

NATIONAL SEEDS CORPORATION LIMITED.
(A GOVERNMENT OF INDIA UNDERTAKING)
BEEN BHAVAN, PUSA COMPLEX,
NEW DELHI - 110012

No. 37(1)/06/HR-NSC

Dated: 11 August, 2017

OFFICE ORDER NO. (455)

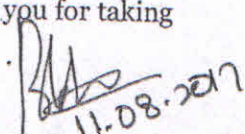
Reference is invited to circular of even number dated 17th February, 2017 inviting applications from employees for DELL/HP Laptops of following configuration to be provided by the Corporation on cost to cost basis without interest.

1.	Processor	i 3 6 th Generation
2.	RAM	4 GB
3.	Hard Disk	1 TB
4.	Screen Size	14" to 15.6"
5.	Operating system	Windows 10
	Expected cost	Upto Rs.35,000/-

With reference to aforesaid circular, 26 employees as per Annexure-A have applied for Laptops under the aforesaid scheme.

The matter was examined by Engg./IT Department and it is decided that the employees mentioned in Annexure-A may purchase Laptop for himself/herself of aforesaid configuration for a minimum amount of Rs.35,000/- from his own source and the cost of Laptop limited to Rs.35,000/- may be reimbursed to him/her after verifying physical presence of the Laptop alongwith original bill/invoice in the name of the employee by HR/IT/Finance of the respective Corporate Office/Regional Office / Farm Office. The actual cost of the Laptop may be recovered from the concerned officers/employees in 18 equal installments. In case of those having service less than 18 months, recovery may be made in equal installments, for the balance period of service.

All Head of Departments at Corporate Office, Regional Managers and Head of Farms are requested intimate the employees mentioned in Annexure-A working under you for taking further necessary action.


(Binod Bihari Saw)
Sr. General Manager (HR)

Distribution:

1. Director (Commercial) / Director (Finance), NSC, Corporate Office.
2. All Divisional Heads, NSC, Corporate Office.
3. All Regional Managers/Heads of Farms/Area Managers.
4. CVO, Addl.GM (HR), Addl. GM(QC), Company Secretary, Dy. GM(HR), NSC, Corporate Office.
5. IT Cell for upload on NSC's website.
6. APS to CMD.
7. Notice Board.
8. Guard file.

List of employees who have applied for Laptop

S.No.	Name	Designation	Employee No.	Place of posting
1.	Ajay Pandey	Sr. Asstt. (Agri.)	11850001	Gooty
2.	Abhishek Ojha	Manager (F&A)	117905004	RO, Lucknow
3.	Pradeep Kumar Dwivedi	Programmer Gd-II	118203001	RO, Lucknow
4.	UVS Chauhan	AO(Seeds)	11641004	AO, Bareilly(RO, Lucknow)
5.	L.R. Singh	Manager (Prodn.)	-	AO, Guwahati
6.	Mukesh Kumar Jat	Manager (Mktg.)	2265	Ahmedabad
7.	P.K. Mishra	Prodn. Officer	-	RO, Bhopal
8.	Babulal Takar	Asstt. Manager(Prodn.)	3171	Ro, Bhopal
9.	D.P. Meena	AO(Seeds)	300	RO, Bhopal
10.	Ashutosh Ghanekar	AO(Seeds)	3324	Prodn. Centre, Harda
11.	G. Ansar Pasha	AO(Seeds)	2703	RO, Bangalore
12.	Dr. Rama Kant	Prodn. Officer	3311	AO, Bellary
13.	DR. Neeraj Kumar Yadav	Prodn. Officer	118202001	AO, Hassan
14.	P. Navaneetha Krishnan	Manager (F&A)	1306	RO, Bangalore
15.	Venkataramanappa	AG-II/PA to RM	2806	RO, Bangalore
16.	B.S. Ravindra Nath	Sr. Asstt. (Accounts)	2530	RO, Bangalore
17.	D.P. Singh	AM(Prodn.)	3016	AO, Haveri
18.	S.N. Yaligar	Manager (P)	2473	AO, Davangere
19.	Mohd. Raquim	Com. Secy.	3438	Corporate Office
20.	M. Ahamed Raza	AGM(P)	-	Corporate Office
21.	A.Rajakumar	Sr. Asstt.(HR)	2852	RO, Chennai
22.	B.G. Hemachander	Asstt.(A/cs.) Gd-II	3215	RO, Chennai
23.	Shankar Lal Vaishnav	AM(Vig.)	3174	Corporate Office
24.	Shanta Sharma	APS:to CMD	3444	Corporate Office
25.	Ravindra Gouda Patil	Supervisor (Prodn.)	4418	CSF, Raichur
26.	Anil Kr. Chaudhary	Accounts Officer	01129	RO, Patna

Handy
11/8/17
Manager (HR)

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