



National Seeds Corporation Limited

(A Government of India Undertaking)

Regional Office – Sheikhpura, Patna – 800014

Telephone No : 0612-2287744

Fax : 0612-2282412 Email: rm.patna@indiaseeds.com

इ-निविदा सूचना

राष्ट्रीय बीज निगम लिमिटेड को प्रक्षेत्र कार्यालय मधुबनी के लिए मधुबनी शहर के तीन किलोमीटर (03 Km.) के परिधि में लगभग 800 वर्ग फीट वाले कार्यालय सह बीज गोदाम हेतु भवन की आवश्यकता है। भवन किराये पर देने के इच्छुक मकान मालिक से दो बिड सिस्टम में ऑनलाइन निविदा आमंत्रित करती हैं। इच्छुक भवन मालिक को राष्ट्रीय बीज निगम लिमिटेड की वेबसाइट <https://indiaseeds.eproc.in> पर रजिस्ट्रेशन कराकर केवल ऑनलाइन बिड प्रस्तुत करना होगा। ऑनलाइन बिड प्रस्तुत करने की अंतिम तिथि 26-03-2018 को 13:00 बजे तक है। तकनीकी बिड दिनांक 26-03-2018 को 14:00 बजे खोली जाएगी। अधिक जानकारी के लिए एन.एस.सी की वेबसाइट www.indiaseeds.com एवं <https://indiaseeds.eproc.in> को देखा जा सकता है। किसी भी प्रकार का शुधिपत्र एवमं निविदा सम्बंधित सूचना इत्यादि केवल एन.एस.सी की वेबसाइट पर ही उपलब्ध होगी।

क्षेत्रीय प्रबंधक



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User ID : Anirudh.Kumar
Serial No : CEB3C8



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Regional Office – Sheikhpura, Patna – 800014

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National Seeds Corporation Limited , Regional Office:Patna required office cum godown about 800 sq feet area At Madhubani town (Bihar state) from reputed House owner/ Company/ Agency . Interested party can submit the tender through online mode. Details and terms and condition are available on NSC website www.Indiaseeds.com , <https://indiaseeds.eproc.in>.

Bidders are required to register in our eportal <https://indiaseeds.eproc.in> . The bid must be uploaded by the bidders online by 26-03-2018 till 13:00 hrs and bid will be open on same date i.e 26-03-2018 at 14:00 hrs.

Particular	Details
Date of Issue NIT	01-03-2018
Date and time for submission online Bid	26-03-2018 till 13:00 hrs
Technical Bid Opening Date	26-03-2018 at 14:00 hrs
Tender Fee (to be submitted online)	1000/- online mode
EMD (to be submitted online)	10000/- online mode (debit card/credit card, internet banking)
Contact Person	A.C. Kerketta, Asstt. Officer(HR) (9430955893) Abhinav Pandey, Area Manager (9771433774) Email: madhubani@indiaseeds.com rm.patna@indiaseeds.com



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SECTION - I

INSTRUCTIONS TO TENDERER – ONLINE MODE

DEFINITIONS:

- **C1 India Private Limited:** Service provider to provide the e-Tendering Software.
- **NSCL e-Procurement Portal:** An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

I. ACCESSING / PURCHASING OF BID DOCUMENTS :

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (**With Both DSC Components, i.e. Signing & Encryption**) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link www.cca.gov.in) to participate in e-tendering of NSCL.
- C1 India Pvt. Ltd. Facilitates procurement of Class-III DSC's. DSC Procurement request may be sent to jatin.kalra@c1india.com for more details during NSCL working days.
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 3416/- inclusive of all taxes in favour of M/s C1 India Private Limited through Online mode. Validity of Registration is 1 year.
- In case of online mode (i.e. Net banking, Debit card, Credit Card), Vendors have to send an e-mail intimation to Helpdesk for their profile activation. The account will be activated within 24 working hours.
- All profile activations will be done only during NSCL working days. No profile activation will take place during NSCL Holidays & gazetted holidays.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay EMD (refundable) as per the amount mentioned in the tender document through Online mode (internet banking/debit card/credit card).
- To participate in bidding, bidders have to pay Tender Processing Fee of Rs. 570/- inclusive of all taxes (Non-refundable) through online mode (internet banking/debit card/credit card).
- Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>). The bidders who are MSE and registered

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with NSIC are exempted from paying EMD and tender document cost, for which they have to submit the documentary proof.

- For helpdesk, please contact e-Tendering Cell and Help Desk Support.

II. PREPARATION & SUBMISSION OF APPLICATIONS:

- Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be submitted compulsorily online mode following the instructions appearing on the screen / NIT.
- Vender can pay tender document Fee as per tender document online through Internet Banking / Debit Card / Credit Card.
- A Vendor manual containing the detailed guidelines for e-tendering system is also available on the portal.

III. MODIFICATION / SUBSTITUTION / WITHDRAWAL OF BIDS :

- The Bidder may modify, substitute or withdraw its e-bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
- Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.
- For modification of e-bid, bidder has to detach its old bid from e-tendering portal and upload / resubmit digitally signed modified bid.
- For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw its e-bid.

IV. OPENING AND EVALUATION OF APPLICATIONS :

- Opening of Applications will be done through online process. However, Corporation reserves the right for evaluation and decision based on tender submitted online.
- NSCL shall open documents of the Application received in electronic form of the tender on the Application due date i.e. in

the presence of the Applicants who choose to attend. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the Tender Document.

- The price bid will be opened of the responsive applicants. The date of opening of price bid will be notified later on.

V. DISCLAIMER :

- The vender must read all the instruction in the RFP and submit the same accordingly.



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National Seeds Corporation Ltd.
Regional Office:Patna

Technical BID FOR OFFICE –CUM GODOWN

SN	Particulars	Information to be filled by Bidder
1	Name of House Owner /Party	
2	Correspondence address	
3	Mobile /Contact No	
4	PAN No. (Attach Copy)	
6	Copy of Ownership deed (Attach Copy)	
7	Receipt of Municipal Tax (Attach Copy)	
8	Receipt of latest Electricity Bill /BSNL Telephone bill (Attach Copy)	
9	Area of Building in Sqa feet (attach Map of Building)	
10	Location and Land Mark of Building	
11	Chauhadi of Building	



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National Seeds Corporation Ltd.
Regional Office:Patna

Financial Bid

With reference to your advertisement dated 28-02-2018, we hereby quote our most competitive offer for office cum godown.

Location (Under Madhubani Municipal Area)	Area of Office Up to 800 Sq feet (In Square Feet)	Rate (Rs.) in figure /Square Feet	Rate (Rs.) in word /square feet



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General TERMS & CONDITIONS

1. The Building offered should be situated in prime locality in the radius of two to three kilometers within the Madhubani Town (Municipal Area).
2. The ambience of the Building should be elegant, airy,damp free and free from encumbrances, encroachment and should have wide approach road for movement of truck.
3. The building should have separate toilets for employee.
4. There should be provision of 24 hours water supply including adequate supply of water for toilets, washbasins, housekeeping, other cleaning purposes etc.
5. The building should have adequate fire safety measures and security measures as per legal requirement.
6. All services such as Power Supply, Plumbing, Adequate Toilet Facility, Sewerage, Firefighting Equipment, etc. should be in fully operational condition at the time of submission of the offer by the bidder.
7. Only legal owners/holders of the power of attorney from the legal owners, of the premises need to respond.
8. The building should meet all other safety norms like earthquakes resistance, flood etc. required under the law. The property should be insured against all types of damages during the entire period of contract.
9. The electricity bills as per actual consumption will be borne by the Department i.e NSCL.
10. Online tender should be submitted in all respect on or before **26/03/2018 up to 13.00 PM** .Tender submitted incomplete in any respect without tender fee and EMD shall be summarily rejected. NSC reserves the right to accept or reject any or all tender without assigning any reason thereof.
11. The earnest money deposit will be refunded to the unsuccessful tenders within one month of finalization of tender. NSC will not pay any interest on the EMD.
12. The tender shall be acceptable only from the original owners of the space or from those having valid power of attorney. The space offered should be free from all encumbrances / claims / liabilities and other taxes, if any.
13. All disputes shall be subject to Jurisdiction of Delhi Courts.
14. The offer shall be submitted along with Earnest Money Deposit (EMD) Rs. 10000/- through online mode i.e Debit card/credit card/Internet Banking.
15. Area should be peaceful.There should not have any illegal/anti-social activity.



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16. No security deposit or advance rent shall be paid. The bidder shall quote expected amount of rent per month for the premises being hired in the financial bid.
17. The hiring of space will be for an initial period of three (03) years and could be extended further with mutual consent of both the parties.
18. During E tender process if any information /document require NSC may demand from bidders to submit the desire document.



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