



राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम-मिश्रित कम्पनी)

केन्द्रीय राज्य फार्म, सूरतगढ़

जिला - श्रीगंगानगर (राज0)

फैक्स- 01509- 223877

दूरभाष : 01509.220064, 220006, 221420, 223876

NATIONAL SEEDS CORPORATION LIMITED
(A Government of India Undertaking)
(CIN : U74899DL1963PLC003913)

Central State Farm, Suratgarh

Website: www.indiaseeds.com

PHONES : 01509-220084, 220006, 221420,
223876

e-mail - CSFSURATGARH@rediffmail.com

No.CSF/SOG/ /2017 -

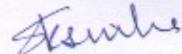
Dated 10-01-2018

निविदा सूचना

प्रिंटिंग प्रेस मालिको व पिंटिंग सामग्री उपलब्ध करवाने वाली फार्मो को सूचित किया जाता है कि केन्द्रीय राज्य फार्म, सूरतगढ़ को विभिन्न प्रकार की प्रिंटिंग स्टेशनरी छपवाने की आवश्यकता है, जिसका दिवरण निगम की वेब साईट www.Indiaseeds.com पर अपलोड कर दिया गया है जिसको डाउनलोड कर प्राप्त किया जा सकता है व जिसकी जानकारी, नियम व शर्त किसी भी कार्यालय दिवस के अन्दर भी मानव संसाधन कार्यालय से भी प्राप्त की जा सकती है ।

अतः इच्छुक प्रेस मालिक अपनी प्रत्येक छपाई की वस्तु की निविदा छपाई दर जो कि उपबिन्द-। पर दर्शायी गयी है दिनांक 30.01.2018 दोपहर 2.00 बजे तक प्रेषित कर दें ।

नोट: प्रिंटिंग स्टेशनरी की दर्शायी गयी मात्रा कम व ज्यादा भी जो सकती है ।


प्रबन्धक (माIO सं0)
कृते निदेशक

List of printing of new printing stationery Items.

Annexure-I

| Sl.No. | Description | Qty. |
|--------|---------------------------------------------------------------------------------------|----------|
| 1 | Note sheet pad in ledger paper 13"x8" (100 paper in each.) 80 GSM | 40 Nos. |
| 2. | Attendance register in ledger paper 13"x8" (30 page in each) both side printing. | 20 Nos. |
| 3 | Attendance register in ledger paper 13"x8" swami type 15 page in each. | 30 Nos. |
| 4. | Bill register in ledger paper 300 page. 13"x8" both side printing | 15 Nos. |
| 5. | Chhlan book 18"x22/6" (100x3 pages) single side printing. | 50 Nos. |
| 6. | Daily store issue register 12"x8"=500page with Sl. No. Marking. | 05 Nos. |
| 7. | Daily HSD issue register (Account) 12"x8". | 05 Nos. |
| 8. | Daily progress report Agri. operator. 12-5"x8.5" (3x100=300page both side printing. | 200 Nos. |
| 9. | Filed dairy in ledger paper 200page 400 Sl. No. 14"x8". | 20 Nos. |
| 10 | Gate passes Book (Out) 5"x9" (3x100 pages with Sl. No. marking. single side printing. | 250 Nos. |
| 11 | Gate register security (gate pass entry register) 200 pages 12"x8" | 15 Nos. |
| 12. | Gate pass register (vehicle in Out 200 page) 13"x10" | 15 nos. |
| 13 | Log book vehicle in ledger paper 13"x8" both side printing 100 page sl. No. 200 | 50 Nos. |
| 14. | Log book tractor 13"x8" both side printing 100 page 200 Sl. No. | 50 Nos. |
| 15. | Material Requisition book 18x22/6" (100x4=400 page.) Single side printing. | 100 Nos. |
| 16. | Medical claim form pad 12"x7" at 100page in each. | 25 Nos. |
| 17. | piece rated work bill book 18x22/6" at 100x2=200page with book no. & sno. Marking. | 50 Nos. |
| 18. | Release order book 5x100=500page single side printing | 30 Nos |
| 19. | Stock register 500 page in fine Quality ledger paper | 05 Nos. |
| 20 | Stock register 300 page (13"x8") | 10 Nos. |
| 21 | Weekly rain fall pad 12"x7" 100page in each pad | 10 Nos. |
| 22. | Weight net sheet 12.5"x8.5"(100x3=300page | 100 Nos. |
| 23. | plot history register 17"x27/2" | 20 Nos. |
| 24. | T.A. clam form pad 100 in each | 05 Pad |
| 25. | Leave order pad (HR section) | 20 pad |

Terms and Condition for Printing

1. Tender document will be rejected if it is
 - (i) Incomplete bid (Rate must be filled for all categories of items)
 - (ii) Not properly filled
 - (iii) Received after the due date

Eligibility Criteria of Intending bidders: (proof/supporting documents to be enclosed for the points mentioned below:-

1. The firm should be having PAN (Permanent Account Number) , documents proof of the same has to be enclosed
2. The firm / agency should be registered under service Tax Act. The document proof of the same to be enclosed. If service Tax no. not registered the amount would be delayed.
3. The tenderer should have satisfactory service record with other reputed organizations, public sector undertaking/ CG State Govt./ Department of the Govt. of India
4. The firm/agency must have his own office/ firm and the printing press.
 - i) No request for escalation of rates would be entertained after approval of the rates.
 - ii) The pre-prescribed bills should be quadruplicate drawn in the name of NSC, CSF, Suratgah . The original Bill(s) should be duly stamped in case of the amount exceeds of Rs. 15,000 The bill should also contain the order number and date .
 - iii) The service of printing works should be of standard specification. No compromise on quality would be made . in case, it is found at some stage that the quality supplied is inferior, the contract will be cancelled.
 - iv) The rates of tax , if chargeable , should be clearly mentioned otherwise it will be presumed that the rates quoted are inclusive of all taxes.
 - v) The bill must contain the item number of the order against the title supplied.

- vi) The number of quantity may vary according to the requirements of the CSF Suratgarh. The CSF Suratgarh has the right to change the quantity of orders or cancel the order without assigning any reasons. No claim has to be made against the cancellation or change in the quantity of the order.
- vii) The supplier will be responsible for delivery of the goods in good condition at their own risk and cost. The supplier has to supply the items within 10 days from the date of receipt of the purchase order. In case the firm fails to supply the items within specified period, the materials will be procured from other sources and the difference of cost, if any will be recovered from the pending bills of defaulting firms by issuing notice and necessary action for blacklisting the firm will also be taken.
- viii) NSC reserves the right to accept or reject any tender or part thereof without assigning any reasons
- ix) If more time is required for supply of or ordered titles(s), the firm has to inform to the issuing office timely. If no communication is received from the firm, then the supply order will automatically stand cancelled after stipulated time.
- x) The material should be delivered at CSF ,Farm Kothi Nr Railway Station, Suratgarh. Transportation , postal and any other charges, if any will be borne by the supplier.
- xi) The printing materials must be in good condition. Inferior quality or not as per the specification if supplied have to be replaced without charging any extra cost.
- xii) **Payment** : payment will be made in Indian rupees only through account /RTGS/NEFT within reasonable time i.e. 30 days from the receipt of the consignment ,if the items are in good condition and there are no discrepancies of any nature .
- xiii) **Penalties** : in the event of the supplier failing, decaling, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier CSF shall without prejudice to any other party remedy available to it under the law for the time being in force in the Rajasthan State.
- a. Terminate the supply order after 15 days notice, and or

b. Recover the amount of loss caused by the damage, failure or default (including the consequential damage.)

c. The delay in the supply and imposition of penalty shall be subject to "Force Majeure" and "Arbitration" clauses of the contract.

Arbitration : If at any time, any question of difference or dispute whatsoever arises between two parties hereto or in relation to a part thereof, either of the party may give to other notice in writing of the existence of such a question or dispute or difference and same shall be referred for Sole Arbitrator, to be nominated by the Chairman and Managing Director of NSC. The decision of the Sole Arbitrator shall be final and binding on the parties. Jurisdiction for all arbitration cases shall be Suratgarh Courts.

No conditions to the accepted in the tender.

IMPORTANT NOTICE

Tenders responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful tenderer. Conditional tenders are liable to be rejected. The CSF Suratgarh will process the tender as per the National Seeds Corporation standard procedures. The Director of the Central State Farm, Suratgarh reserves the right to reject any or all or part of tender without assigning any reason and shall also not be bound to given any clarifications to the agencies whose bids are rejected.

I agree to all the terms and condition mentioned in the tender document of the Institute.

Date:

Signature of the tenderer with Seal

Technical cum Financial Bid

Tender submitted in response to tender enquiry.

| Sl. No. | Particulars | |
|---------|---------------------------------------------------------------------------------------|------|
| 1 | Name and full address of the tender | |
| 2. | Address of the printing press of the tenderer. | |
| 3. | Permanent Account Number | |
| 4. | GST Number | |
| 5. | Rates quoted for the goods at FOR destination include all taxes. | |
| Sl.No. | Description | Rate |
| 1 | Note sheet pad in ledger paper 13"x8" (100 paper in each.) 80 GSM | |
| 2. | Attendance register in ledger paper 13"x8" (30 page in each) both side printing. | |
| 3 | Attendance register in ledger paper 13"x8" swami type 15 page in each. | |
| 4. | Bill register in ledger paper 300 page. 13"x8" both side printing | |
| 5. | Chhlan book 18"x22/6" (100x3 pages) single side printing. | |
| 6. | Daily store issue register 12"x8"=500page with Sl. No. Marking. | |
| 7. | Daily HSD issue register (Account) 12"x8". | |
| 8. | Daily progress report Agri. operator. 12-5"x8.5" (3x100=300page both side printing. | |
| 9. | Filed dairy in ledger paper 200page 400 Sl. No. 14"x8". | |
| 10 | Gate passes Book (Out) 5"x9" (3x100 pages with Sl. No. marking. single side printing. | |
| 11 | Gate register security (gate pass entry register 200 pages 12"x8" | |
| 12. | Gate pass register (vehicle in Out 200 page) 13"x10" | |
| 13 | Log book vehicle in ledger paper 13"x8" both side printing 100 page sl. No. 200 | |
| 14. | Log book tractor 13"x8" both side printing 100 page 200 Sl. No. | |
| 15. | Material Requisition book 18x22/6" (100x4=400 page.) Single side printing. | |
| 16. | Medical claim form pad 12"x7" at 100page in each. | |
| 17. | .piece rated work bill book 18x22/6" at 100x2=200page with book no. & sl.no. Marking. | |
| 18. | Release order book 5x100=500page single side printing | |
| 19. | Stock register 500 page in fine Quality ledger paper | |
| 20 | Stock register 300 page (13"x8") | |
| 21 | Weekly rain fall pad 12"x7" 100page in each pad | |
| 22. | Weight net sheet 12.5"x8.5"(100x3=300page | |
| 23. | plot history register 17"x27/2" | |
| 24. | T.A. clam form pad 100 in each | |
| 25. | Leave order pad (HR section) | |

Declaration

I the tenderer, have read and understood the terms and conditions laid down by the Central State Farm, Suratgarh to this tender and I understand the products as per the said terms and conditions.

Date.....

Signature of the Tenderer with Seal