on both the parties.

10. NSC shall not be responsible for fluctuation of the market rate of the ordered quantity .The bidder shall be required to supply the lead seal at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms & conditions of the agreement to the satisfaction of the Corporation.
11. NSC reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. The Chairman-cum-Managing Director further reserves the right to award contract / issue the order for supplies to more than one bidder.
12. The bidder shall be responsible for GST and income tax liabilities, if any. NSC will not carry any tax liability related with the transaction.
13. NSC will not responsible for the losses incurred to the supplier / bidder due to charge in Govt. decisions, natural calamities, which are beyond the control of NSC.
14. Quality Control Inspectors of the concerned State may draw the samples of stocks. In case the stocks failed in sampling the bidder will be responsible for the consequences of violation of Act and Laws.
15. The quantity/weight of the packets shall be checked at any point of transaction and in case shortage found in the container, NSC will not pay any cost against such supplies and the bidder shall be responsible for the legal consequences of Weights & Measures Department, if any.
16. The bidder will have to give name of the firm, postal addresses, and telephone/Fax Nos. e-mail, name of the responsible person in the tender form to make further communication.

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**INSTRUCTIONS TO BIDDER – ONLINE MODE**

**DEFINITIONS:**

- **C1 India Private Limited:** Service provider to provide the e-Tendering Software.
- **NSCL e-Procurement Portal:** An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

**I. ACCESSING / PURCHASING OF BID DOCUMENTS :**

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (**With Both DSC Components, i.e. Signing & Encryption**) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link [www.cca.gov.in](http://www.cca.gov.in) ) to participate in e-tendering of NSCL.
- C1 India Pvt. Ltd. Facilitates procurement of Class-III DSC's. DSC Procurement request may be sent to [kartik.sehgal@c1india.com](mailto:kartik.sehgal@c1india.com) for more details during NSCL working days, contact no. 07291981137 / 07291981138
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of ₹ 3416/- inclusive of all taxes through **online** mode. Validity of Registration is 1 year.
- After making the payment through online mode (i.e. Net banking, Debit card, Credit Card), Vendors have to send an e-mail ([nsclsupport@c1india.com](mailto:nsclsupport@c1india.com)) intimation to Helpdesk for their profile activation. The account will be activated within 24 working hours.
- All profile activations will be done only during NSCL working days. No profile activation will take place during NSCL Holidays & gazette holidays.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay EMD (refundable) as per the amount mentioned in the tender document online through NEFT/RTGS after generating E-challan from <https://indiaseeds.eproc.in>.
- To participate in bidding, bidders have to pay Tender Processing Fee of ₹. 570/- inclusive of all taxes (Non-refundable) through online mode (internet banking/debit card/credit card).
- Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>). The bidders who are MSE and registered with NSIC are exempted from paying EMD and tender document cost, for which they have to submit the documentary proof.
- For helpdesk, please contact e-Tendering Cell and Help Desk Support PH: **0124-4302033/36/37**, [nsclsupport@c1india.com](mailto:nsclsupport@c1india.com) .

**II. PREPARATION & SUBMISSION OF APPLICATIONS:**

- Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be submitted compulsorily online mode following the instructions appearing on the screen / NIT.

- Vender can pay tender document Fee as per tender document online through Internet Banking / Debit Card / Credit Card.
- A Vendor manual containing the detailed guidelines for e-tendering system is also available on the portal.

### **III. MODIFICATION / SUBSTITUTION/ WITHDRAWAL OF BIDS:**

- The Bidder may modify, substitute or withdraw its e-bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
- Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.
- For modification of e-bid, bidder has to detach its old bid from e-tendering portal and upload / resubmit digitally signed modified bid.
- For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw its e-bid.

### **IV. OPENING AND EVALUATION OF APPLICATIONS:**

- Opening of Applications will be done through online process. However, Corporation reserves the right for evaluation and decision based on tender submitted online.
- NSCL shall open documents of the Application received in electronic form of the tender on the Application due date i.e. in the presence of the Applicants who choose to attend. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the Tender Document.
- The price bid will be opened of the responsive applicants. The date of opening of price bid will be notified later on.

### **V. DISCLAIMER :**

- The vender must read all the instruction in the RFP and submit the same accordingly.

**PROFORMAT FOR TECHNICAL BID**

<b>S. No.</b>	<b>Name of Firm/ Company</b>	<b>Name of owner/ Proprietor</b>	<b>Registration of Firm/ Company etc.</b>	<b>Address</b>	<b>Contact No.</b>	<b>GST No.</b>	<b>PAN No.</b>
<b>1.</b>	<b>2.</b>	<b>3.</b>	<b>4.</b>	<b>5.</b>	<b>6.</b>	<b>7.</b>	<b>8.</b>

- Upload copy of not black listed certificate.
- Upload copy of signed terms and condition.
- Upload copy of registration.
- Upload copy of GST.
- Upload copy of PAN.



**PROFORMA FOR FINANCIAL BID**

<b>S. No.</b>	<b>Item as per the NSC specification</b>	<b>Quantity Offered</b>	<b>Rate ₹/Kg. F.O.R.</b>	
			<b>In Figures</b>	<b>In Words</b>
1.	LEAD SEALS			
	Total			