

# NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)

SECTOR-V, BLOCK-A-Q, PLOT NO. 12,  
SALT LAKE CITY, KOLKATA-700091 (West Bengal)  
(CIN NO: U 74899 DL 1963 GOI 003913)



## TERMS & CONDITIONS OF CONTRACT FOR

**Name of work: - Repair & Maintenance Of Godown, Office building and Boundary wall,**

at SECTOR-V, BLOCK-A-Q, PLOT NO. 12,  
SALT LAKE CITY, KOLKATA-700091 (West Bengal)

**OPENING OF TENDER** : Dated on 27.02.2018 at 15.30 Hours  
**COST OF TENDER FORM** : Rs. 500/- (incl. taxes ) to be paid by DD/RTGS/NEFT.

### Contact details:

Particulars	Telephone	E-mail	Fax
Regional Office – Kolkata	033-23671077	<a href="mailto:nsc.kolkata.ro@gmail.com">nsc.kolkata.ro@gmail.com</a> rm.kolkata@indiaseeds.com	033-23671076
Web Site	<b>www.indiaseeds.com</b>		

**NATIONAL SEEDS CORPORATION LIMITED**  
(A GOVT. OF INDIA UNDERTAKING MINIRATNA COMPANY)  
SECTOR-V, BLOCK-A-Q, PLOT NO. 12,  
SALT LAKE CITY, KOLKATA-700091 (West Bengal)  
(CIN NO: U 74899 DL 1963 GOI 003913)

No. Engg-8(KOL)/NSC:KOL/2017-18

Dt. 17.02.2018

**" SHORT TENDER NOTICE "**

National Seeds Corporation Ltd. (NSC) , **REGIONAL OFFICE , KOLKATA-700091 (West Bengal)** invites tenders from reputed Contractors Registered in appropriate class with CPWD/PWD/Municipal Authorities/Semi Govt. Organization who is having EPF Registration for Laborers for:-

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | Name of Work                         | Repair & Maintenance Of Godown, Office building and Boundary wall   |
| 2. | Location                             | National Seeds Corporation Ltd, at SECTOR-V, BLOCK-A-Q, PLOT NO. 12, SALT LAKE CITY, KOLKATA-700091 (West Bengal) |
| 3. | Estimated cost                       | Rs. 7.67 lakhs.   |
| 4. | Completion Period                    | 2.5 Months  |
| 5. | Earnest Money                        | Rs.19200/- (Rupees Nineteen thousand Two hundred only).   |
| 6. | Date & Time for submission of tender | 27.02.2018 up to 15.00 hours.   |
| 7. | Date & Time for opening of tender    | 27.02.2018 at 15.30 hours.  |

1. The eligibility criteria for participation are given in the tender document.
2. Tenders should be submitted as per instructions to tenderers given in tender documents.
3. Tender not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
4. Micro Small Enterprises (MSEs) registered with NSIC for the quoted item under single point registration scheme are exempted from payment of cost of tender document and EMD as well as entitle to avail the benefit of Public Procurement Policy for Micro and Small Enterprises (MSEs) 2012, according to the policy approved in the NSC subject to furnish documentary proof in support of their claim along with their request.
5. The Corporation reserves the right to accept or reject any/all tenders without assigning any reason whatsoever and decision of the Corporation shall be final and binding on tenderer.

Sd/-  
**Regional Manager**

## SECTION - I

### Instruction to Tenderers

#### GENERAL RULES AND GUIDANCE FOR INVITING OF TENDER

1. The tenders are being invited by Regional Manager, National Seeds Corporation, NSC, Kolkata.
2. The contractor should read the specifications carefully before submitting tender.
  - (a) If the tender has been downloaded from the web-site the cost of tender shall be deposited or else tender shall be rejected.
3. The earnest money as per Notice should accompany the tender in the shape of DD drawn on SBI or any Nationalized Banks payable in favors of National Seeds Corporation Limited, Kolkata or through RTGS/NEFT as per bank details given below. Tenders without **EMD** are liable for rejection.

**National Seeds Corporation Ltd., Sector-V, Salt Lake, Kolkata-91**

**Bank:- State Bank of India**

**Branch:- Sector-V, Salt Lake, Nayapatty Near Technopolis, Salt Lake, Kolkata-102**

**Account No.- 32920585087**

**IFSC Code:- SBIN0012363**

4. (a) The tenderer will be required to furnish **PAN, Income Tax Return for the last 2 year and Registration No. of GST and PF** along with tender.
  - (b) The contractor will have to give an undertaking that he will submit the proof of remittance of PF through challan at the time of bill payment. In case of non furnishing of such proof, 4.7% (four point seven percent) of the value of the bill amount of work shall be withheld by NSC which can be released only after production of the required document.

If it is incumbent upon NSC to deposit withhold amount with EPF authorities, the same shall be deposited by NSC with EPF authorities. After deposition of the amount, NSC shall not refund this to the contractor even on production of EPF Challans.

- (b) NSC shall also recover labour Cess @ 1% from each RA bill and shall deposit with the Labour Board of the concerned state. In case the Labour Board is not established in the state, recovery made by NSC shall be retained under suspense and will be deposited with the Labor Board as & when established in the state.

5. THE ENVELOPE SHALL INDICATE THE NAME & ADDRESS OF THE TENDERER TO ENABLE TO BE RETURNED UNOPENED IN CASE IT IS DECLARED "LATE". If Envelope is not sealed and marked as required above, the Corporation will assume no responsibility for the bid's misplacement or premature

- opening. The tenders not complying with the manner prescribed herein are liable for rejection straight away.
6. GST or any other tax applicable on material in respect of this contract shall be payable by the contractor and no claim whatsoever in this respect will be entertained
  7. The rates quoted by the contractor are in -----% above and below against the estimated cost referred in Schedule of the tender will be taken as correct and not the amounts worked out by them.
  8. Time allowed for carrying out the work will be two and half Months.
  9. Tenders shall be received up to 27.02.2018, 15.00 hours and will be opened at 15.30 hours on same day at above mentioned address in presence of tenderer who wish to attend.
  10. Tender should remain open for acceptance for a period of 90 days from the date of receipt of tender. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the department, then the corporation shall, without prejudice to any other right or remedy, be at liberty to forfeit the earnest money as aforesaid.
  11. Tenders who do not fulfill all or any of the above conditions or incomplete tenders in any respect are liable to be summarily rejected.
  12. The tenders containing unsealed remarks or any additional conditions are liable to summarily rejection.
  13. Mobilization advance shall not be applicable.
  14. The contractor should visit the site and shall satisfy himself to the conditions, the accessibility of site, the full extent and character of operation, the nature of the ground and supply conditions affecting lay out execution of the contract generally. No claim on the ground for want of knowledge in such respect will be entertained.
  15. Change in the terms and condition or the specifications, or schedule of completion shall not be accepted such conditional tenders shall be liable for rejection.
  16. Cutting/overwriting in the offer must be avoided as may be lead to cancellation of Tender. However in the case of any cutting, it should be authenticated by signature of the tenderer concerned.
  17. The rates shall be inclusive up to all heights, materials, labours, tools & plants and taxes etc. as per site condition.
  18. The payments will be released on submission of monthly bill of work done valuing not less than one month tender amount proportionately.
  19. Mixing of cement concrete and cement mortar shall be done by means of mechanical mixer. The cement concrete laid shall be mechanically vibrated by means of

mechanically operated vibrators. The rates quoted shall be inclusive of these operations and no extra payments shall be made.

20. The receipt of clerk for any money paid by the contractor will not be considered as any acknowledgement or payment to the National Seeds Corporation and the contractor shall be responsible for seeing that he procures a receipt signed by the Accountant/Engineer or a duly authorized Cashier.
21. The contractor shall give a list of NSC employees related to him.
22. The security deposit shall be dubitable @ 5 % from the bills and will remains as such for a period of defect liability from the date of completion of work. Defect liability period will be three months.
23. Defects arising during the defect liability guarantee period if any shall be rectified by the party free of cost with in fortnight as and when brought to the notice in writing or telephonically.
24. The contractor's responsibility for this contract shall commence from the date of issue of order of acceptance of tender.
25. The contractor shall maintain and produces all records when called for, related to relevant Acts concerning labour engaged and construction.
26. 'No' negotiation is envisages even with a lowest party except under exceptional situations
27. The Corporation shall have the right of rejecting all or any of the tender without assigning any reason whatsoever and will not be bound to accept the lowest tender or any of the tender.
28. If any item of work is required to do as directed by Engineer in Charge which is not in schedule of items. In this case rate of that item will be fixed rate of DSR'14 plus or minus rate quoted by contractor on DSR'14.

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**SECTION – II**

**1. NAME OF WORK:- RENOVATION OF REGIONAL OFFICE BUILDING**

**Schedule of quantities**

**Annexure-A**

SL. NO.	DESCRIPTION OF ITEM	UNIT	QUANTITY	RATE	AMOUNT
1	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars an disposal of unserviceable material within 50 metres lead as per direction of Engineer – in - charge	cum	8.04	1302.3	10470.49
2	Dismantling old plaster or shirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Sqm	326.14	20.05	6539.10
3	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete	Sqm	889.98	9.9	8810.80
4	Pebble dash plaster up to 10 m height above ground level with a mixture of washed pebble or crushed stone 6 mm to 12.5 mm nominal size, dashed over and including fresh plaster in two layers under layer 12 mm cement plaster 1:4 (1 cement : 4 coarse sand) and top layer 10 mm cement plaster with cement mortar 1:3 (1 cement : 3 fine sand) mixed with 10% finely grounded hydrated lime by volume of cement	Sqm	52.74	394.65	20813.84
5	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundations and plinth in:				
	Cement mortar 1:4 (1 cement : 4 coarse sand)	Sqm	14.13	584.75	8262.51
6	20 mm cement plaster of mix:				
	1:4 (1 cement :4 coarse sand)	Sqm	326.14	242.05	78942.18
7	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacture, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	88.41	89.64	7925.95
8	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface				
	Water thinnable cement primer	Sqm	645.84	35.85	23153.36
9	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade				
	Two or more coats on new work	Sqm	645.84	80.5	51990.12
10	Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of requires shade				
	New work (Two or more coats applied @ 1.43 ltr/ 10 sqm over and including priming coat of exterior primer applied @ 2.20 Kg./ 10 sqm)	Sqm	570.28	94.95	54148.08
	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade				
	Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	Sqm	83.55	106.25	8877.18
			<b>Total</b>		<b>279933.61</b>
	Add:- Cost Index @ 16.19% on DSR 2014				45321.25
					<b>325254.86</b>

## Schedule of quantities

### 2. NAME OF WORK:- RENOVATION OF GODOWN

Annexure-A

SL. NO.	DESCRIPTION OF ITEM	UNIT	QUANTITY	RATE	AMOUNT
1	Demolishing R.C.C. work manually / by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in - charge	cum	1.73	1302.3	2252.97
2	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead	sqm	238.75	20.05	4786.94
3	Pebble dash plaster up to 10m height above ground level with a mixture of washed pebble or crushed stone 6 mm t 12.5 mm nominal size, dashed over and including fresh plaster in two layers under layer 12 mm cement plaster 1:4 (1 cement : 4 coarse sand) and top layer 10 mm cement plaster with cement mortar 1:3 (1 cement : 3 fine sand) mixed with 10 % finely grounded hydrated lime by volume of cement	sqm	25.16	415.9	10464
4	Renewing glass panes, with putty and nails wherever necessary including racking out the old putty:				
	Float glass panes of thickness 4 mm	sqm	3.87	690.70	2673.00
5	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth	sqm	1613.32	9.9	15971.87
6	Finishing walls with water proofing cement paint of required shade:				
	New work (Two or more coats applied @ 3.84 kg./10 sqm)	sqm	645.01	57.85	37313.83
7	Distemping with oil bound washable distemper of approved brand and manufacture to give an even shade:				
	New work (Two or more coats) over and including water tinnable priming coat with cement primer	sqm	148.59	89.7	13328.52
8	White washing with lime to give an even shade:				
	New work (three or more coats)	sqm	819.12	16.2	13269.74
9	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade				
	Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	sqm	348.28	106.25	37004.75
10	Providing and fixing soil, waste and vent pipes				
	Sand cast iron S&S pipe as per IS: 1729	metre	6.5	859	5583.50
11	Providing and fixing plain bend of required degree				
	Sand cast iron S&S pipe as per IS: 1729	each	1	434.50 each	434.50
12	Painting (two or more coats) on rain water, soil, waste and vent pipes and fittings with black anticorrosive bitumastic paint of approved brand and manufacture, over and including a priming of ready mixed zinc chromate yellow primer on new work:				
	100 mm diameter pipes	metre	42	34.05	1430
13	Providing and laying four courses water proofing treatment with bitumen felt over roofs consisting of first and third courses of blown bitumen 85/25 or 90/15 conforming to IS:702 applied hot @ 1.45 Kg. per square metre of area for each course, second course of roofing felt type 3 grade-I (hessian based self finished bitumen felt) and fourth and final course of stone grit 6 mm and down size or pea sized gravel spread at 6 cubic diameter per square metre including preparation of surface but excluding grading complete with				
	Bitumen felt (hessian base) type 3 grade I conforming to IS: 1322	sqm	260.06	356.05	92594.36
14	Removing old damaged tar felt by scrapper and stacked within 50 metres lead	sqm	260.06	8.5	2210.51

15	20 mm cement plaster of mix				
	1:4 (1 cement:4 coarse sand)	sqm	238.75	242.05	57789.43
			<b>Total</b>		<b>297107.92</b>
				(-)	2210.51
					294897.41
	Add : Cost Index @ 16.19 % on DSR 2014 except item no. 14			(+)	47743.89
					<b>342641.30</b>



## Schedule of quantities

### 3. NAME OF WORK:- RENOVATION OF REGIONAL OFFICE BOUNDARYWALL

Annexure-A

SL. NO.	DESCRIPTION OF ITEM	UNIT	QUANTITY	RATE	AMOUNT
1	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead	sqm	203.03	20.05	4071.00
2	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundations and plinth in:				
	Cement mortar 1:4 (1 cement : 4 coarse sand)	sqm	15.42	584.75	9016.84
3	Centering and shuttering including strutting, propping etc. and removal of form for				
	Walls (any thickness) including attached pilasters, butteresses, plinth and string courses etc.	sqm	10.26	360.8	3702.00
4	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete up to plinth level	Kg.	41.59	68.1	2832.00
5	Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement, with 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size)	cum	0.44	6778.2	2982.00
6	15 mm cement plaster on rough side of single or half brick wall of mix				
	1:4 (1 cement : 4 coarse sand)	sqm	186.15	200.05	37239.00
7	Finishing walls with water proofing cement paint of required shade:				
	New work (Two or more coats applied @ 3.84 Kg. / 10 sqm)	sqm	395.25	57.85	22865.00
8	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade:				
	Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	sqm	28.87	106.25	3067.43
				<b>Total</b>	<b>85775.27</b>
	Add:- Cost Index @ 16.19% on DSR 2014				13887.01
					<b>99662.28</b>

**NOTE:**

- 1 Estimated cost is as per the rate of DSR- 2014 and tentative market rate for NSI items.
- 2 The rate shall include the cost of all labour, material, equipment, transport (lead and lift) used in the work up to the height of Floor - V level and all taxes etc as applicable on the work.
- 3 The contractor shall bear the cost of samples, testing fee, if tested materials outside in laboratory .
- 4 Estimated quantity may increase or decrease at the time of execution based on actual measurements against drawing and design approved by the Competent Authority.
- 5 All the risk of labour working at site shall be responsibility of Contractor.
- 6 Rate should be valid for 90 days

I/We here by tender my/our rates ----- % (percent) above the rate all item of works ie DSR'14 plus 16.19% above except SI No.14 of "Renovation of godown" which is ----- % above/below.

I/We here by tender my/our rates ----- % (percent) below the rate all item of works ie DSR'14 plus 16.19% above except SI No.14 of "Renovation of godown" which is ----- % above/ below.

Signature of the Contractor  
with Stamp

Place: - Name Of Authorized Signatory : - -----

Date:-. E-mail Id: -----

Phone No : -----

Mb. No. :- -----

Complete Postal Address: -----

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