NATIONAL SEEDS CORPORATION LIMITED (A GOVERNMENT OF INDIA UNDERTAKING) BEEJ BHAVAN, PUSA COMPLEX NEW DELHI – 110012

No. 120(1)/2013-HR/NSC

Dated: 29th September, 2018.

CIRCULAR

Sub: Insertion of sub-clause 9.7 in Clause-9 of modified NSC General Conditions of Services Rules.

The Board of Directors in their 278th meeting held on 16th August, 2018 has inter-alia approved insertion of sub-clause 9.7 in Clause No. 9 in modified NSC General Conditions of Service Rules as under:-

"9.7 During the period of probation if an employee proceeded on long leave with the approval of the Competent Authority, his/her probation period in such cases will be regulated as under:-

"If an employee does not complete 75% of the total duration prescribed for probation on account of availing any kind of leave as permissible to a probationer under the Rules, his/her probation period may be extended by the length of the Leave availed, but not exceeding double the prescribed period of probation".

If the probation of an individual employee is extended due to non-performance in the present post than Rule 9.3 of NSC General Conditions of Service Rules will be applicable i.e. his/her probation may be extended for a maximum period of one year in two phases (i.e. for six months at a time) by the Competent Authority on the merits of each case."

The above insertion in the modified NSC General Conditions of Service Rules will be made applicable from the date of its notification, which has been uploaded on the website of NSC for reference.

In view of above, it is requested that the same may be brought to the notice of all employees of the Corporation.

(Binod Bihari Saw) Sr. General Manager (HR)

Distribution:

1. Director (Finance), Corporate Office

2. All Head of Departments, Corporate Office with the request to bring the contents of this circular to the officers/employees working under them.

3. All Regional Managers, Head of Farms, Area Managers, NSC with the request to bring the contents of this circular to the officers/employees working under them.

Dy. GM(Engg./IT) for uploading on the website of NSC.

PS to CMD.

- 6. Notice Board
- 7. Guard file.

Hindi version will follow

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